



Business, Economy and Enterprise Scrutiny Board (3)

Time and Date

2.00 pm on Wednesday, 3rd April 2019

Place

Diamond Room 2 - Council House

Public Business

1. **Apologies and Substitutions**

2. **Declarations of Interest**

3. **Minutes** (Pages 3 - 8)

(a) To agree the Minutes of the meeting held on 20th March 2019

(b) Matters arising

4. **Canal Basin - Plans for 2021**

Verbal Update of the Deputy Chief Executive (Place)

(Note: Ian Lane, Head of Operational Projects for the Canal and Rivers Trust, has been invited to attend the meeting)

5. **The Council House as a Democratic Centre** (Pages 9 - 10)

Briefing Note of the Deputy Chief Executive (Place)

6. **Coventry Air Quality Action Plan** (Pages 11 - 150)

Briefing Note of the Deputy Chief Executive (Place)

7. **Outstanding Issues**

There are no outstanding issues

8. **Work Programme 2018/2019** (Pages 151 - 154)

Report of the Scrutiny Co-ordinator

9. **Any other items of public business which the Chair decides to take as matters of urgency because of the special circumstances involved**

Private Business

Nil

Martin Yardley, Deputy Chief Executive (Place), Council House, Coventry
Tuesday, 26 March 2019

(Notes:

1) The person to contact about the agenda and documents for this meeting is Michelle Salmon, Governance Services, Tel: 024 7697 2643, Email: michelle.salmon@coventry.gov.uk, alternatively information about this meeting can be obtained from the following web link: <http://moderngov.coventry.gov.uk>

2) Members of the Board who are not able to attend the meeting should notify Michelle Salmon as soon as possible, and no later than an hour before the start of the meeting, giving their reason for absence and the name of the Council Member (if any) who will be attending the meeting as their substitute.

3) Scrutiny Board Members who have an interest in any item on the agenda for this meeting, but who are not Members of this Scrutiny Board, have been invited to notify the Chair by 12 noon the day before the meeting that they wish to speak on a particular item. The Member must indicate to the Chair their reason for wishing to speak and the issue(s) they wish to raise.)

Membership:

Councillors R Auluck, J Birdi, G Crookes, R Lancaster, J McNicholas (Chair), C Miks, B Singh, T Skipper, K Taylor

By invitation:

Councillor J Clifford (Deputy Chair of Scrutiny)

Councillor J O'Boyle (Cabinet Member for Jobs and Regeneration)

Councillor D Welsh (Deputy Cabinet Member for Jobs and Regeneration)

Councillor K Caan (Cabinet Member for Public Health and Sport)

Councillor R Ali (Deputy Cabinet Member for Public Health and Sport)

Councillor P Heatherton (Cabinet Member for City Services)

Councillor R Lakha (Deputy Cabinet Member for City Services)

Please note: a hearing loop is available in the committee rooms

If you require a British Sign Language interpreter for this meeting
OR if you would like this information in another format or
language please contact us.

Michelle Salmon

Governance Services

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Coventry City Council
Minutes of the Meeting of Business, Economy and Enterprise Scrutiny Board (3)
held at 2.00 pm on Wednesday, 20 March 2019

Present:

Members: Councillor J McNicholas (Chair)
Councillor J Birdi
Councillor G Crookes
Councillor R Lancaster
Councillor C Miks
Councillor B Singh
Councillor K Taylor

Other Members (By Invitation): Councillor Brown (Elected Member Digital Champion)
Councillor J Clifford (Deputy Chair of Scrutiny)
Councillor J O'Boyle (Cabinet Member for Jobs and Regeneration)

Others Present: H Turner (Managing Director, The Wheelhouse)

Employees (by Directorate):

People D Ashmore, G Griffiths, A Simmonds, P Ward

Place G Holmes, G McKelvie, M Salmon

Apologies: There were no apologies

Public Business

36. Declarations of Interest

There were no disclosable pecuniary interests.

37. Minutes

The minutes of the meeting held on 20th February 2019 were agreed and signed as a true record.

Further to minute 31/18 headed 'Support to Small Businesses and Start-ups', the Board noted that a Briefing Note was being prepared for the Cabinet Member for Jobs and Regeneration that would highlight the work that had both been undertaken and planned to target under-represented groups and communities to help them access business support in Coventry; this would also include an analysis of individuals assisted and jobs created.

38. **Exclusion of Press and Public**

RESOLVED that the Business, Economy and Enterprise Scrutiny Board (3) agrees to exclude the press and public under Sections 100(A)(4) of the Local Government Act 1972 relating to the private briefing note in Minute 44 below headed 'The Wheelhouse' on the grounds that the briefing note involves the likely disclosure of information as defined in Paragraph 3 of Schedule 12A of the Act, as it contains information relating to the financial affairs of a particular person (including the authority holding that information) and in all circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

39. **ICT and Digital - Coventry as a Gigabit City**

The Business, Economy and Enterprise Scrutiny Board (3) received a presentation by the Deputy Chief Executive (Place) on the progress being made on Coventry's ambition of becoming a Gigabit City and to provide an opportunity for the Board to have an input into its direction and focus. The Cabinet Member for Jobs and Regeneration attended the meeting for consideration of this matter.

The presentation covered:

- a) Current position and work in progress – Digital connectivity in Coventry:
 - i) City Fibre: Fibre to the Home Programme
 - ii) OpenReach: Fibre First Programme
 - iii) What does having a Gigabit Internet connection mean?

- b) What is a Smart City and what might this mean for Coventry:
 - The journey to delivering sustainable quality of life using technology and data
 - Every city had a different population demographic and is therefore hard to compare as 'smart cities'.
 - Coventry was the ideal size for a 'living lab' to be a platform for innovation by local partners.
 - There were two Key Themes: E-Government – Online, Interactive ways of engaging with the council/public (i.e. gamification, channel shift etc.); and Digital Place – Open Data, Connectivity, Digital Twinning

- c) Where are we with 5G and what might this mean for Coventry:
 - 5G would be the fastest network ever seen, with potential speeds reaching 10Gb/s.
 - The networks would have much lower latency, meaning there wouldn't be any delay between asking a device to do something and it happening.
 - Reliability was also set to improve through a greater number of connection points in a smaller area, allowing for increased capacity.
 - These characteristics made 5G the perfect platform for time sensitive connections like healthcare and autonomous vehicles – cases where the network had to be totally trusted not to fail.

- 5G Urban Connected Communities - The project was being led by WMCA, the business case has been submitted and awaiting funding release and three hubs would be located across the West Midlands: Birmingham – citizen wellbeing; Black Country - industry and construction; and Coventry – smart mobility.
- ICT and Digital would align with the Coventry Digital Strategy and link in with other digital projects such as IOT, Wi-Fi and the full fibre programme.
- The Authority would have influence on the 5G applications deployed in the city as part of the project structure.
- The UCC deployment would complement plans to install 5G capability as part of the Midlands Future Mobility (Connected Autonomous Vehicles) project. This would cover a route from the University of Warwick around the ring road and through to the A45.

The Board were informed that there were some concerns regarding exposure to 5G frequencies. Public Health England (PHE) publishes comprehensive reviews of the scientific evidence relevant to radio wave exposures. The most recent PHE-backed conclusion was that "although a substantial amount of research had been conducted in this area, there was no convincing evidence that radio wave exposures below guideline levels cause health effects in either adults or children.

The Board questioned officers and discussed the following issues:

- The arrangements for highway works in connection with the installation of infrastructure – co-ordination of works with infrastructure providers through the Council's Highways Section, to maximise efficiency and minimise costs. Much infrastructure has already been laid. Re-instatement standards monitored.
- The effectiveness of good Commercial relationships and the importance of the provider's maintenance of the service and delivery of customer service standards.
- Groundbreaking step for the City in digital progress – creating a quality of life for residents, the potential to retain the graduate talent from the City's two Universities, and for current and future businesses.
- Local Plan requirements for fast fibre installation in respect of new housing developments.
- Coventry University – CovFreeWiFi in the campus area
- Citi-wise app – include culture and leisure activities and events
- Security and data protection relating to the automatic collection of data through the use of apps
- Digital upskilling for residents – provision of events following the success of digital skills week held in Kiel
- Cost associated with the initial rollout of the 5G service – concerns around resident inclusivity.
- Consideration of health implications in respect of 5G – keep up to date with local and regional health authorities

The Board thanked the officers for the detailed presentation and welcomed and supported the direction and focus of Coventry's digital progress. They requested that they be provided with clarification on the requirements of the Local Plan for fast fibre installation in respect of new housing developments. The Board also requested that officers kept up to date with local and regional public health

authorities on the health implications of 5G and that the issue of Smart Cities be referred to the regional Scrutiny Board. Members decided that further regular reports on progress be submitted to the Board that included updates on achievements against objectives, highway reinstatements, relationships with providers, security and data protection, health issues and links with leisure facilities and events.

RESOLVED that the Business, Economy and Enterprise Scrutiny Board (3):

- 1) Notes the briefing note and presentation, with no further recommendations.**
- 2) Requests that further regular report on progress be submitted to the Board to include updates on achievements against objectives, highway reinstatements, relationships with providers, security and data protection, health issues and links with leisure facilities and events.**

40. The Wheelhouse - Update

The Business, Economy and Enterprise Scrutiny Board (3) received a briefing note of the Deputy Chief Executive (Place) on the current activity in relation to the growth of The Wheelhouse, based within the Council House, Coventry and sought the support and guidance of the Board for the ongoing growth and development of the facility. The Cabinet Member for Jobs and Regeneration attended the meeting for consideration of this matter.

At their meeting on 15th May 2018 the Scrutiny Board was informed that The Wheelhouse had opened at the Council House as a means of generating an income from otherwise underutilised space within the Council (minute 49/18 referred).

The Wheelhouse (Coventry) opened in late April 2018, within the former Communications Team offices converted to offer:

- Dedicated desk spaces
- Co-working desk spaces
- Relaxed working spaces
- Meeting room spaces

Members of the Board had requested an update on progress over the past six months' of operation including details of financial information required to be kept private in accordance with Schedule 12A of the Local Government Act 1972. In this regard a corresponding private briefing note was also submitted to the meeting setting out the commercially confidential matters of the proposal. (Minute 44 below refers.)

The Board questioned officers and discussed the following issues:

- Mobile phone signals and internet connection – The Wheelhouse received good connection to the services
- Temporary workers – The facility provided for temporary workers in addition to longer term contracts with small and medium businesses
- Consideration of other buildings eg. libraries, community centres, as potential future work spaces

- Success of the facility – data on success collected through financial measurement and feedback/evaluation forms
- Current usage – usage had increased and was continuing to grow particularly following the installation of a host at the facility

RESOLVED that the Business, Economy and Enterprise Scrutiny Board (3) continues to support the growth of The Wheelhouse in the Council House, Coventry.

41. **Outstanding Issues**

42. **Work Programme 2018/2019**

The Business, Economy and Enterprise Scrutiny Board (3) considered the Work Programme for the remainder of the Municipal Year 2018/2019 and the visits proposed and matters for consideration at future meetings of the Board.

RESOLVED that the Business, Economy and Enterprise Scrutiny Board (3) notes the Board's Work Programme for 2018/2019.

43. **Any other items of public business which the Chair decides to take as matters of urgency because of the special circumstances involved**

There were no other items of public business.

44. **The Wheelhouse**

Further to Minute 40 above, the Cabinet considered a private briefing note and presentation of the Deputy Chief Executive (Place) setting out the commercially confidential matters relating to on the current activity in relation to the growth of The Wheelhouse within the Council House, Coventry. The Cabinet Member for Jobs and Regeneration attended the meeting for consideration of this matter.

RESOLVED that the Business, Economy and Enterprise Scrutiny Board (3):

- 1) **Continues to support the growth of The Wheelhouse in the Council House, Coventry.**
- 2) **Requests that a further report on progress be submitted to the Board in six months' time.**

45. **Any other items of private business which the Chair decides to take as matters of urgency because of the special circumstances involved**

There were no other items of private business.

(Meeting closed at 4.20pm)

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Coventry City Council

Briefing note

To: Business, Economy and Enterprise Scrutiny Board (3)

Date: 3rd April

Subject: The Council House as a Democratic Centre

1 Purpose of the Note

- 1.1 To invite Members to consider options for the use of the Council House as a Democratic Centre

2 Recommendations

- 2.1 The Business, Economy and Enterprise Scrutiny Board (3) are recommended to:
- 1) Discuss options for the future use of the Council House
 - 2) Identify recommendations for the Cabinet Member Jobs and Regeneration

3 Information/Background

- 3.1 The Council House is the Democratic Centre of the Council, where Elected Members and Civic Functions are based.
- 3.2 The Council House has committee rooms and the Diamond Rooms as meeting venues on the Ground Floor.
- 3.3 The First Floor is used by Members and Members Services as office space.
- 3.4 The Second Floor and Basement is used by other Council teams as office space and storage. There are also meeting spaces and breakout spaces available for staff.
- 3.5 Since One Friargate opened in 2017, some of the staff teams once located at the Council House have moved to the new offices.
- 3.6 The vacated office space is used as touchdown space for officers, based elsewhere, but who want to work at the Council House.
- 3.7 Part of the space on the ground floor is used by The Wheelhouse as shared office and co-working space. This provides an income for the Council.

Gennie Holmes
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Coventry City Council

Briefing note

To: Business, Economy and Enterprise Scrutiny Board (3)

Date: 3rd April 2019

Subject: Air Quality Action Plan Update

1 Purpose of the Note

1.1 To update the Board on the progress of the Air Quality Action Plan.

2 Recommendations

2.1 The Business, Economy and Enterprise Scrutiny Board are recommended to:

- 1) Consider the information in the attached Cabinet Report – Coventry Air Quality Action Plan.
- 2) Receive progress updates on the Air Quality Action Plan.
- 3) Identify any further recommendations for the Cabinet Members for Jobs and Regeneration, City Services and Public Health and Sport.

3 Information/Background

- 3.1 At their meeting on 12th February 2019 (their minute 106/18 refers), Cabinet approved the recommendations contained in the Coventry Air Quality Action Plan report (Appendix A)
- 3.2 The action plan was submitted to Government and officers are waiting on a detailed response.
- 3.3 Once this response is received, Members will be updated on progress.

Gennie Holmes
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Cabinet

12th February 2019

Name of Cabinet Member:

Cabinet Member for Jobs and Regeneration – Councillor J O’Boyle
Cabinet Member for Public Health and Sport – Councillor K Caan
Cabinet Member for City Services – Councillor P Hetherton

Ward(s) affected:

City-wide

Director Approving Submission of the report:

Deputy Chief Executive (Place)

Title: Coventry Local Air Quality Action Plan

Is this a key decision?

Yes – the proposals within the report have financial implications of over £1m and will have an impact across the city.

Executive Summary:

In July 2017 the Government published the “United Kingdom Plan for tackling roadside nitrogen dioxide (NO₂) concentrations” in response to growing concerns about the impact on the nation’s health. Coventry was named as one of 22 towns and cities within the UK where NO₂ levels are forecast to exceed legal limits by 2020.

The government has established a Joint Air Quality Unit (JAQU) to work with the relevant local authorities to develop Local Air Quality Action Plans (LAQAP) to achieve the legal limits for NO₂ in the shortest possible time. Local authorities are required to submit business cases to access funding set aside to support the delivery of these plans. This report outlines the proposed Outline Business Case for Coventry and seeks approval for submission to JAQU.

Detailed air quality and traffic modelling identified that within Coventry the areas of greatest concern in terms of poor air quality are Holyhead Road (Ring Road to Alvis Retail Park) and Walsgrave Road (Ball Hill).

An initial Strategic Outline Case (SOC) was submitted to JAQU in March 2018, outlining the range of measures under consideration. This was reported to Cabinet in July 2018.

The measures in the SOC have been modelled in detail to identify the preferred package of measures that will be included in the LAQAP. The preferred package avoids the need for any form of charging and includes:

- promoting the use of electric vehicles

- real time monitoring of air quality linked to dynamic traffic management
- initiatives to promote changes in travel behaviour and reduce car use within the city
- highway improvements to ease congestion (focussed on Holyhead Rd/Spon End and Walsgrave Road)
- construction of new cycle routes

The LAQAP, supported by an Outline Business Case identifying the resources required to implement it, was due to be submitted to JAQU by the end of 2018, but following considerable work developing the evidence base and assessing options, submission has been delayed into 2019 to ensure that the most robust case for the preferred package of measures can be made.

There will be public engagement on the preferred package, feedback from which will be used to refine the Outline Business Case (“OBC”) and finalise the package to be presented to Government in the Full Business Case submission later in 2019.

The Council has successfully bid for early funding to improve air quality and in July 2018 Cabinet approved the addition of the following grant-funded projects to the Council’s capital programme:

1. £2.021m ‘early measures’ funding which will be targeted at the A4600 corridor (Ball Hill)
2. £1.5m ‘clean bus technology’ fund for retrofitting over 100 National Express buses to make them Euro 6 compliant
3. £300,000 for the introduction of residential on-street electric vehicle charging.
4. £1.2m secured from OLEV for Taxi Infrastructure

Implementation of these projects is progressing well, and will be completed by the end of 2019.

In July 2018, Cabinet also approved the submission of a bid to the Government for funding from the latest round of the Ultra-Low Emission Bus Scheme (ULEBS). The joint bid with National Express and Transport for the West Midlands was for the purchase of ten new electric-powered buses to operate within Coventry, and for the supporting charging infrastructure. The outcome of this bid is currently awaited, with a decision expected in February 2019.

Recommendations:

Cabinet is asked to:

1. Approve the submission to Government of the Outline Business Case for the Coventry City Local Air Quality Action Plan
2. Delegate Authority to the Deputy Chief Executive (Place), following consultation with the Leader of the Council, Cabinet Member for Jobs and Regeneration, Cabinet Member for Public Health and Sport, Cabinet Member for City Services and the Director of Finance and Corporate Resources, to:
 - Manage the submission of the Outline Business Case for the Coventry City Local Air Quality Action Plan, as appended to this report, to Government.
 - Undertake the public engagement and consultation on the Coventry City Local Air Quality Action Plan.
 - Develop and submit to the appropriate bodies bids for grant funding for further measures that would support the objectives of the Local Air Quality Action Plan.
3. Note the progress with the implementation of the NO₂ Plan Early Measures Fund grant awarded for the A4600 Corridor (£2.021m) and approve the amendment of the programme in relation to the Ball Hill Junction Improvement scheme, as outlined in paragraph 1.9 of this report.

4. Note the submission of the Ultra-Low Emission Bus Scheme capital grant bid and if successful for the sums secured to be added to the Council's 5 year Capital Programme.
5. Delegate authority to the Deputy Chief Executive (Place), following consultation with the Director of Finance and Corporate Resources, to enter into funding agreements as appropriate to secure the Ultra-Low Emission Bus Scheme capital grant.
6. Delegate authority to the Deputy Chief Executive (Place) for the conduct of procurement processes as are required to achieve delivery of the Coventry City Air Quality Action Plan and for the award of such once a compliant procurement exercise has been conducted.

List of Appendices included:

Appendix 1 – Outline Business Case for the Coventry Local Air Quality Action Plan.

Appendix 2 – Air Quality Action Plan – High level programme

Background papers:

None

Other useful documents:

Report to Cabinet 17th July 2018 – Coventry Local Air Quality Action Plan

<http://democraticservices.coventry.gov.uk/ieListDocuments.aspx?CId=124&MId=11771&Ver=4>

Has it been or will it be considered by Scrutiny?

No

Has it been or will it be considered by any other Council Committee, Advisory Panel or other body?

No

Will this report go to Council?

No

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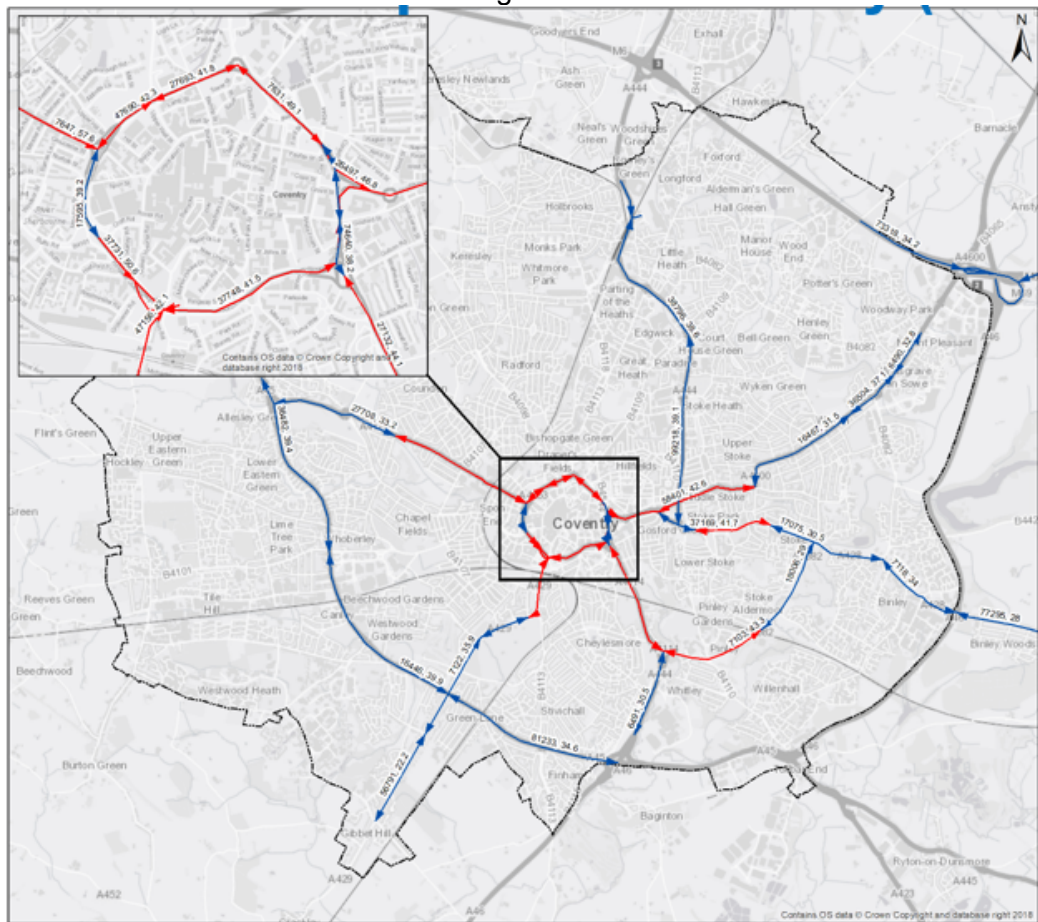
Report title: Coventry Local Air Quality Action Plan

1. Context (or background)

Air Quality Action Plan and Outline Business Case

- 1.1. In July 2017, the Government published the “UK plan for tackling roadside NO₂ Concentrations” and Coventry was named as one of the 22 towns and cities in the UK where annual mean NO₂ concentrations are projected to exceed legal limits in 2020, and beyond. Reducing NO₂ concentrations to a level within the legal limit is required to be achieved in the shortest possible time, a target that has been confirmed by the High Court following recent proceedings against the UK government brought by an environmental pressure group (ClientEarth). As a result, the Government has established the Joint Air Quality Unit (JAQU), which includes officials from the Department for Transport (DfT) and the Department of the Environment Food and Rural Affairs (DEFRA), to work with the named local authorities to develop action plans to achieve compliance.
- 1.2. There are known locations, shown by local air quality monitoring, within Coventry where annual NO₂ concentrations exceed the level set by the European Union (EU) Limit Value and National Air Quality Strategy objective (40 µg/m³). However, the whole of the Coventry urban area has been selected as the overall study area as it has been declared an Air Quality Management Area (AQMA) since 2009. This is to avoid the situation where a targeted approach in one or more geographic areas only shifts the problem elsewhere.
- 1.3. A comprehensive traffic data collection programme was undertaken to provide a robust evidence base of the current volume and composition of traffic in the city. This data has been used to inform detailed modelling work which has identified that older diesel cars contribute approximately 50% of the emitted Nitrogen Dioxide (NO₂) at the locations exceeding the legal limits of NO₂. This indicates that interventions focussed on reducing emissions from commercial vehicles, including taxis and buses, will not solely achieve compliance with NO₂ legal limits, and that a wider package of interventions will be required.
- 1.4. The modelling work has identified that a significant part of the city’s road network is forecast to exceed the legal limits for roadside NO₂ levels in 2021, most notably the A4114 Holyhead Road, the ring road, A4600 Walsgrave Road, A428 Binley Road and A4114 London Road. These are illustrated in red in Figure 1.

Figure 1



- 1.5. The direction placed upon the Council is that an action plan be drawn up and implemented that will achieve compliance with the legal limits “in the shortest possible time”. The assessment of the shortest possible time is based on a comparison of the preferred package of measures comprising the action plan against a benchmark scenario. Government has stipulated that the benchmark scenario should be based on a Clean Air Zone (CAZ). Vehicles that do not comply with the required standards in terms of emissions would be charged should they enter the CAZ.
- 1.6. A significant amount of work has been undertaken to identify and test a wide range of measures and interventions aimed at reducing NO2 levels at those locations identified in Figure 1 to below the legal limit. Care has been taken to identify a package of measures that can achieve this objective without creating problems elsewhere within the city. Following extensive modelling and analysis a preferred package of measures has emerged as being the most effective in reducing NO2 levels as well as generating other transport, economic and environmental benefits for the city. This package is summarised below:

Package Element	Description	Impact
AQ 1 - Technology	A city-wide upgrade of traffic signal technology to provide the facility for enhanced proactive traffic management including, where appropriate, queue re-location. This would be supported by associated investment in Variable Message Signs at key points on the local	This will provide the infrastructure necessary to support the dynamic traffic management approach that will enable traffic to be diverted and encouraging away from

	road network, and in enhanced traffic and air quality monitoring equipment.	pollution hotspots when emissions levels are measured as exceeding certain thresholds.
AQ 2 – Engagement	A city-wide programme of travel planning initiatives to include all schools and educational establishments, all major businesses and employers, and local communities within or adjacent to the main corridors within which NO ₂ levels are identified to be a problem.	These initiatives will seek to reduce the number of car trips being made at a local level by encouraging people to adopt more sustainable and healthy alternatives such as walking, cycling or using public transport.
AQ 3 – Fleet	Working with taxi businesses, public transport operators and businesses operating major fleets of vehicles to ensure that commercial vehicles operating within Coventry are upgraded to meet high standards in terms of low or zero emissions (Euro 4 standard for petrol vehicles, Euro VI for diesel vehicles). This will be through a mixture of financial incentives (funding support for the upgrade of vehicles) and business incentives (taxi licencing and bus contract conditions specifying a minimum standard of low and zero emission vehicles).	The evidence base shows that a significant number of commercial vehicles operating within the city are non-compliant with the desired standard, so this programme would see greener, cleaner vehicles introduced onto the city's network.
AQ 4 – Cycling	To support the engagement programme aimed at encouraging more people to cycle, improvements will be made to the city's cycle network, with high standard routes being built on four key corridors connecting the city centre with outlying suburbs and key destinations. These corridors are: <ol style="list-style-type: none"> 1 City Centre to Coundon 2 City Centre to Binley and Hospital 3 City Centre to Whitley 4 City Centre to University of Warwick 	Encourage more cycling for local journeys by providing high standard infrastructure on key routes running through identified pollution hotspots.
AQ 5 – Highways	To facilitate the introduction of dynamic traffic management, highway improvements are required to ensure that pinch points on the local road network are removed to allow traffic to be diverted away from pollution hotspots without creating a problem elsewhere. This package element is focussed on the Holyhead Road corridor and the parallel routes, and comprises: <ol style="list-style-type: none"> 1 Removal of traffic lights at Holyhead Road / Barras Lane 2 Closure of Coundon Road at the level crossing 	This package will relieve traffic pressures on Holyhead Road, ensuring reduced traffic flows and freer-flowing traffic thereby reducing NO ₂ levels at the worst pollution hotspot within the city. The improvements at Spon End and J7 will facilitate this by increasing the capability of the parallel route to

	<p>3 Introduction of peak-time traffic restrictions on Holyhead Road between the railway bridge and the ring road junction (inbound closure in the a.m. peak, outbound in the p.m. peak)</p> <p>4 HGV ban on Holyhead Road between the railway bridge and the ring road.</p> <p>5 Spon End improvement scheme to increase capacity and improve routes for pedestrians and cyclists.</p> <p>6 Improvement to Ring Road Junction 7 to increase capacity and improve routes to the city centre for pedestrians and cyclists.</p>	<p>Holyhead Road to accommodate traffic diverting from Holyhead Road.</p> <p>Collectively, these changes will enable the Council to proactively manage traffic flows entering the city from the west by directing traffic along the corridor that will have the least air quality impact.</p> <p>These improvements will also benefit walking, cycling and public transport services, whilst the closure of the level crossing at Coundon will make it easier to introduce more frequent and reliable rail services on the Coventry to Nuneaton line.</p>
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1.7. This package is modelled as achieving NO2 compliance in 2024 which compares with 2024 for the benchmark CAZ (realistic upgrade) scenario. The preferred package therefore meets the air quality objective, provides significant additional transport and economic benefits, helps to promote active travel, and avoids the detrimental economic impacts that a CAZ would have upon the local communities within the city.

1.8. Full details of the evidence base, data monitoring, modelling approach and results, and the scenarios that have been assessed are included within the Outline Business Case which is appended to this report (see Appendix 1).

1.9. **Early Measures Programme**

1.9.1. The Early Measures Programme is based on the A4600 (Walsgrave Road, Ball Hill) corridor, an important transport corridor in the North-east of the city linking the city centre with Junction 2 of the M6. The corridor contains a mix of residential and commercial areas, including the Hospital. This programme of interventions is a mixture of infrastructural and behaviour change/travel planning measures that will be delivered in a co-ordinated and targeted way to deliver maximum impact. The programme, which is underway, comprises the following:

1.10. **Engagement Programme**

1.10.1. The engagement activities will promote behaviour change by people who live, work or study along the A4600 corridor from the city centre to the M6. Engagement activities are taking place in schools and workplaces and within residential areas to promote walking, cycling, car sharing, public transport and the use of Ultra-Low Emission Vehicles (ULEVs). This is being reinforced by an air quality public awareness campaign, and public events aimed at the wider community. This campaign will be linked

with and will build upon the current Coventry and Warwickshire Choose How you move programme: www.coventry.gov.uk/activetravel.

1.10.2. To date twelve schools and seven businesses have been engaged within the programme. The engagement work with local communities is scheduled to commence in March 2019.

1.11. **Ball Hill Junction Improvement**

1.11.1. Ball Hill is a key district centre, through which the A4600 from the M6 into the city centre runs. The signalised junction of Walsgrave Road/Clay Lane/Brays Lane creates a bottle neck which results in vehicle delay, idling vehicles and NO2 emissions. A proposed redesign of this junction to reduce delay on the A4600 and improve air quality was the subject of a public consultation in Autumn 2018. Following analysis of the feedback received from Members, residents and businesses, the proposal has been amended and a package of highway improvements identified that are intended to reduce the amount of traffic passing through Ball Hill Junction. The revised package comprises:

- Upgrade of the traffic lights at the A4600 / Brays Lane / Clay Lane junction, whilst retaining all movements that can currently be made at the junction;
- Reduction in the width of the bus boarder on the A4600 to the west of the junction to ease traffic flows by ensuring that buses do not impede traffic;
- Installation of traffic signals at the Brays Lane / Binley Road junction is also being considered to make it easier for people to use this junction to leave and enter the local area thereby relieving the amount of traffic passing through the Ball Hill Junction.

1.12. **Electric Taxis**

1.13. Taxi drivers are well placed to act as ambassadors for the adoption of low emission vehicles through their visible presence on street in areas of high footfall, such as the city centre, Hospital and University. To promote the uptake of electric taxis to replace diesel powered vehicles, the opportunity will be created for drivers to trial electric taxis through a package of measures that will incentivise them to do so. To date, twenty drivers have signed up for the trial, and this has resulted in ten new electric taxis being ordered. This initiative will complement the installation of rapid charging points for electric taxis, which is being funded separately by OLEV in a project that has commenced during 2018/19, and which has seen six rapid charging points out of the 39 planned installed to date.

1.14. **A4600 Corridor Traffic Management and Technology**

1.14.1. The A4600 corridor was included within the IVMS (interactive variable message signing) project. The equipment installed as part of this project will be utilised and enhanced to enable dynamic traffic control based on real time air quality sensors that have been installed along Walsgrave Road. The information from the sensors will be used to communicate to drivers alternative route options in the event of poor air quality and to reduce congestion within Ball Hill by controlling signals to relocate queues outside the affected area and to smooth traffic flows.

1.15. **Other Secured and Potential Funding Sources**

1.15.1. The Council has the opportunity to bid for additional funding through the Clean Air Fund. The application for the Clean Air Fund (CAF) will be submitted as part of the Outline Business Case. The aim of the fund is “to support individuals and businesses affected by local NO2 plans without reducing the effectiveness of those plans.” Detailed guidance on the CAF has just been released by Government and the opportunities for a Coventry bid

to complement the AQAP are being identified. This will be a competitive bid process. The OBC identifies the level of funding being sought to be in the region of £6-8m.

1.15.2. The Council has also secured funding for the installation of electric vehicle charging points across the city, with two programmes of work being funded.

- Electric Charging Points for Taxis – as reported to Cabinet on 13th February 2018, this programme will see 39 electric charging points installed across the city centre for the use of taxis utilising capital grant funding of £1.2 million secured from Government. The installation of this infrastructure is essential to support the objective of transforming the taxi fleet within Coventry from the current ageing stock to a modern, low emission, fleet of vehicles. The lack of charging points is one of the main barriers to ownership and operation of electric taxis within the city, and this programme will ensure that electric taxis will become a viable option for taxi operators within Coventry. The installation programme commenced in 2018 and will be completed by 2020. The contract for this work has been awarded to a consortium led by Siemens. A revenue sharing agreement is in place between the Council and the consortium, and the consortium will be responsible for the management and maintenance of the charging points, including all associated costs.
- On-street Electric Car Charging Points in Residential Areas – this programme is aimed at encouraging private ownership of electric cars through the installation of charging points in residential areas where private off-street parking is at a premium. Around 140 charging points will be installed in residential areas of the city where parking takes place on street, with the aim of removing one of the barriers to electric car ownership. The Government has awarded the Council £300,000 in capital grant funding for this programme for 2018/19, with a further £100,000 in match funding being secured from the private sector partners within the project. The installation, management and maintenance of the charging points will be undertaken by the private sector consortium led by Siemens, as part of the same arrangements as the Taxi scheme referred to above.

1.15.3. Following Cabinet approval in June 2018, the Council, working with National Express and Transport for the West Midlands, submitted a bid for ten new electric buses and the supporting charging infrastructure to Government. The outcome of this bid is expected in February 2019.

2. Options Considered and Recommended Proposal

2.1. Within the Outline Business Case, details of the various options considered are given covering the key themes of greener vehicles, smoother traffic flow and behaviour change. These were refined based on additional evidence and modelling work undertaken for each option, and a further series of packages were assessed for effectiveness in achieving NO2 compliance in the shortest possible time. All options were assessed against a benchmark scenario involving the establishment of Clean Air Zones (CAZs) where non-compliant vehicles are charged for access to defined areas.

2.2. As the Air Quality Action Plan and supporting Outline Business Case is part of a direction from the Secretary of State, there are no alternative options to consider.

3. Results of consultation undertaken

3.1. Stakeholder engagement has taken place during the development of the Local Air Quality Action Plan, as set out within the Outline Business Case. Subject to Cabinet approval, public engagement will be undertaken for the LAQAP preferred package of measures during February and March.

- 3.2. Consultation will be undertaken in relation to the design of highway improvement schemes at appropriate stages of the design process. This will be particularly important as changes to the highway layout will potentially affect a number of groups including road users, local businesses, residents and transport companies.

4. Timetable for implementing this decision

- 4.1. Subject to Cabinet approval, the Coventry City Local Air Quality Action Plan and supporting Outline Business Case will be submitted to JAQU in February 2019. There will also be a public consultation on the preferred LAQAP strategy outlined in the OBC. Once feedback has been received from JAQU, and comments received from the consultation have been assessed, the LAQAP will be refined as necessary and a final Full Business Case for the revised LAQAP will be brought back to the Cabinet for consideration prior to its submission. The programme for this process is included as Appendix 2.

- 4.2. The Early Measures programme is on course for being delivered by Autumn 2019, with the majority of the individual projects to be delivered during financial year 2018/19.

- 4.3. Other funding bids will be developed and submitted to meet the deadlines set by the funding bodies.

5. Comments from Director of Finance and Corporate Resources

5.1. Financial implications

- 5.1.1. Revenue grant funding of £700,000 was received in March 2019 from Government to support the development of the Local Air Quality Action Plan (LAQAP) and the supporting Outline Business Case (OBC). Further funding of £70,000 is being sought from JAQU through the Outline Business Case to cover increased expenditure incurred in the development of the LAQAP, due to a need for additional modelling work to provide the evidence base for the preferred strategy. Initial indication is that JAQU will approve this through the submission of the Outline Business Case.

- 5.1.2. The OBC sets out the level of grant funding that the Council is seeking from Government for the implementation of the LAQAP. This funding can be secured through two different funding streams, these being:

- Implementation Plan funding – this is the core funding for the AQAP implementation, which will be awarded to the Council based on the Full Business Case submission later in 2019, and;
- Clean Air Fund (CAF) – this is supplementary funding which will be awarded to local authorities on a competitive basis to support measures that will mitigate the impact of measures implemented through the LAQAP, where these will have an economic impact upon local businesses and communities. The Council will need to submit a supplementary bid for CAF grant as part of the OBC submission.

- 5.1.3. The total national pot available for the Implementation Fund is £255m. The available pot for the Clean Air Fund is £220m, which is a competitive bid application process. In total, £70-75 million is being sought from the Implementation Plan funding, and £6-8 million through the CAF.

- 5.1.4. This funding complements other grant secured from Government for other initiatives that will help to improve air quality within Coventry by helping to transition the vehicle fleet towards low emission vehicles. These other funding sources includes:

- Electric Charging Points for Taxis – as reported to Cabinet on 13th February 2018, capital grant funding of £1.2 million has been secured from OLEV for the installation of 39 electric charging points across the city for use by taxis. The contract for the installation of these points has been awarded to a private sector consortium led by Siemens, and installation commenced in 2018.
- On-street Electric Vehicle Charging Points in Residential Areas – capital grant funding of £300,000 has been secured for the installation of up to 140 on-street charging points in residential areas across Coventry. These will support the increased take-up of electric cars by Coventry’s residents by removing one of the main barriers to such ownership in inner-city residential areas with no off-street parking. The grant funding is supplemented by a further £100,000 of match funding provided by the private sector partners in the project. The installation of the charging points will be delivered through the contract with the private sector consortium led by Siemens, as set out above.
- Low Emission Bus Scheme – capital grant funding of £1.5 million has been secured to allow the main local bus company, National Express, to retrofit the older buses within its fleet by replacing the engines with modern Euro 6 compliant engines that meet with current requirements in terms of emissions. The retrofit programme is being managed by National Express, and is programmed to be delivered during 2018/19.

5.1.5. There are no anticipated wider revenue implications from the measures that are being identified within the Outline Business case.

5.2. Legal implications

5.2.1. The Government has a legal obligation to achieve a reduction in NO2 levels as part of the national strategy. The City Council is obliged to prepare and implement a Local Air Quality Action Plan setting out how it intends to improve air quality within the designated Air Quality Management Area, and this needed to be submitted to JAQU by 31st December 2018. Any further delay to the submission of the Outline Business Case to Government could potentially result in the taking of action against the City Council for a breach of its legal obligation which could incur possible financial penalties.

5.2.2. The proposals in the Report therefore seeks to achieve compliance with the Minister’s direction of 27th July 2017 and the statutory duties of the Council. There may also be a requirement to introduce Traffic Regulation Orders (TROs) to support the introduction of the highway improvement schemes identified within the LAQAP, whilst the necessary statutory approvals will be required for the proposed closure of the level crossing on Coundon Road. All highway and cycling schemes included within the package will be subject to the standard statutory consultation process for TROs where these are required.

5.2.3. Any Procurement necessary to support this project will be subject to the City Councils rules for Contracts and the Public Contract Regulations 2015. Appropriate Procurement procedures will therefore be undertaken to ensure compliance with those said rules and regulations.

6. Other implications

6.1. How will this contribute to achievement of the Council's Plan?

6.1.1. The implementation of the Local Air Quality Action Plan will fully contribute towards meeting the following objectives within the Council’s Plan:

- Improving the quality of life for Coventry's people by improving health and wellbeing and reducing health inequality.
 - Creating an attractive, cleaner and greener city.
- 6.1.2. The Council recognises the impact of air pollution on health and wellbeing and is committed to taking action to improve air quality in the city. It is recognised that air pollution has effects on health across the life course, contributing to the development or exacerbation of a range of health conditions, as well as to mortality at a population level. The LAQAP package of measures will support the improvement of public health by tackling air quality problems within the city as well as by promoting sustainable and active travel.
- 6.2. **How is risk being managed?**
- 6.2.1. A robust governance structure is in place to manage risk, both for the Local Air Quality Action Plan and the Early Measures programme. A programme risk register is established which highlights key risks and puts in place appropriate mitigation, and this is routinely monitored by the Air Quality Programme Board which has multi-disciplinary representation from CCC, Public Health representatives and JAQU.
- 6.3. **What is the impact on the organisation?**
- 6.3.1. The implementation of the Local Air Quality Action Plan programme will use the time and resources of Councillors and senior officers. The resources required for the delivery of specific schemes and initiatives included within the programme will, however, largely be funded from the Implementation Fund grant being sought from Government, and the bid contained within the Outline Business Case makes provision for this.
- 6.4. **Equalities / EIA**
- 6.4.1. The LAQAP programme will improve public health in Coventry by reducing emissions. As the areas of poorer air quality within the city also tend to be those areas with greatest levels of social deprivation, the impact on any group protected under the Equalities Act is anticipated to be generally positive. As part of the options appraisal process for measures to be included in the Local Air Quality Action Plan a distributional impact analysis has been undertaken to ensure that no groups are disproportionately negatively impacted, although it is also important that those most affected by poor air quality are disproportionately positively impacted. Where such negative impacts are identified, then funding is being sought from the Clean Air Fund to implement further measures to mitigate those impacts. Such measures include compensating businesses for increased operating costs incurred as a result of the LAQAP.
- 6.5. **Implications for (or impact on) the environment**
- 6.5.1. The package of measures proposed in the LAQAP and in associated programmes such as the electric vehicle charging points installation will have a positive impact on the environment through the reduction in emissions that are intended to be achieved, and the associated improvement in air quality.
- 6.6. **Implications for partner organisations?**
- 6.6.1. Coventry City Council will work closely with Transport for West Midlands through scheme development and delivery on the individual elements of the Early Measures programme, the Local Air Quality Action Plan, and on other supporting funding bids such as those to the ULEBS.

- 6.6.2. The City Council will also be working with taxi and bus operators, especially on the introduction of electric-powered vehicles and supporting infrastructure within the city.
- 6.6.3. The Early Measure and LAQAP engagement programmes will involve close working with a range of partners including major businesses and employers, the Hospital NHS Trust, Universities, schools, and local community organisations.
- 6.6.4. The Council also works closely with local authorities in Warwickshire, through the Coventry and Warwickshire Air Quality Alliance, sharing best practice in relation to tackling air pollution and emissions, and the Alliance will be an important stakeholder in the implementation of the Local Air Quality Action Plan especially where identified measures might require cross-boundary initiatives and co-operation.

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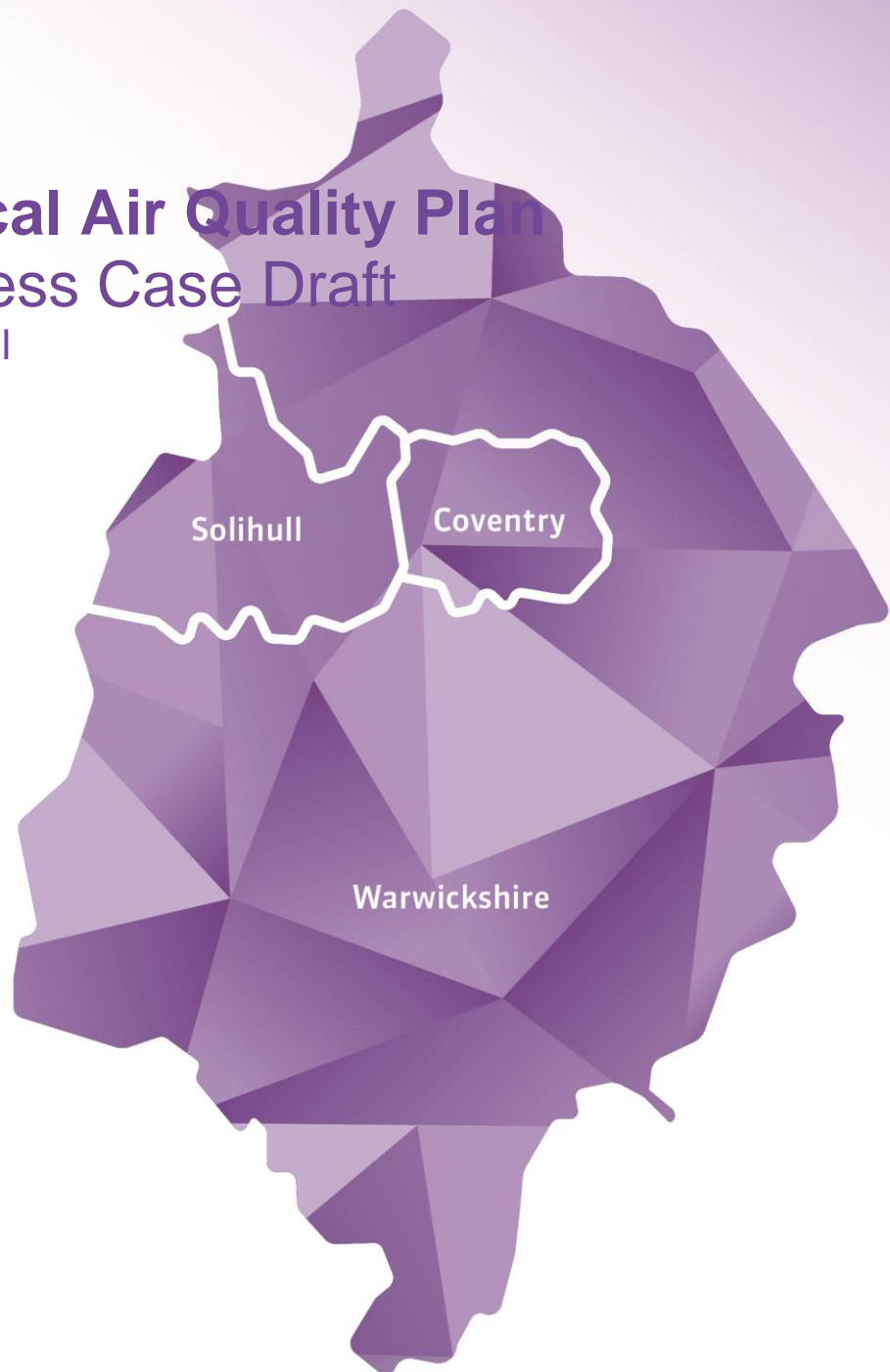
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West Midlands Shared Professional Services Contract

Coventry Local Air Quality Plan Outline Business Case Draft Coventry City Council

February 2019



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Executive summary

Coventry is one of 22 towns and cities identified in the UK as being forecast to exceed legal limits for NO₂ through Government modelling in 2021. Coventry City Council has been working closely with the Government's Joint Air Quality Unit to identify the best package of measures that will bring NO₂ levels into compliance with the set legal limits in the shortest possible time. The Council has been focussed on ensuring that this package brings wider community and economic benefits to the city in addition to the public health benefits that would result from achieving NO₂ compliance.

This Outline Business Case sets out the comprehensive process that has been undertaken to complete this task. The role of JAQU in this process is gratefully acknowledged, with guidance and support provided by JAQU officers in supporting CCC in completing the detailed technical work required to ensure that the best possible outcome is achieved for the residents and businesses of Coventry.

The problems with NO₂ compliance within the city are focussed upon some of the main radial routes into the city centre, and the sections of the ring road that connect these. In particular, the worst problems have been identified as being on Holyhead Road. The approach that the Council is advocating, based on the technical work and the supporting evidence, is based upon a package of measures that will facilitate dynamic traffic management to steer traffic away from air quality hotspots and to reduce traffic congestion within the city, cleaner vehicles across the business, public transport (including taxis) and private fleets, and promoting walking, cycling and public transport for local journeys by providing enhanced and more attractive routes and services.

The total cost of this package is around £75 million in capital costs, and this would deliver benefits both by improving air quality, and supporting economic growth and a more healthy and active local population.

This package has been benchmarked, in line with Government requirements, against a scenario whereby non-compliant vehicles (i.e. those that do not meet the required emission standard) are charged for entering a Clean Air Zone. This would be cheaper to implement, being costed at around £50 million (including operating and maintenance costs for the enforcement system). It would also generate income from the charges levied on non-compliant vehicles. However, this scenario would have significant detrimental impacts for some of the more deprived communities within the city, as set out in the Distributional Impact Assessment that forms part of this OBC. It would also leave no long-lasting legacy for the city, as the system would be redundant by 2027 when full compliance would be achieved in terms of the vehicle fleet within the city.

In comparison, the preferred option would leave Coventry with an efficient and responsive dynamic traffic management system enabling the City Council to proactively manage traffic flows across the city, as well as a greatly enhanced walking and cycling network providing a far better environment for local communities.

The Council is therefore proposing to Government that the preferred option be funded, and is therefore seeking Government support to take this option forward.

1. Strategic Case

1.1. Introduction

The Strategic Case presented in this Report illustrates a case for change, providing context for the rationale that supports options for the reduction of annual mean Nitrogen Dioxide (NO₂) concentrations in Coventry.

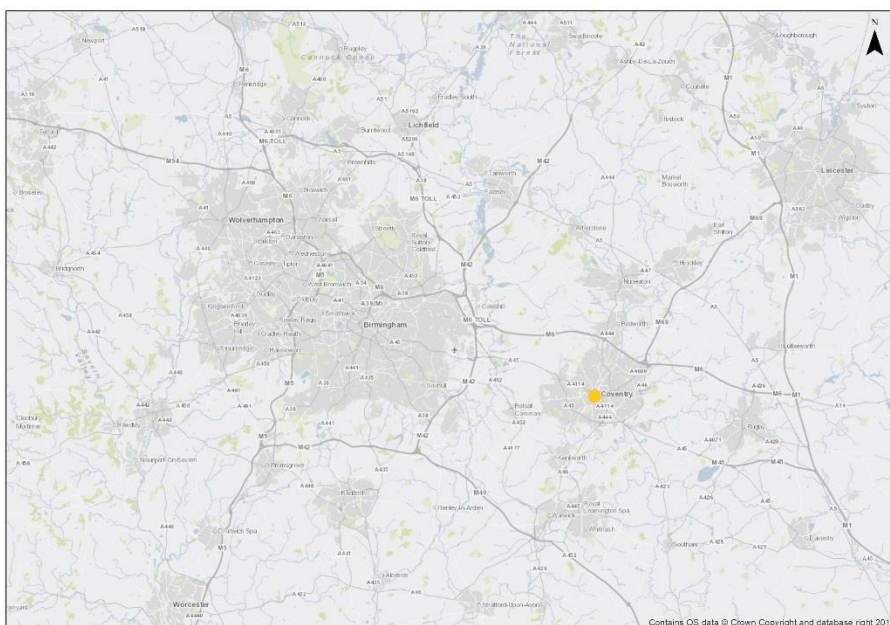
The Government has set out its plans to deliver a cleaner, healthier environment that benefits people and the economy. Although UK air quality has improved significantly over recent decades, it is recognised that there is still more to do, though action must be proportionate, with the interests of local people being the main driver for improving air quality.

Coventry City Council (CCC) is committed to transforming Coventry into a cleaner and healthier city, supporting economic growth, improving health and providing a wider choice of travel options, and improvements in air quality underpin this vision. Coventry has been awarded the UK City of Culture for 2021, and making improvements to improve air quality within the city fully aligns with the City of Culture themes of Being Human, Reinvention and Moving, and the vision of *reimagining the place of culture in a diverse, modern Britain*. Coventry therefore has an opportunity to adopt a solution which delivers a lasting improvement in air quality and to showcase this solution to a wider audience.

Coventry is renowned for its rich tradition in innovation, and CCC is keen to support innovative solutions involving emerging technology. The city is also a leader in the automotive industry and has a vision for a future that incorporates integration of systems and technology such as Ultra Low Emission Vehicles (ULEV), connected and autonomous vehicles, digital data / communications and energy generation, storage and distribution. The city is home to the factory manufacturing the world leader in electric powered taxis, as well as being selected as the site for the UK's Battery Industrialisation Centre. Electric vehicles are therefore at the heart of this vision and will play a key part of reducing emissions from road transport.

Coventry is well connected to other major towns and cities in the UK due to its good access to the strategic road network and the national rail network. It is important that Coventry works closely with its key neighbours as this will allow Coventry to reduce NO₂ concentrations and improve the health and wellbeing of its residents and those who travel to work in Coventry or those who visit for other reasons. Figure 1 shows the location of Coventry along with some of the key neighbours, including Birmingham, Warwick, Leamington, Solihull and Leicester.

Figure 1 – Geographic location of Coventry



1.2. Business strategy

The High Court has instructed the Government to put in place a strategy to achieve the legal limits for air quality, in the shortest possible time. Accordingly, in July 2017 the Government published a revised plan to tackle roadside NO₂ concentrations across the UK. Based on DEFRA Pollution Climate Mapping (PCM) model outputs, 22 towns and cities¹, including Coventry, were forecast to exceed legal NO₂ limits in 2021.

To help achieve compliance, the Government has formed the Joint Air Quality Unit (JAQU), which comprises officers from the Department for Transport (DfT) and the Department for Environment, Farming and Rural Affairs (DEFRA), with a remit to work with the relevant local authorities to produce action plans to reduce the roadside NO₂ concentrations in those 22 towns and cities to below the legal limit. JAQU has produced an evidence package to assist officers in local authorities to develop feasibility studies for their local plan, and has provided support throughout the development of each local plan.

In accordance with Government requirements, CCC is required to produce an Outline Business Case (OBC) that assesses a number of options and identifies a preferred option to help the city achieve compliance with the legal NO₂ limits in the shortest possible time.

A charging Clean Air Zone (CAZ) is required, by Government, to be one of the options assessed, due to modelling by the Government showing that, at a national level, this will achieve compliance with air quality targets in the shortest possible time. This option will be used as a benchmark for other options.

The overall objective, as set out in this OBC, is to identify the package of measures that will achieve compliance with the legal NO₂ limits in the most efficient and effective manner whilst also supporting the wider vision of the City Council for achieving sustainable economic growth and fitter, healthier, more prosperous communities within Coventry.

1.3. Policies and strategies

1.3.1. UK Government policy and strategy

In July 2017 the UK Government (DEFRA and DfT) published a plan² for tackling roadside NO₂ concentrations. In this report the UK Government set out its commitment to achieving a cleaner and healthier environment, with the aim of benefitting both people and the economy. The Government aims to improve air quality for people living and working in the UK, based on the understanding that poor air quality can also be harmful to the natural environment and to the economy.

Air pollution is the largest environmental risk to public health in the UK, and it is known to have disproportionate effects on vulnerable groups. In particular, poor air quality disproportionately affects the very old, the very young, and those with chronic conditions. It also has greater impacts on those who live, work or go to school in more deprived areas.

UK research has shown that NO₂ may increase the prevalence of respiratory infections in children. The European Commission believes that, in the UK alone, poor air quality is still responsible for more than 32,000 premature deaths every year.

DEFRA has made initial estimates that NO₂ contributes to shortening lives by an average of 5 months, which range from healthy individuals experiencing negligible effects to susceptible individuals whose poor health is seriously exacerbated by NO₂ pollution. The overall population burden is estimated to be equivalent to 23,500 deaths in the UK per year.³

Furthermore, data from the Public Health Outcomes Framework⁴ indicates that the 'under 75 mortality rates from respiratory disease', between 2014 and 2016, was 43.3 per 100,000 for Coventry and 33.8 per 100,000

¹ Later increased to 33 local authorities

² UK plan for tackling roadside nitrogen dioxide concentrations – July 2017

³ Air Quality, A Briefing for Directors of Public Health, March 2017, Defra and Public Health England

⁴ <https://fingertips.phe.org.uk/profile/public-health-outcomes-framework>

for England. It is likely that the negative impacts of poor air quality in Coventry is likely to be a factor in the city having higher mortality rates than the national average for England.

The natural environment can also be damaged through high NO₂ concentrations, contributing to acidification and eutrophication, which can have an adverse impact on animals, plants and biodiversity. Economically, air pollution can increase social costs from lost working days, due to ill health caused by air-pollution related health problems.

Although nitrogen oxides fell by almost 70% between 1970 and 2015, poor air quality continues to be the largest environmental risk to public health in the UK⁵. Consequently, the Government has adopted legally binding national emission limits for air pollutants, with the aim of improving air quality. The Government's top priority is to reduce the NO₂ concentrations on and near roads, where higher NO₂ levels result from emissions from motor vehicles. Due to elevated levels of traffic and exposure on roads in urban areas, reducing air pollution in towns and cities is an important focus.

The Government aims to achieve the air pollution reduction in towns and cities through encouraging innovative vehicle solutions, such as electric vehicles, alongside ending the sale of conventional petrol and diesel cars and vans by 2040, as well as targeting behaviour change amongst communities, employers, education establishments and policy makers. The Government is currently committed to investing over £2.7 billion for air quality improvements and cleaner transport. Coventry has a good record in attracting Government funding for initiatives aimed at encouraging the increased use of low emission vehicles, as evidenced with the current programmes to install electric vehicle charging points across the city centre and within surrounding residential areas, as well as the joint project with National Express to upgrade engines on their older buses to achieve Euro V1 standard.

1.3.2. Clean Air Zone framework

The Government has identified ten key pillars to drive forward its industrial strategy, including delivering affordable energy and clean growth, alongside investing in science, research and innovation, upgrading infrastructure and driving growth across the country. Furthermore, local authorities also have a role to play in supporting this through the development and implementation of proposals for improving air quality, and Clean Air Zones are identified as one of the measures for helping deliver this ambition.

A Clean Air Zone (CAZ) defines an area where targeted action is taken to improve air quality and resources are prioritised and coordinated to shape the urban environment in a way that delivers improved health benefits and supports economic growth. CAZs are designed to address all sources of air pollution including NO₂ and bring together local measures to deliver immediate action to improve air quality and health with support for cities to grow, while delivering sustained reductions in pollution and a transition to a low emission economy.

To support local authorities in their approach to implementing and operating a CAZ, DEFRA and DfT produced the Clean Air Zone Framework⁶ (2017). This framework sets out the principles for the operation of CAZs in England. It provides the expected approach to be taken by local authorities when implementing and operating a CAZ. CAZs included in the Framework fall into two categories: non-charging CAZs and charging CAZs.

The Framework identifies four classes of charging CAZs, which should be investigated, as DEFRA modelling suggests that they are likely to reduce NO₂ emissions in the shortest possible time. These are:

1. Class A CAZ – Targeting taxis and Private Hire Vehicles (PHVs), buses and coaches;
2. Class B CAZ – Targeting taxis and PHVs, buses, coaches and HGVs;
3. Class C CAZ – Targeting taxis and PHVs, buses, coaches, HGVs and LGVs; and
4. Class D CAZ – Targeting taxis and PHVs, buses, coaches, HGVs, LGVs and private cars.

Local authorities need to ensure businesses and the public have a clear expectation of what a CAZ is, and how they could be affected. Where a CAZ is introduced it should be identified in the Local Plan(s), and in other local policies, including the Local Transport Plan, at the earliest opportunity. However, as noted below, CCC has a recently adopted Local Plan (December 2017) as its key local land use policy document, and as a

⁵ Air Quality, A Briefing for Directors of Public Health, March 2017, Defra and Public Health England

⁶ Clean Air Zone Framework (2017). Department for Environment Food and Rural Affairs, DfT

constituent member of the West Midlands Combined Authority, the WMCA's Local Transport Plan provides the strategy transport policy framework for the city.

1.3.3. Coventry City Council Local Plan

Coventry City Council's Local Plan (2017)⁷ states that the whole of Coventry is designated as an Air Quality Management Area and has been since 2009. A primary cause of the poor air quality in the Coventry urban area are emissions from road transport. The Local Plan sets out Coventry's vision to help re-establish itself as one of the country's top 10 cities. However, it must be recognised that transport requirements associated with the construction phase itself may have a negative impact upon air quality.

The Local Plan identifies many issues, risks, strengths and benefits that Coventry is likely to face, which have been developed and considered through a range of evidence and consultation responses. The Local Plan therefore provides a range of policies that seek to build upon strengths and opportunities whilst reducing the risks and issues. One of the risks Coventry currently has is the need to improve air quality across the city and help combat climate change.

CCC is a partner of the Low Emissions Towns and Cities Programme (LETCP) and is working together with other West Midlands authorities to improve air quality and reduce emissions from road transport. This is alongside the emerging 'West Midlands Metropolitan Transport Emissions Framework' which sets out transport's role in tackling air quality issues and has proposed a range of policies. The intention is to do this by promoting the uptake of low emission fuels and technologies, establishing and sharing best practice policies, and developing various tools and resources. The objectives of the programme are to investigate and produce various regional strategies designed to improve air quality, with a view to meeting national air quality objectives.

Funded through the DEFRA Air Quality Grant, the aims of the LETCP and West Midlands Transport Emissions framework are to:

- Improve air quality through reducing road transport emissions, and simultaneously reducing carbon emissions;
- Establish best practice policies and measures for the West Midlands, creating transferable models for other towns and cities;
- Improve health; and
- Maximise opportunities for economic development through the transition to a green economy.

To support the improvement in the city's air quality, the Local Plan includes a policy for air quality. This states that major development schemes should promote a shift to the use of sustainable low emission transport (electric vehicles and vehicles that use biofuels) to minimise the impact of vehicle emissions on air quality. These development sites will be located to maximise accessibility by sustainable modes of transport, specifically public transport, walking and cycling. All major development proposals should be suitably planned to design out any adverse impacts on air quality and be in accordance with the West Midlands Transport Emissions Framework and associated policies.

Additionally, the policy sets out that major development proposals will require the submission of an air quality assessment, as they may lead to a significant deterioration in local air quality resulting in unacceptable effects on human health, local amenity or the natural environment. Note that a supplementary planning document (SPD) is currently being developed as stated in the policy.

1.3.4. Coventry City Council Area Action Plan

CCC has prepared an Area Action Plan⁸ (AAP) to help guide, inform and consider development proposals within Coventry City Centre.

The AAP sits alongside the Council's Local Plan, providing greater detail around the policies set out in the Local Plan. The AAP provides a framework, which has been produced to support how the city centre will

⁷ Coventry City Council, Local Plan (adopted on the 6th December 2017)

⁸ Coventry City Council Area Action Plan (adopted by the City Council on the 6th December 2017)

develop over 15-20 years, through setting out a number of strategic principles to follow. It identifies areas of regeneration, heritage assets and areas for development opportunities.

The Local Plan identifies a specific policy area associated with promoting the health and wellbeing of Coventry people. In order to achieve this the policy sets out several aims, one of which is to combat poor air quality and other pollutants. The AAP also highlights the importance of air quality on the natural environment, and states that the city-wide AQMA will support this with a view to making the city centre a more pleasant and healthier environment within which to live and travel. It is noted that issues such as poor air quality can be amplified in city centres, due to higher density development, higher concentrations of vehicles and less greenspace.

The source of NO₂ is primarily from the burning of fossil fuels, with vehicle emissions and traffic congestion having significant impacts. CCC is aware that attention needs to be paid to new developments adjacent to the Ring Road or alongside concentrations of public transport stops, which if not designed in an appropriate way could have significant impacts on public health.

In addition to committing to reduce its current NO₂ levels, Coventry is also entering a period of significant redevelopment within its city centre, and therefore it is crucial that the creation of excessive dust and dirt during the construction processes are mitigated. Adhering to construction environmental management plans (CEMP) will help to moderate adverse impacts from development processes. The council are also identifying opportunities for sustainable energy sources for city centre buildings, this will reduce the reliance on fossil fuels. A further priority for the council is providing investment in low emission vehicles and infrastructure, whilst also increasing active travel.

1.4. History of Air Quality in Coventry

Coventry City covers 100 square kilometres and has a population of approximately 330,000 residents. The city is near several strategic road network links, including the M6, M69, M45 and M42 motorways and the A45 and A46 dual carriageways. Pollution from road traffic is a significant contributor to the overall air pollution within Coventry. Other emissions come from commercial, domestic and industrial processes. Coventry is a smoke control area, and it regulates 85 industrial processes under the Environmental Permitting regime (such as petrol stations and dry cleaners).

In 2009, CCC produced the first screening assessment, a review of the air quality monitoring carried out within the city area, which was updated every year up to and including 2015 to comply with local air quality management obligations under Part IV of the Environment Act 1995. This report showed that within the Coventry AQMA there are several areas where air quality standards are exceeded. It should also be noted that significant developments within the city are having direct and indirect impacts on air quality, due to the resulting fluctuations of traffic flows. Therefore, CCC are reviewing monitoring locations and relocating diffusion tubes as required.

The 2015 Updating and Screening Assessment (USA) for CCC summarises the history of NO₂ concentrations between 1998 and 2014, and reports on how annual mean NO₂ concentrations compare to the national air quality objective. The key stages of the assessment include the following:

- In 1998, the main sources of air pollution were identified within CCC area. Following on from this base level information, CCC undertook monitoring of pollutant concentrations and provided a review and assessment of the monitoring data.
- An USA was undertaken, which identified two locations within Coventry that were assessed to be unlikely to achieve the annual mean air quality objective for NO₂, and in 2003 these areas were designated AQMAs.
- In addition to the USA, a Detailed Assessment was produced that predicted a further location was also unlikely to meet the NO₂ annual mean air quality objective. This was also designated as an AQMA in 2004.
- In 2005 local authorities had a deadline for achieving the annual mean air quality objective. However, in 2006 CCC produced another USA, which found that although the majority of pollutant levels in Coventry remained below the UK objectives, for NO₂, six more areas were found to be exceeding the UK annual mean air quality objective and needed Detailed Assessment.
- The Detailed Assessment was carried out and in 2007 and found that all six areas identified by the USA were exceeding the UK objective for annual mean NO₂. Consequently, DEFRA suggested aggregating the areas into a single AQMA. Following this, CCC consulted and determined to

- designate the whole of Coventry as an AQMA for annual mean NO₂. This was formally declared, becoming effective in late 2009.
- A Progress Report in 2010 indicated that there were still areas exceeding the NO₂ annual mean air quality objective.
 - The Further Assessment produced in 2014 concluded that NO₂ levels in the city have not reduced and continued to exceed the national air quality objective, with exceedances primarily attributable to road traffic emissions.
 - The Annual Status Report (2016) indicated that NO₂ levels were generally on a downward trend, but in some cases still in exceedance.

1.4.1. Air Quality Management Area

As outlined above, the whole of the Coventry urban area has been declared as an Air Quality Management Area (AQMA) for annual mean NO₂ since 2009. The reasoning behind declaring the entirety of Coventry is to avoid a situation where targeted action in one geographic area simply shifts the problem somewhere else.

There has been a significant amount of work in Coventry aimed at continuing to reduce traffic congestion, improving low emission vehicle infrastructure and encouraging more sustainable methods of transport, all of which will have a beneficial impact on air quality.

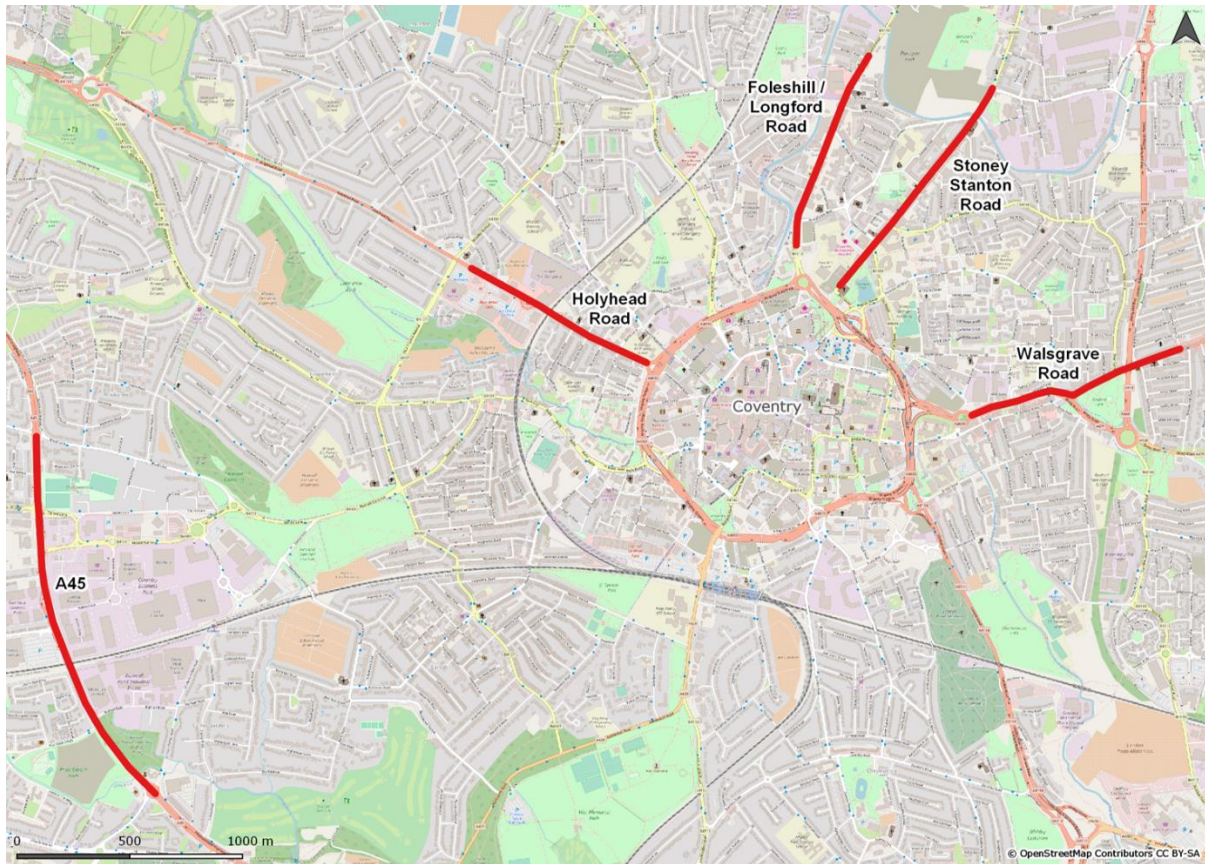
NO₂ is a significant air pollutant and a key issue within Coventry. This pollutant is primarily associated with road traffic emissions, particularly on busy roads or areas with significant congestion. The pollutant risk arises when people spend time near high levels of these pollutants. Such locations can include where people live, work or where they spend their leisure time, however CCC are most concerned with the air pollution experienced by people residing in housing near major arterial routes, where there are high traffic flows and queuing traffic (such as at junctions).

CCC has taken forward a number of measures during 2015/16 in pursuit of reducing congestion, improving pedestrian/cycle routes to key destinations and improving local air quality. Of the 42 measures to improve air quality, in 2016 CCC reported that a large number were completed or ongoing. These measures include a broad range of initiatives, including Park and Ride sites, car share schemes, promoting low emission schemes, promoting travel alternatives, improving public information, traffic management, cycle network infrastructure, cycle hire schemes and improving vehicle fleet efficiency.

1.5. Key facts and figures (relevant to transport and air quality)

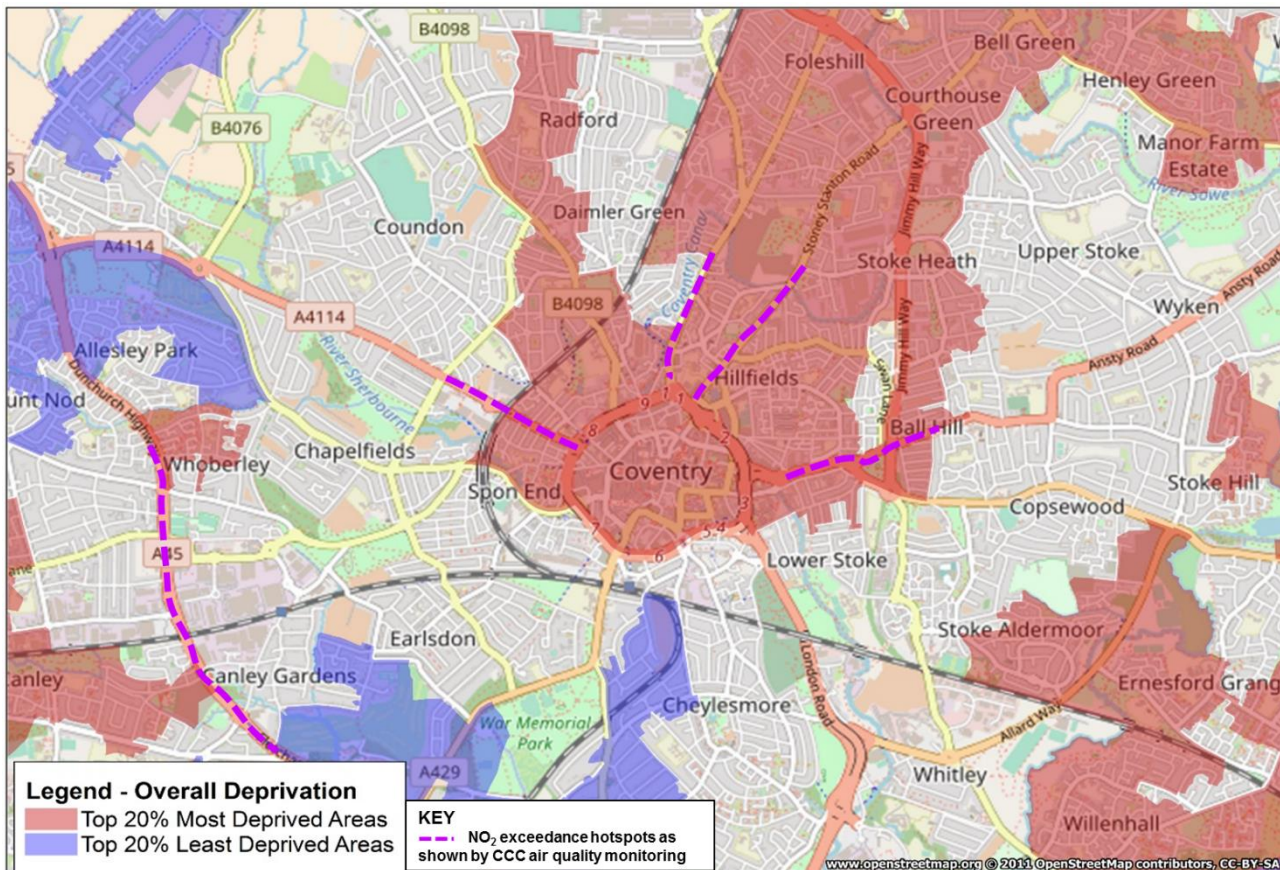
In Coventry, the main air quality issues identified to-date through the Local Air Quality Management (LAQM) process relate to residential properties that are located in close proximity to major arterial routes in the city, which experience high levels of congestion. Currently identified hotspots include sections of Holyhead Road, Walsgrave Road, Foleshill/Longford Road, Stoney Stanton Road and at certain junctions along the A45, as shown in Figure 2. These hotspots have been identified using air quality monitoring data in Coventry, including NO₂ diffusion tube monitoring as well as two continuous monitoring sites in Coventry, which form part of the Automatic Urban and Rural Network (AURN) operated by Defra; Coventry Allesley (an urban background site) and Coventry Binley Road (an urban traffic site).

Figure 2 - NO₂ exceedance hotspots as shown by CCC air quality monitoring



The correlation between poor air quality and poor health is exacerbated, in the above-mentioned locations, as these locations are deprived parts of Coventry and people living in deprived areas are more susceptible to adverse impacts of poor air quality and poor health. Figure 2 shows that a significant percentage of the Coventry urban area is within the top 20% most deprived areas. Furthermore, many of the NO₂ exceedance locations fall within the top 20% most deprived areas. Statistics on unemployment also show a similar story and a significant percentage of the Coventry urban area is within the top 20% for unemployed.

Figure 3 - Deprivation statistics for Coventry



Source: gov.uk (2015 deprivation statistics)

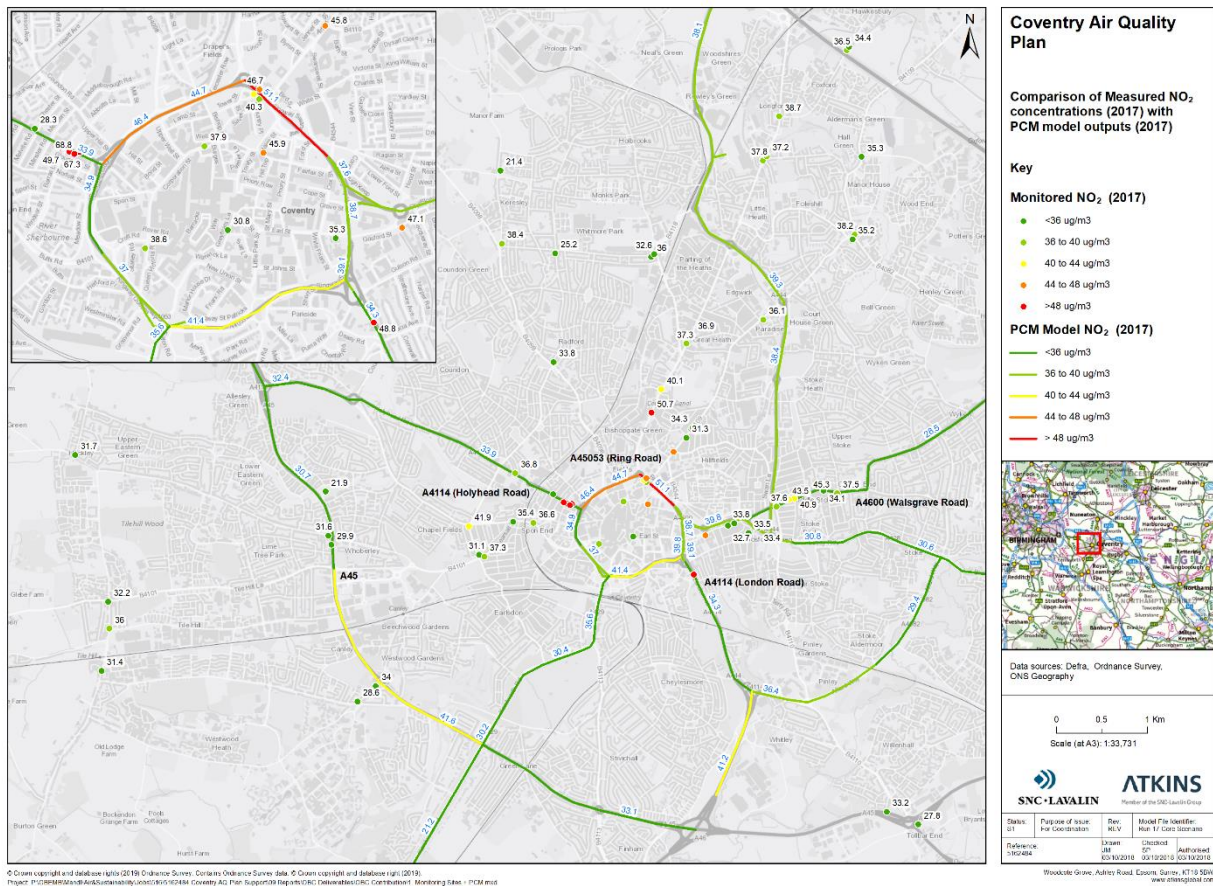
Furthermore, DEFRA has estimated annual mean NO₂ roadside concentrations, in 2017, using the Pollution Climate Mapping (PCM) model. The PCM model assess national compliance with EU limit values and the baseline projections represent the projected concentrations of NO₂ assuming no further action beyond the air quality measures that were committed by the reference year (2015). Projections for concentrations of NO₂ and oxides of nitrogen (NO_x) across the UK in the years 2017 - 2030 inclusive, have been calculated as part of a PCM model for approximately 9,000 modelled road links. Measured annual mean NO₂ concentrations in 2017 from CCC monitoring, are shown in **Figure 4** alongside estimated annual mean NO₂ roadside concentrations in 2017 from Defra's PCM model. This simple comparison suggests that:

- Along the section of Holyhead Road (A4114) immediately west of the ring road (A4053), measured annual mean NO₂ concentrations in 2017 (49.7 – 68.8 µg/m³) are substantially higher than the estimated annual mean roadside concentration from the PCM model (33.9 µg/m³). This section of road is heavily congested during peak hours and has a significant uphill gradient. Furthermore, the dispersion of pollutant emissions is thought likely to be inhibited by the presence of nearby buildings. These factors, which significantly influence both pollutant emissions and dispersion at this location, are not accounted for within the PCM model.
- Monitoring adjacent to the northern section of the ring road (A4053) begun in 2017. The monitoring measured an annual mean NO₂ concentration of 46.7 µg/m³ to the northwest of the ring road, which is similar to PCM model projections.
- Monitoring at a single site adjacent to London Road (A4114), to the southeast of the city centre, suggests that measured annual mean NO₂ concentrations (48.8 µg/m³) are higher than the estimated annual mean roadside concentration from the PCM model (34.3 µg/m³). Monitoring is located on the approach to a complicated interchange with the ring road – this section of road is congested during peak hours, which is not accounted for with the PCM model.
- Along the section of the Walsgrave Road (A4600) immediately east of the A444, measured annual mean NO₂ concentrations in 2017 (40.9 – 45.3 µg/m³) are higher than the estimated annual mean roadside concentration from the PCM model (34.6 µg/m³). This section of road is heavily congested during peak hours. Furthermore, the dispersion of pollutant emissions is inhibited by the presence of

nearby buildings on both sides of the road (i.e. a street canyon). These factors, which significantly influence both pollutant emissions and dispersion at this location, are not accounted for with the PCM model.

- There were measured exceedances of the annual mean NO₂ air quality objective at locations adjacent to Foleshill Road (40.1 – 50.7 µg/m³), Stoney Stanton Road (45.8 µg/m³), Queensland Avenue (41.9 µg/m³), as well as within the city centre (45.9 µg/m³) in 2017. None of these locations are however represented within the PCM model, hence, cannot be compared.
- No monitoring was undertaken in 2016, or in previous years, near the sections of the ring road (A4053) where the PCM model estimates the highest annual mean roadside NO₂ concentrations within Coventry, as there is no relevant exposure (e.g. residential properties) in this area. A number of monitoring sites were therefore installed in this area in September 2017, the results from which informed the Initial Evidence Submission and this Outline Business Case.

Figure 4 – Comparison of measured NO₂ concentrations (2017) with PCM model outputs (2017)



1.6. Wider policy benefits

Improving air quality can have direct and indirect impacts, which can benefit wider policies.

Air pollution particularly affects the most vulnerable in society, it is known to have more serious effects on vulnerable groups, for example the elderly, children and people already suffering from pre-existing health conditions such as respiratory and cardiovascular conditions. Studies have suggested that the most deprived areas of Britain bear a disproportionate share of poor air quality.

Air pollution also results in damage to the natural environment. NO₂ contributes to acidification and eutrophication of soil and watercourses, which impacts on animal and plant life and biodiversity. It also contributes to local ozone production which has public health impacts and damages agricultural crops, forests and plants. Air pollution has social costs and risks the potential for economic growth. It also impacts upon people of working age which can have economic effects, for instance if they have to take days off work due to

air pollution-related health problems. Poor air quality in the UK is estimated to have had a total cost of up to £2.7 billion, nationally, through its impact on productivity in 2012⁹.

Reducing the use of petrol and diesel vehicles through innovative transport technologies and increasing active travel uptake, will not only improve air quality but will also positively impact on other policies. For example, some estimates suggest that physical inactivity is associated with higher mortality rate than smoking.

This will also help reduce traffic congestion as more people walk, cycle or use public transport, and will improve the health of the public as people become more active, relieving pressure on the healthcare sector.

1.7. Spending objectives

The quality of air is important for public wellbeing and the environment. The impact of public exposure to particulate matter alone has been estimated to reduce average life expectancy by around 6 months, in the UK, which imposes a cost to public health of over £16 billion a year¹⁰. There is a considerable amount of work being undertaken by CCC that has the potential to improve air quality whether directly or indirectly.

1.7.1. UK Government spending commitments

The UK Government is committed to taking action against poor air quality in urban areas, and the Government is determined to be at the forefront of vehicle innovation by making motoring cleaner. The link between improving air quality and reducing carbon emissions is particularly important and the UK Government will continue to develop solutions which reduce NO₂ and carbon. The Government is already committed to investing over £2.7 billion overall in air quality and cleaner transport, including:

- £1 billion – Investing nearly £100 million in the UK's charging infrastructure and funding the Plug In Car and Plug In Van Grant Schemes.
- £290 million – National Productivity Investment Fund. In the Autumn Statement 2016, a further £290 million was committed for reducing transport emissions, which includes £60 million for new buses and £40 million for bus retrofits, £50 million for a Plug In Taxi programme and £80 million for ULEV charging infrastructure.
- £11 million – Air Quality Grant. The Government has awarded over £11 million under the Air Quality Grant scheme to help local authorities improve air quality.
- £89 million – Green Bus Fund. The UK Government has invested a total of almost £89 million via the Green Bus Fund to help bus companies and local authorities in England to put over 1,200 new low carbon buses on the roads.
- £27 million – Clean Bus Technology Fund and Clean Vehicle Technology Fund. Since 2013, Government has awarded over £27 million to retrofit almost 3,000 of the oldest vehicles (mainly buses) including through the Clean Bus Technology Fund and the Clean Vehicle Technology Fund.
- £1.2 billion – Cycling and walking. In April 2017, the UK Government published its Cycling and Walking Investment Strategy which identifies £1.2 billion which may be invested in cycling and walking from 2016-2021.
- £100 million – National road network. Through the Road Investment Strategy, the UK Government has allocated a ring-fenced £100 million for an Air Quality Fund available through to 2021 for Highways England to help improve air quality on its network.

In the 2016 Autumn Statement, the UK Government also committed an additional £4.7 billion to 2020-2021 for research and development. This includes a new Industrial Strategy Challenge Fund to support the development of innovative technologies.

In July 2018, the Government published The Road to Zero Strategy which set its ambition to see at least half of new cars to be ultra low emission by 2030. The proposals are outlined in the Strategy which also sets out plans to enable a massive expansion of green infrastructure across the country, reduce emissions from the vehicles already on the UK's roads, and drive the uptake of zero emission cars, vans and trucks. The aims of this strategy will be met primarily through the design and manufacturing of zero emission vehicles, and ending

⁹ Improving air quality in the UK: tackling nitrogen dioxides in our towns and cities, May 2017, Defra and DfT

¹⁰ Valuing impacts on air quality, Defra, September 2015

the sale of new conventional petrol and diesel cars and vans by 2040. The outcome is for all cars and vans to be effectively zero emission by 2040.

The recent Clean Air Strategy documents how the sources of air pollution will be tackled and provides a more coherent framework to confront air pollution than currently exists. This strategy will be underpinned by nation-wide powers to control major sources of air pollution, and new local powers. In addition, it has been to public consultation allowing all interested parties to help shape the final strategy output.

1.7.2. Coventry City Council spending

Similar to some of the Government's investment priorities, CCC is working towards improving air quality and reducing road traffic emissions, through promoting uptake of low emission fuels and technologies, establishing and sharing best practice policies and developing various tools and resources.

Road schemes that commenced construction in 2013/14 ensured controls were put in place through the planning and construction process to limit and control emissions of dust and fumes. The schemes were designed to deliver improvements in terms of traffic flows, reducing congestion and improving air quality.

The Council is also improving walking and cycling accessibility, through ensuring these are considered in city developments. As part of the Coventry Station master plan, for example, a pedestrian tunnel has been incorporated into the design, this will create additional capacity in future and encourage more people to walk and use train services than drive. Improvements at the adjacent Ring Road junction have improved accessibility between the station and the city centre making it easier for pedestrians and cyclists to travel between the two.

Furthermore, CCC has continued the development of the Heatline District Energy System, which is an energy network that uses waste heat from the municipal waste incinerator to heat eight major buildings within the city centre, one of which is Coventry Cathedral. The scheme eliminates the need for gas boilers at these premises and makes full use of the waste heat using a 650m³ thermal store. Carbon savings are around 1,300 tonnes per year with NO_x and particulate matter emissions from connected premises being reduced to zero.

In addition, CCC has secured funding from the Government sources listed above to implement a number of initiatives aimed at future-proofing the local transport network to accommodate low emission vehicles. This includes the installation of 39 rapid charging points for electric vehicles across the city, focussed on locations where taxis are going to require top-up charging. This project will be completed during 2019 and is intended to provide the charging infrastructure to make it easier for local taxi drivers to operate electric vehicles. This work has been supplemented by the Council securing £300,000 from OLEV for the installation of around 80 electric vehicle charging points in on-street locations in residential areas around the city. These areas are predominantly inner-city areas with limited off-street parking, and the charging points will remove one barrier to electric vehicle ownership for local residents. The third specific strand of work relates to the upgrading of the engines of the main local bus fleet operated by National Express, with over 100 buses being upgraded to Euro VI standard engines. The outcome of a further bid for £2.37 million, with National Express, for the purchase of ten electric buses, and the installation of the supporting charging infrastructure, is currently awaited.

1.8. Evidence of the problems

The results of baseline air quality modelling undertaken to inform the OBC are summarised in Figure 4 and show the PCM links where an exceedance of the annual mean NO₂ EU limit value is modelled to occur in 2021, in the absence of any action. Furthermore, these results suggest that, in the absence of any action, the annual mean NO₂ EU limit value has the potential to continue to be exceeded going further forward into the future at certain locations, as shown in **Appendix A**.

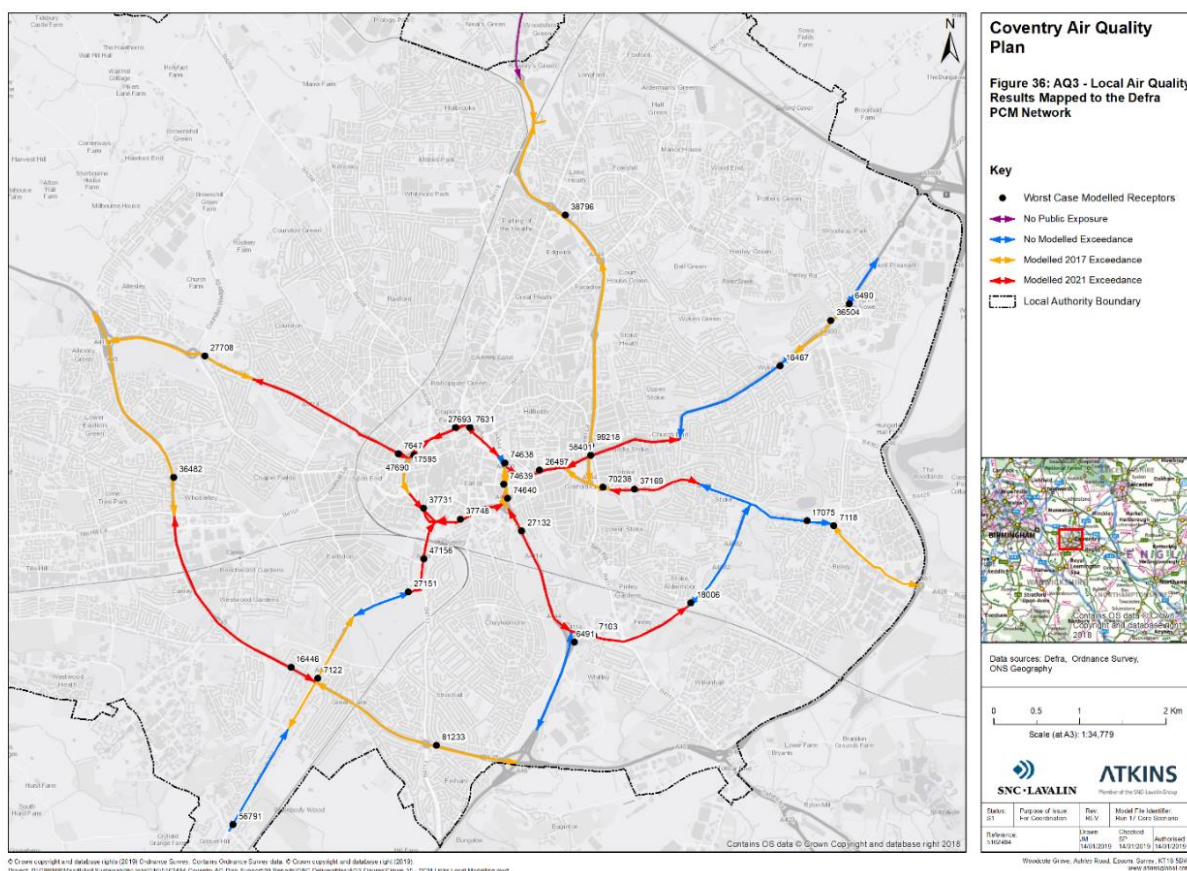
Furthermore, these results suggest that, in the absence of any action, the annual mean NO₂ EU limit value has the potential to continue to be exceeded going further forward into the future at certain locations, as shown in **Appendix A**. These locations can be summarised as follows:

- 7103 (A4082 London Road), with compliance projected to be achieved in 2023;
- 7631 (northeast section of A4053 Ring Road), with compliance projected to be achieved in 2026;
- 26497 (Sky Blue Way), with compliance projected to be achieved in 2024;
- 27132 (A4114 London Road), with compliance projected to be achieved in 2023;

- 27693 (northwest section of A4053 Ring Road), with compliance projected to be achieved in 2022;
- 37169 (Binley Road), with compliance projected to be achieved in 2023;
- 37731 (southwest section of A4053 Ring Road), with compliance projected to be achieved in 2027;
- 37748 (southeast section of A4053 Ring Road), with compliance projected to be achieved in 2022;
- 47156 (A429 Kenilworth Road), with compliance projected to be achieved in 2022;
- 47690 (northwest section of A4053 Ring Road), with compliance projected to be achieved in 2023; and
- 58401 (A4600 Walsgrave Road), with compliance projected to be achieved in 2022.

A simple source apportionment exercise was undertaken for each of the PCM links described above based on the estimated contribution to NO_x emissions on the nearest modelled road link, the results of which are shown in **Appendix B**. This indicative analysis suggests that road traffic emission sources contribute 50 to 62% of modelled annual mean NO₂ concentrations at those locations with modelled exceedances. Of this road traffic contribution, diesel cars make by far the largest contribution (44 to 56% depending on the location).

Figure 5 - Baseline modelling results showing locations of exceedances in the year 2021

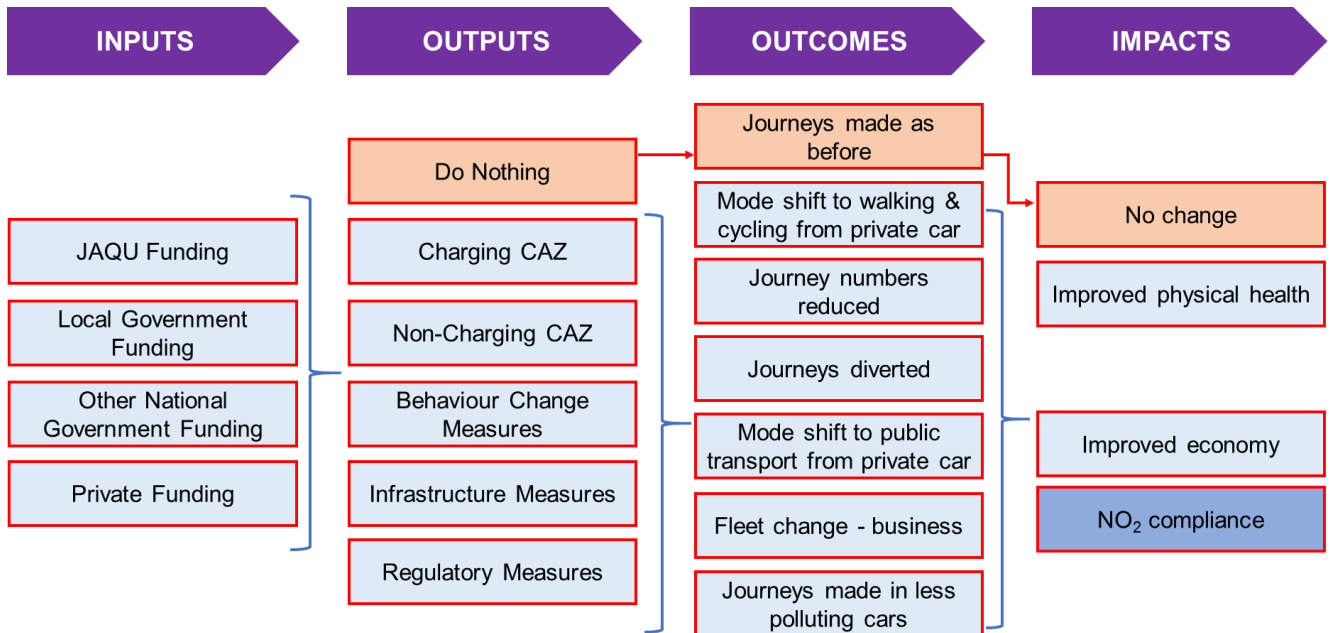


1.9. Theory of change and logic mapping for options

A logic map is a systematic and visual way of presenting the 'theory of change' underpinning a programme/policy; that is how expenditure and invested resources (inputs) generates activities (outputs) which are then expected to lead to changes in outcomes and impacts.

Figure 6 represents Coventry Council's overall vision for change and the likely outcomes and impacts as a result.

Figure 6 - Logic map to represent Coventry City Council's overarching vision of change



1.10. Engagement

1.10.1. Engagement undertaken to date

Initial engagement has been undertaken during the preparation of the OBC as follows:

- Stakeholder workshops were held in October and December 2018, attended by a cross section of stakeholders from neighbouring local authorities, Transport for West Midlands and the freight, public transport and public health sectors;
- Presentation to the West Midlands Freight Council; and
- Presentation to the West Midlands Bus Operators Panel.

1.10.2. Future engagement

CCC plans to undertake a wider engagement from February 2019, providing stakeholders, residents and businesses with information on the contents of the preferred option and the opportunity to comment upon the proposed package of measures.

CCC will also undertake the required statutory consultations to deliver the preferred option (for example as required for TROs, etc.), as well as detailed consultation on the individual schemes contained within the package, as these progress through the development and implementation phases, subject to securing funding approvals for the package.

1.11. The Case for Change

1.11.1. Primary Objective

The primary objective is to deliver a scheme that leads to compliance with NO₂ concentration legal limits in the shortest possible time, considering:

- Is this option likely to reduce the annual mean NO₂ concentration levels below 40µg/m³?
- In which year is compliance achieved?
- Is this option likely to reduce the annual mean NO₂ concentration levels below 40µg/m³, if combined with another option?
- Is the option compliant?

1.11.2. Secondary Objective

The secondary objectives of the plan for NO₂ compliance within the shortest possible time are as follows (see Appendices H and J for more detail):

- Does this option improve the overall economy and job prospects within Coventry?
- How does this option align with and support the strategic and wider air quality fit?
 - Does this option fit and or compliment other existing, Council wide, planned policies, particularly within the Local Plan? Including: - public realm, accessibility, culture, innovation and safer community
 - How does this option affect overall exposure and to what extent does it reduce overall exposure?
 - Does it improve health and wellbeing of residents and visitors, by reducing NO₂ emissions?
- Is there a well-developed supply side, who have the capacity and capability to deliver this option?
- Is this option affordable both in the short and long run?
- How achievable is this option given the existing market limitations and constraints?
- What is the overall distributional Impact of this option?
 - Does this option significantly affect one or more of particular groups of stakeholders, particularly vulnerable groups?
 - Does the option displace the air quality issues elsewhere, and particularly impact deprived areas and communities?
 - Is there a potential to insure some groups against the detrimental impacts of the option?
 - Does this option have an impact on health inequalities?
- Does this option provide value for money?

1.11.3. Preferred Option

1.11.3.1. Shortlisting (SOC)

An initial option selection process was undertaken in the Strategic Outline Case (SOC), submitted to JAQU in 2018, which identified a shortlist of measures including both charging and non-charging measures. The shortlist was developed assessing each of the potential options against a list of Critical Success Factors (CSFs) defined in accordance with guidance issued by JAQU.

The options which were thought most likely to meet the primary CSF were as follows:

- DN – Do Nothing;
- Benchmark – A Coventry City wide Clean Air Zone (CAZ) D (+ Holyhead Road mitigation);
- Option 1 – CAZ A City wide + Travel Planning + Bus ticketing +Traffic performance + Holyhead Road mitigation + Marketing and communication;
- Option 2 – CAZ A City wide + Travel Planning + Low emission LGV + Holyhead Road mitigation + Marketing and communication;
- Option 3 – Travel planning + Low emission Taxis + Cycling infrastructure + Holyhead Road mitigation + Marketing and communication; and
- Option 4 - Traffic performance + Cycling infrastructure + Travel planning + Holyhead Road mitigation + Marketing and communication.

1.11.3.2. Additional analysis undertaken to select the preferred option

Since submission of the SOC, the air quality modelling has been refined to incorporate updated traffic flow information, including updated Automatic Number Plate Recognition (ANPR) data on the vehicle fleet. This updated information also had an increased scope to cover an increased number of roads in Coventry. The latter point is considered particularly important, as CCC wishes to adopt and implement an action plan that does not just resolve the air quality problems on the modelled network as defined by JAQU, but also ensures that air quality improves on the wider local network as well.

The links identified through the modelling as being in exceedance in 2021 (the Do Minimum scenario) are primarily the main radial routes leading into the city centre, and the ring road connecting these around the central area.

The key requirement from the preferred option is to deliver compliance on these links without worsening air quality at other locations due to the displacement of traffic, and it is clear that a holistic approach involving a range of measures will be required to do this – there is no “silver bullet” that will deliver a solution in a simple manner.

Options which were tested again included in summary (additional sensitivity tests were also undertaken):

- Do Minimum scenario: compliance achieved in 2029 (Holyhead Road last link to resolve);
- Benchmark scenario: CAZ D covering significant proportion of the city – compliance in 2024 taking account of assumptions on factors such as the upgrading of vehicles that are considered to be realistic for Coventry¹¹;
- Scenarios tested to select a preferred option: A number of other scenarios have been considered for comparison with the benchmark. Each scenario has had a different combination of measures included in an overall package and has had differing impacts upon achieving compliance.

This additional analysis shows that the exceedance locations generally driving the compliance year are Holyhead Road and a link on the ring road. Therefore, the priority when developing the preferred option has been, firstly, to address the NO₂ levels on Holyhead Road, which passes through a residential environment, and then, secondly, to do so on the other radial routes where exceedances have been modelled.

1.11.3.3. Preferred Option

The preferred option, to be appraised against the benchmark CAZ D option, which has emerged from this process comprises the package of measures described below. This is presented in more detail in the Economic Case section of this report (identified as Option DS12a).

The intention is that the bulk of these measures would be implemented by 2021 (City of Culture Year), although some elements, particularly those involving infrastructure changes, will be subject to phased implementation¹².

The compliance date that can be achieved through the implementation of the preferred option is 2024, which matches the forecast compliance date for the CAZ D benchmark scenario. It should be noted that the preferred option is considered to offer the best balance between achieving NO₂ compliance in the shortest possible time and supporting achievement of the CCC vision for Coventry by contributing to meeting public health, economic and transport objectives.

¹¹ Initial JAQU advice is that 64% of non-compliant cars and LGVs would be upgraded to a compliant vehicle by owners seeking to avoid paying a charge to enter the CAZ D area. However, the ability of people, or businesses, to be able to afford to trade in their older, non-compliant, vehicle for a newer, cleaner one should not be taken for granted, especially as the United Kingdom enters a period of economic uncertainty. A number of factors will influence the upgrade rate that can be achieved, included the amount of disposable income available to residents and businesses, the collapse in the second-hand market for older diesel vehicles (meaning that trade-in values for such vehicles are unlikely to be particularly generous), and a general disinclination for people to commit to major purchases during a period of economic uncertainty. Accordingly, it has been considered prudent to undertake sensitivity tests assuming a lower rate of upgrade.

¹² The Spon End will be delivered by 2022 due to likely land acquisition requirements.

- **Abatement** (Implementation Fund):
 - **Taxi/Private Hire Vehicles** - Update to the City Council's taxi licensing policy to require the use of compliant low emission vehicles by taxi and private hire vehicle operators. The aim is that by the mid-2020's every taxi and private hire vehicle operating within Coventry will be a low or zero emission vehicle. This will be achieved through the extension of the Early Measures taxi upgrade support package (funding sought from Clean Air Fund), which has already demonstrated some success in encouraging drivers to upgrade their taxis by purchasing electric powered vehicles;
 - **Buses** - Building upon the existing Coventry Bus Alliance, develop an Advanced Bus Quality Partnership within the city which will, amongst other objectives, have the aim of ensuring that all buses and coaches operating within the city are low or zero emission vehicles. The aim is to achieve a fully low or zero emission bus and coach fleet within Coventry by the mid-2020's;
 - **Business fleets** - Coventry City Council is one of the largest fleet operators based in the city, with around 300 vehicles ranging from pool cars to refuse collection vehicles. The Council will progressively upgrade the fleet to low or zero emission vehicles, and the fleet procurement policy will be updated to reflect this approach. A review of the existing fleet and procurement programme has identified an opportunity to quickly upgrade around 50 vehicles to low or zero emission standard, and the action plan will therefore include funding to accelerate this programme. A similar funding programme will be made available to other local businesses, with fleet upgrade opportunities being identified through the business engagement programme (see below);
 - **Cycle infrastructure** - Construction of four high quality segregated cycle routes to encourage cycling in the city, remove local car journeys off the network, and ease pressure on air quality hotspots such as Holyhead Road, Walsgrave Road and London Road;
 - **Traffic management**: implementation of Dynamic Traffic Management through the use of pollution monitors and Variable Message Signing (VMS) to reroute traffic away from air quality hotspots and onto more suitable routes when required. The upgrade of all remaining outdated traffic signals across Coventry's key route network will enable full network control and coordination. This will enable 'green wave' opportunities as well as ramp metering of traffic on a route;
 - **Mode shift**: A comprehensive package of travel planning initiatives for schools, businesses and communities across the city to support a mode shift away from single person private car trips. This is an extension of the work currently underway as part of the Early Measures programme, and would include the creation of a city-wide business engagement group;
 - **Marketing and communications**: A comprehensive package of information and campaigns to underpin the mode shift opportunities and reinforce awareness of air quality issues and impacts;
- **Holyhead Road specific abatement** (Implementation Fund)¹³ - As previously noted, Holyhead Road has the largest current exceedance and therefore requires specific treatment. This is mainly focused on the relocation of traffic and queuing away from the air quality hotspot, and comprises the following traffic management and infrastructure projects:
 - Peak time restrictions for Holyhead Road at J8;
 - Removal of the traffic signalled junction of Holyhead Road and Barras Lane;
 - Closure of the Coundon Road level crossing (to enable removal of junction control above);
 - Heavy Goods Vehicle (HGV) ban on Holyhead Road between the railway bridge and J8 of the ring road;
 - Capacity improvements on the B4106 through Spon End (to allow for traffic transfer from Holyhead Road onto the Allesley Old Road route into the city from the west as part of the dynamic traffic management approach);
 - Upgrade of ring road J7 to further support additional traffic rerouting on the B4106 through J7 rather than J8 (Holyhead Road), and to enhance the walking and cycling routes from Spon End into the city centre, providing the capability to encourage more local journeys to be made on foot or by bike. This again is fundamental to supporting the dynamic traffic management approach on the western approaches to the city centre.

¹³ It should be noted that alternative sources of funding are being sought for these infrastructure improvements, including an allocation of £5.8 million towards the Spon End scheme from the Transforming Cities Fund, which has been secured from the West Midlands Combined Authority.



- **Clean Air Fund:** It is recognised that the preferred option will result in additional costs being incurred by some businesses and organisations and CCC will seek funding from the Clean Air Fund to mitigate these impacts.

2. Economic Case

2.1. Introduction

The purpose of the Economic Case of the Outline Business Case (OBC) is to identify the preferred option which optimises the value for money by considering the Net Present Value (NPV) of the short-listed options. The costs and benefits of each option are assessed in detail. These are considered together with distributional analysis to identify the preferred option.

Coventry City Council (CCC) is required to implement a Local Air Quality Action Plan to deliver improvements to air quality in Coventry within the shortest time possible and to ensure that the city is compliant with national and international air quality targets. The Plan brings together local measures to deliver immediate action to improve air quality and health, with support for cities to grow, while delivering sustained reductions in pollution and a transition to a low emission economy. Where there are the most persistent pollution problems, this could be supported by restrictions to encourage only the cleanest vehicles to operate in the city.

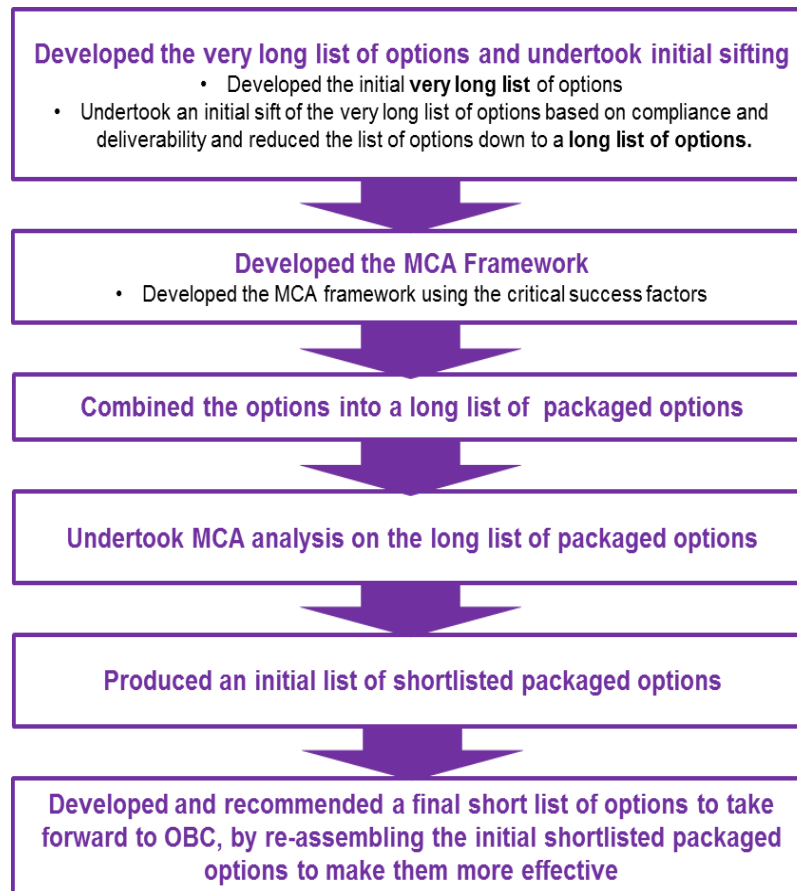
This Economic Case evaluates the options identified by CCC to reduce air pollution in Coventry. The Economic Case:

- describes the option identification process undertaken to refine the initial shortlist of options identified at SOC stage to the final shortlist of options assessed in this OBC; and
- assesses the benefits and costs, and distributional impacts of the final shortlisted options to identify a preferred solution

2.2. Option identification

The optioneering process took a long list of options at SOC stage and sifted them down to a shortlist to taken forward for more detailed appraisal (described in detail in the Strategic Outline Case, March 2018). As the primary objective is to achieve air quality compliance in the shortest possible time only options that performed at least as well as the benchmark option (CAZ D) should be taken forward for cost-benefit analysis at OBC stage. An iterative process was undertaken to develop a package of measures that was at least as effective as the CAZ D option in terms of compliance timescales. Figure 7 shows an overview of the sifting process undertaken.

Figure 7 - Overview of the sifting process



Steps taken to determine final shortlisted options:

1. A wide ranging, **very long list of options** has been considered and developed by taking account of air quality issues within the Coventry urban area as well as ideas, thoughts and opinions from various departments within CCC and wider partners.
2. The wide ranging, **very long list of options** was filtered down to a **long list of options** based on deliverability, cost of implementation and the likelihood of the option helping to reduce NO₂ concentrations below the EU limit value in the shortest possible time.
3. To effectively reduce annual mean NO₂ concentrations in the Coventry urban area, many of the options would need to be implemented alongside other options to be successful. As such, Atkins combined the options into more appropriate and effective **packaged options** which complement each other.
4. A MCA framework was developed using the primary and secondary critical success factors as guided by the Joint Air Quality Unit (JAQU) as well as key objectives as identified within the Coventry Local Plan.
5. Each of the packaged options were scored against the MCA framework, with clearly recorded rationale and a shortlist of options was recommended to take forward to OBC stage. As part of this process, some of the options were re-packaged and combined to make them more effective at delivering reductions in annual mean NO₂ concentrations below the EU limit value.

Refinement from SOC to OBC:

1. The interim set of packaged options shortlisted for further analysis are set out in Table 1. The SOC assessment was based on interim air quality and traffic modelling. Since submission of the SOC, updated observed information relating to fleet composition, traffic volumes and air quality has been incorporated into the models. The effectiveness of the interim shortlisted options was then tested through traffic and air quality modelling to determine the effectiveness in terms of achieving air quality improvements. The Clean Air Zone (CAZ D) charging option was shown to be the most effective charging mechanism in reducing NO₂ concentrations below the EU limit value in the shortest possible time. This option (DS2) is taken forward for detailed cost-benefit analysis as the benchmark option.
2. Options 1, 2, 3 and 4 shown in Table 1 when run through the updated models were found to perform less well than the CAZ D option in delivering compliance in the shortest possible time.
3. For each of options 1-4, through 'stacking' of the measures through the appraisal process we were able to identify the most effective combination to deliver compliance in the shortest possible time.
4. An iterative process was adopted to develop an option that consists of a package of measures – active travel interventions, taxi upgrade and bus retrofitting support, and road infrastructure improvements – that performed at least as well as the CAZ D option in achieving compliance in the shortest possible time. An option package (DS12a) consisting of the non-charging measures included in the interim shortlisted options with additional improvements to the road infrastructure designed to tackle exceedance hotspots was found to achieve reductions in NO₂ concentrations below the EU limit value in a similar timeframe to the CAZ D charging option.
5. The final shortlisted options taken forward for detailed economic appraisal consist of option DS2 (a charging CAZ D) and option DS12a (a package of non-charging measures). The components of option DS12a are set out in Table 2.

Table 1 – Summary of interim shortlisted options

Option No.	Option details
DN	Do Nothing
DS2 CAZ D Benchmark	A Coventry City wide CAZ D (+ Holyhead Road mitigation)
Option 1	CAZ A City wide + Travel Planning + Bus ticketing +Traffic performance + Holyhead Road mitigation + Marketing and communication
Option 2	CAZ A City wide + Travel Planning + Low emission LGV + Holyhead Road mitigation + Marketing and communication
Option 3	Travel planning + Low emission Taxis + Cycling infrastructure + Holyhead Road mitigation + Marketing and communication

Option 4	Traffic performance + Cycling infrastructure + Travel planning + Holyhead Road mitigation + Marketing and communication
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Table 2 – Summary of final shortlisted options

Option No.	Option details
DN	Do Nothing
DS2 CAZ D Benchmark	A Coventry CAZ D: charging all classes of non-compliant vehicles that enter or move within the CAZ boundary.
DS12a	<p>This scenario includes a range of interventions listed below:</p> <ul style="list-style-type: none"> • Travel planning • Cycling infrastructure • Taxi upgrade support • Bus retrofit support • Traffic Signal Optimisation • Holyhead Road mitigation • Spon End scheme • Junction 7 improvement Inner Ring Road

Do-Nothing

As per JAQU guidance, CCC are required to take forward a Do-Nothing option to OBC Stage. We have, therefore, used the current available information to understand the impacts of the Do-Nothing option on the NO₂ exceedances in Coventry. As shown above, a Do-Nothing option will result in a number of locations not being compliant with NO₂ exceedance levels in the shortest possible time.

Benchmark CAZ D Coventry City wide

As per JAQU guidance, CCC are required to take forward a benchmark charging Clean Air Zone (CAZ) option to OBC Stage. We have, therefore, used the current available information to understand the impacts of CAZ options on NO₂ exceedances and concluded that the benchmark option should be a CAZ D with a perimeter around the centre of Coventry where air quality problems are the worst, as this is the lowest level of CAZ which is forecast to bring Coventry into compliance in the shortest possible time. The current evidence suggests that CCC can achieve compliance in between the years 2023 and 2026 by implementing this option. The year of compliance is presented as a range depending on the upgrade response and reflects uncertainties related to air quality impacts, explained in more detail in the Air Quality Modelling Report (AQ3).

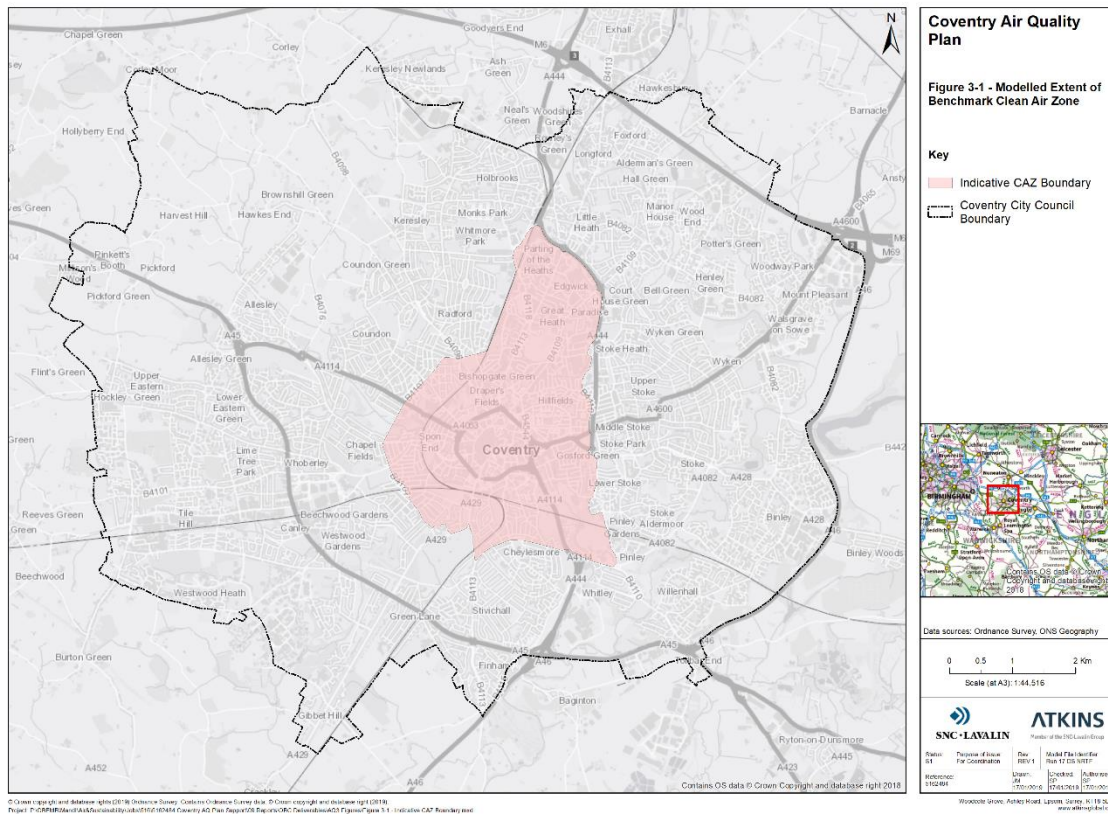
The benchmark CAZ considered consists of a Class D CAZ (i.e. affecting buses, coaches, taxis, private hire vehicles, LGVs, HGVs and private cars) with a daily toll of £12.50 for Cars and LGVs and £100 for HGVs and coaches to enter the zone (Table 3).

Table 3 – CAZ D charge and penalty charge by vehicle type

	Car	LGV	HGV	Bus	Taxi
CAZ D charge	£12.50	£12.50	£100	£100	£12.50
Penalty Charge (if paid within 14 days)	£60	£60	£120	£120	£60
Penalty Charge (if paid after 14 days)	£120	£120	£200	£200	£120

The extent the CAZ is shown below.

Figure 8 - Modelled Extent of Benchmark CAZ D Clean Air Zone



Option DS12a - Travel planning + 4 new cycle routes + taxi upgrade and bus retrofit + traffic performance + Holyhead Road mitigation + road infrastructure improvements at Spon End and the inner ring road, junction 7 + Marketing and communication

The current evidence suggests that CCC can achieve compliance by 2024 by implementing this option. The option has been developed to promote active travel and modes shift to reduce the number of car trips in the city through intensive travel planning and with the provision of 4 new high-quality cycle routes. The option targets non-compliant buses by encouraging retrofitting vehicles with compliant low emission engines, or ULEVs. This option also targets non compliant taxis by supporting the upgrade to electric (and possible retrofit) CCC will offer support and financial incentives to bus operators and taxi drivers. The volume and flow of traffic at exceedance hot-spots is reduced by a combination of mitigation measures along Holyhead Rd, Spon End and Junction 7 on the inner ring road. The flow of traffic is further improved through signal optimisation and reduces congestion and lowers emissions.

Table 4 sets out the components of the package with further details provided below.

Table 4 – Package of measures included in option DS12a

Option DS12a
Personal Travel Planning: intensive engagement with households city wide
Workplace Travel Planning: intensive engagement with employers city wide
School Travel Planning: intensive engagement with schools city wide
High quality cycle infrastructure along 4 routes
Taxi compliance scheme: support for taxi drivers to encourage upgrade of vehicles
Bus retrofit to minimum Euro 6, with some waiting facilities improved on key routes
City wide traffic signal technology upgrade and additional VMS
Capacity improvements at Spon End
Redesign of Ring Road J7
Closure of Coundon Road level crossing
Removal of signals at Holyhead Road/ Barras Lane
HGV ban on Holyhead Road between railway line and J8
Peak time restrictions on Holyhead Road (inbound AM, outbound PM)
Marketing and Communications

Travel Planning

Implement intensive personal, workplace and school travel planning across the city. To include universities, hospitals and major employers, affecting some 50,000 employees, and 125 schools across Coventry. Additionally, personal travel planning will be rolled out across the city, concentrating first on communities living along and using the routes with NO₂ exceedances. As we are aware private car trips are significant contributors on the ring road. Evidence from 'Early Measures' work indicates that effective travel planning can reduce a significant percentage of the car trips including 2.9% school trips, 4% of commuter trips and a further 4% of community car trips. Therefore, the potential positive impact of travel plans can be substantial as the existing mode share of car is large.

The measure would focus on encouraging mode shift from car to public transport, walk and cycle modes as well as encourage the use of low emission vehicles through car clubs and use of mobile technology.

Cycling infrastructure

Develop a focused provision of 'first class' cycling facilities along the key corridors toward the key destinations, including the largest employers and education establishments within the Coventry urban area. This is likely to have the largest impact in the minimum time. We currently know that the mode share of cycling is low in the Coventry urban area, therefore, the potential for improvement is significant, which we have seen in other parts of the UK including London. A Cyclists' Public Affairs Group study has demonstrated that modest increases in

cycling could readily reduce transport sector emissions by 6% of the total in Great Britain.¹⁴ Furthermore, the improvements in cycling facilities would complement the travel planning measures as it is likely to encourage the uptake of cycling, hence reducing car trips.

Low emission taxis

There are currently 859 CCC licensed Hackney Carriages (HC) operating in Coventry and very few of them are Euro 6 compliant, although a small number of electric taxis are being introduced to the fleet through the Early Measures programme. Early air quality modelling indicates that HC are significant contributors to NO₂ exceedances in the Coventry area, largely due to their age and the many trips undertaken by the HC daily. Evidence from 'Early Measures' work suggests that if we are able to replace 100 of the existing HC using electric HC, we can potentially reduce the NO₂ contribution from HC by up to 10%. To maximise the air quality impacts of this intervention we will provide support and financial incentives to upgrade with the aim of upgrading half of the fleet, 429 vehicles. Additional measures of taxi improvements will be achieved via licensing restrictions.

Low emission buses and improvements to bus waiting on key corridors

CCC will support bus upgrades to Euro VI standards prioritising buses travelling along exceedance routes and in the city centre. CCC will continue to work with bus operators and provide financial incentives to support upgrades. Additional bus measures include improving passenger facilities at roadside waiting locations. This intervention would complement the travel planning measure as it is likely to encourage the uptake of public transport and a mode shift away from private cars.

Traffic performance measures

Take a more strategic approach to road works/improvements as well as install and update traffic control systems using more intelligent programming, including the use of SCOOT systems. This will include the introduction of city wide traffic signal technology and VMS systems. Evidence detailed in CCC's 'Early Measures' bid indicates that more intelligent programming of traffic systems can reduce congestion by up to 4%. This measure would therefore have the potential to reduce NO₂ exceedances along key hotspot routes as current evidence indicates congestion issues along key routes.

Road infrastructure improvements and Holyhead Road mitigation measure

Implement infrastructure and traffic management measures to significantly reduce vehicle trips and congestion along key exceedance hot-spot areas, including Holyhead Road. As the forecast exceedances on Holyhead Road are not mitigated by even the benchmark CAZ D option, the strategy will be to reduce traffic levels through a package of infrastructure improvements that will enable the diversion of traffic onto other more suitable routes, complemented by modal shift through the other measures included in this option. The package includes:

- Capacity improvements at Spon End
- Redesign of Ring Road J7
- Closure of Coundon Road level crossing
- Removal of signals at Holyhead Road/Barras Lane
- HGV ban on Holyhead Road between railway line and J8
- Peak time restrictions on Holyhead Road (inbound AM, outbound PM)

Marketing and communication

Implement a targeted marketing and communications strategy across the Coventry area. This would include travel behaviour change and promote active travel modes, hence, complementing the other measures within this option. This measure would improve the effectiveness of all the measures in this option.

2.3. Economic Appraisal Methodology

2.3.1. Overview of approach and assumptions

This section provides an overview of our approach to the economic analysis. JAQU's Option Appraisal Guidance states that only shortlisted options that pass the CSF and those that are likely to lead to

¹⁴https://ec.europa.eu/transport/road_safety/specialist/knowledge/pedestrians/promote_cycling_and_bicycle_helmets_or_not/promoting_cycling_changes_to_expect_en

compliance in the shortest possible time will be accepted. Each option identified should be taken forward for a detailed assessment of the costs and benefits. The results are intended to allow the identification of a preferred option based on achieving compliance in the shortest possible time, its economic value for money (VfM) and distributional impacts. Therefore, the appraisal below provides two net present value (NPV) figures: one for the CAZ D charging option DS2 and one for option DS12a, consisting of a package of non-charging measures and road infrastructure improvements.

The air quality modelling results show that options DS2 and DS12a are the two options that achieve compliance in the shortest possible time. The results show that both options can potentially achieve compliance by around 2025. There is considerable uncertainty associated with each option, therefore it's appropriate to view the point of compliance as a range rather than at a single point in time. The likely time range for compliance for option DS2 CAZ D is 2023-26, depending on the vehicle upgrade response rates. The forecast compliance year for option DS12a is 2024.

An economic methodology report is provided separately, which includes a more detailed guide to the analysis. JAQU have provided guidance regarding the appraisal of CAZ options. This provides a steer for many of the key data inputs and assumptions that have framed the analysis undertaken. The key documents that have provided this guidance include:

- Options Appraisal – Guidance (2017) (and preceding versions of this guidance)
- National data inputs for Local Economic Models (2017)

The analysis is also underpinned by the following general assumptions:

- Each impact associated with each CAZ option is assessed relative to a 'do nothing' baseline
- All impacts are presented in real terms with a Price Year of 2018
- A lifetime approach has been adopted (rather than an annualised approach) and all impacts are assessed over a 10-year appraisal period from 2021-30
- All impacts are discounted to 2018 applying Green Book discount factor of 3.5%

The methodology developed has been designed to be consistent with the JAQU guidance. However, in some cases we have sought additional steps and assumptions where the study team felt that additional approaches were warranted. The results of the economic appraisal are presented in the following sections.

2.3.2. Scope of economic impacts assessed

A CAZ will impact various parts of the environment, economy and society. The economic analysis seeks to quantify and value as many of these impacts as possible given the time, resource and modelling methodologies available. The scope of impacts considered in this analysis are:

- Air quality emissions
- Greenhouse gas impacts
- Traffic flow and impacts on transport users
- Fuel change and operating cost impacts
- Welfare costs
- Vehicle Scrappage costs
- Cycling and active travel impacts
- Implementation costs

The general approach to calculating economic impacts is as follows:

$$\text{Total Economic Impact} = \text{Volume} \times \text{Unit Economic Value}$$

For example, in the case of air pollutant emissions, volume can be tonnes of NOx or Vehicle and associated economic values are Damage Costs per tonne of NOx or Values of Time. This framework allows us to present our calculations in the format below.

Table 5 – Key calculations and data sources

Impact.	Volume	Unit of economic value
Air Quality Emissions	Output of air quality modelling for each option, utilising the EfT toolkit	PM2.5 and NOx damage costs provided by JAQU
GHG Emissions	Combining numbers of vehicles upgraded, average vkm travelled per annum with average emissions factors per km travelled	BEIS Carbon Prices
Traffic Flow Impacts	Outputs from transport models for each option	Values of time provided by WebTAG databook
Fuel change/ operating cost	Change in vehicle fleet defined by CCC ANPR data combined with transport model outputs. Combined with average vkm travelled per annum and average fuel consumption per km	Fuel prices provided by BEIS Fuel consumption provided by WebTAG databook
Welfare loss	Transport modelling outputs for number of trips affected	Half the CAZ charges proposed by CCC
Costs associated with fleet change	CCC ANPR data and JAQU behavioural responses to define number of non-compliant vehicles upgraded	Vehicle Prices and depreciation rates from JAQU guidance
Implementation Costs	Labour and equipment required	Unit costs for labour, monitoring equipment etc

2.4. Results of Cost Benefit Analysis

The results of the economic analysis are presented below.

Please note: Adjustments may be made prior to finalising the assessment of the impact of option DS2 CAZ D. Therefore, the impact assessment of the CAZ D option DS2 should be interpreted with caution at this stage.

2.4.1. Implementation and Ongoing Costs

Alongside costs to vehicle owners, there will also be costs for implementing and operating the charging infrastructure and for monitoring and enforcement for the implementing authority under scenario DS2. The implementation costs amount to c£50million (PVC) over the ten year appraisal period.

For option DS12a, costs are associated with the implementing the cycling infrastructure, travel planning, the traffic signal technology upgrade and additional VMS, taxi licencing changes and support for taxi retrofitting, traffic management measures and road infrastructure improvements. These costs are drawn from estimates developed for the Financial Case, which presents costs of the two options in more detail. Capital and revenue costs for option DS12a are c£75million (PVC) over the ten year appraisal period.

Option DS12a requires significantly more investment new transport infrastructure, technology and for staff required for travel planning engagement. Costs for DS2 are restricted to the cost of the CAZ charging infrastructure.

Table 6 – Capital and Revenue Costs (£000s, PVC, discounted to 2018, 2018 prices)

Cost component	Option DS2 CAZ D	Option DS12a non-charging
Total cost (PVC)	£50,000	£75,000

2.4.2. Assessment of Economic Impacts

Where vehicle owners cancel journeys, avoid the zone or switch modes, can lead to changes in traffic flows and congestion within the clean air zone. Travel times and vehicle operating costs will be affected by the changes in traffic flows. Trip and trip time data was provided from the transport model. DfT's WebTAG guidance has been applied to monetise the impact on journey times and vehicle operating costs.

In response to a CAZ charge, the transport modelling assumes that a proportion of vehicle owners will upgrade their vehicle, with some switching fuel type from diesel to petrol. Additionally, the CAZ charge will affect the number of journeys within the CAZ area: some will cancel journeys, take a different route or pay the charge. This is reflected in journey times and vehicle operating costs to the user. DfT's Transport User Benefits Assessment (TUBA) software has been used to assess the impact on transport economic efficiency (TEE).

Under the non-charging option, a number of vehicle trips within the Coventry urban area will be reduced by drivers switching modes to walking and cycling in response to the provision of new cycling infrastructure and intensive travel planning interventions. Analysis was carried out to estimate the number of car trips reduced as a result of the cycling and travel planning measures. This was fed into the traffic model to estimate the impact on traffic flows. Additionally, changes to traffic signalling (Scoot) and to the road infrastructure in key exceedance areas will affect the flow of traffic in and around Coventry. TUBA software was used to estimate the monetary value of these impacts together with the impacts resulting from the road infrastructure improvements.

Fuel Change and Operating Cost Impacts - The CAZ D option will affect the behaviour and travel choices of drivers. Some will change from a diesel to petrol vehicle, others will re-route to avoid the charge. This change of behaviour will result in savings or additional costs. This includes both changes in fuel consumption and the associated cost, and change in operating and maintenance costs

Welfare Loss - There is a welfare loss associated with upgrading vehicles in response to the introduction of a CAZ charge. Vehicle owners will incur a loss in welfare where they upgrade to a newer vehicle. When this occurs earlier than desired the loss of welfare is calculated as the differential between the replacement and replaced vehicles in the CAZ D scenario. Where vehicle users avoid the zone, cancel journeys or switch mode, there will be a cost for the user associated with not being able to take their first preference. E.g. in the case of 'cancelled' journeys, the vehicle user will not be able to undertake the activity planned at the destination (e.g. a leisure trip to the city centre). The vehicle user will miss out on the utility / value that they would have gained from that trip, which is captured by this impact category.

Vehicle Scrappage Costs - There is a cost to those vehicle owners that respond to CAZ implementation by replacing their vehicle. These are the upfront costs for vehicle owners associated with switching from a non-compliant to a compliant vehicle in response to a charge. This encompasses the vehicle scrappage cost and transaction costs as described in the JAQU guidance.

Cycling impacts - As part of the non-charging option, significant improvements will be made to the cycling infrastructure in Coventry. Four new high quality cycle routes will be implemented to encourage mode shift to more sustainable modes. Extensive personal, workplace and school travel planning will be rolled out across the Coventry area. This will provide support for active travel and aim to reduce the number of car trips by promoting alternatives such as car sharing and public transport. Travel planning will complement the provision of cycling infrastructure enhancing the take up by new cyclists.

The non-charging option will increase the number of new cyclists and reduce the number of vehicle trips. The economic impact of reducing vehicle trips has been estimated from the traffic modelling. Benefits arising from the reduction in car trips are captured within the TUBA assessment (as described above). To avoid double counting, only the additional impacts on health, absenteeism, less accidents and from journey quality are included here. DfT's Active Travel toolkit, incorporating assumptions from the Health Economic Assessment Tool (HEAT) was used to estimate these impacts.

Air Quality Impacts - The impact on affected populations by a change in NOx and PM emissions as a result of the implementing the options. Calculating the economic impact is dependent on the output of air quality and transport models which provide air quality outputs for the baseline and the two options for NOx and PM2.5. The marginal impact on air pollution of each option has been calculated (in tonnes of pollutant) and combined with the air pollution damage costs provided by JAQU, which convert emissions into monetised health impacts to estimate the total benefit (in damage costs saved) for each option.

Changing travel behaviours in response to clean air measures will have an impact of Greenhouse Gas emissions, particularly CO2. In response to a charging CAZ, vehicle owners will upgrade vehicles, cancel their journeys, or take a different route avoiding the CAZ charging area. The non-charging option will affect the number of vehicle journey's by encouraging mode shift to active modes and smooth the flow of traffic in key exceedance hotspots. This will have an impact on fuel consumption and in turn on the emissions of GHG's. The marginal impact of each option has been calculated for upgraded vehicles and for the resulting number of vehicle kilometres and then valued using BEIS carbon prices as specified by JAQU.

2.4.3. Comparing the Options - Net Present Value

By combining the costs and economic impacts we are able to compare the overall net present value (NPV) of the two options. This indicates the overall value for money of each option and allows a comparison of the two options from an economic perspective. On economic grounds the non-charging option DS12a performs better than the CAZ D charging option DS2. The NPV for option DS12a is -£25million, and -£110million for the CAZ D option DS2

For both options the costs outweigh the benefits. This is not surprising given the focus of the scheme is to improve air quality. The cost for implementing and maintaining the charging infrastructure is the main cost component for the CAZ D option. Consequently, the costs associated with this option are lower than for the non-charging option. Improvements to the road layout, traffic management and specific interventions designed to target high exceedance areas make up a large part of the costs for option DS12a. The cycling infrastructure is also a sizeable component. However, option DS12a generates a higher level of benefits.

Benefits associated with air quality improvements are of a similar magnitude for both options. However, welfare loss due to impact on journeys and vehicle scrappage together with dis-benefits for transport users combine to give an overall economic dis-benefit for the CAZ D charging option. In contrast, positive transport user benefits and additional health benefits resulting from mode shift to active modes combine to give an overall positive economic benefit for the non-charging option.

Table 7 – Net Present Value of Costs and Benefits (£000s, cumulative discounted impact (PV) from 2021-30, 2018 prices, discounted to 2018)

Impact	Option DS12a	Comment
Impacts on road users	£20,000	Incorporating impacts of reduced road traffic (due to travel planning and cycling infrastructure), junction and signal improvements, road closures and restrictions
Benefits of increased cycling	£5,000	Health related benefits of increased cycling
Air quality and CO2 benefits	£20,000	
Cost	-£75,000	
NPV	-£25,000	

Notes: +ve values denote a benefit; -ve values denote a dis-benefit or cost; all impacts are in 2018 prices and are discounted to 2018

Table 8 – Net Present Value of Costs and Benefits (£000s, cumulative discounted impact (PV) from 2021-30, 2018 prices, discounted to 2018)

Impact	Option DS2 CAZD	Comment
Impacts on transport users	-£125,000	Incorporates impacts of upgrading vehicles early, cancelling trips, changing mode or paying charge, impacts of changes in travel time and fuel use due to changes in congestion and rerouting and benefits increased of active travel
Air quality and CO2 benefits	£15,000	
CAZ revenue	£50,000	
Cost	-£50,000	
NPV	-£110,000	

Notes: +ve values denote a benefit; -ve values denote a dis-benefit or cost; all impacts are in 2018 prices and are discounted to 2018

Note the results in Table 7 and 8 are provisional and subject to refinement.

2.5. Sensitivity tests

A number of tests have been undertaken to understand the sensitivity of the NPV of the options to key underlying assumptions. Table 95 provides a summary output for a range of sensitivity tests for DS2 as follows:

- Implementation costs: low and high optimism bias assumptions
- Emissions costs: low and high air quality damage and carbon prices
- Scrappage and vehicle upgrade welfare impacts: +/- 20% depreciation rates

Table 9 – DS2 Sensitivity Tests: Net Present Value (discounted to 2018, 2018 prices)

Area of uncertainty	Description	Low	Central	High
Implementation costs	Low and High Optimism Bias	-£86,305		-£118,252
Emissions Damage Costs & Carbon Prices	Low and High Costs	-£101,828	-£97,204	-£92,580
Scrappage Costs and Vehicle Upgrade Welfare impacts	+/- 20% Depreciation rates	-£96,132		-£97,589

* +ve values denote benefits / -ve values denote dis-benefits/cost. Values are in 2018 prices, discounted to 2018

2.6. Distributional Analysis

Distributional impacts consider the variance of transport intervention impacts across different social groups. The analysis of DIs is mandatory in the appraisal process and undertaken in accordance with WebTAG guidance Unit A4.2 and JAQU guidance for Distributional and Equalities Impact Analysis. Both beneficial and /or adverse DIs of transport interventions are considered, along with the identification of social groups likely to be affected.

The DI process involves three stages: Screening; DI Assessment; and Appraisal of Impacts, as outlined below:

Table 10 Distributional Impact process

Step	Description	Output	
Screening	1	Identification of likely impacts for each indicator	Screening Proforma
Full appraisal	2	Assessment: <ul style="list-style-type: none"> • Confirmation of the area impacted by the transport intervention (impact area) • Identification of social groups in the impact area (such as transport users, people living in those areas affected by the scheme) • Identification of amenities in the impact area 	DIs social groups statistics and amenities affected within the impact area
	3	Appraisal of impacts: <ul style="list-style-type: none"> • Core analysis of the impacts (including providing an assessment score for each indicator based on a seven-point scale – large beneficial to large adverse) • large beneficial (✓✓✓) • moderate beneficial (✓✓) 	Appraisal tables

		<ul style="list-style-type: none"> • slight beneficial (✓) • neutral (0) • slight adverse (✖) • moderate adverse (✖✖) • large adverse (✖✖✖) 	
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For this appraisal the following indicators are considered in detail:

- Air Quality;
- Affordability;
- Changes in traffic flow as a proxy for changes in noise levels and perception of severance and
- Accessibility

The appraisal considered the affect the charging non-compliant vehicles within Clean Air Zone (CAZ D) boundary, otherwise known as option DS2 and the measures set out in option DS12a, which are listed earlier in this report.

2.6.1. Appraisal – Air quality

Air quality modelling was undertaken for an agreed core area to determine the change in emissions by LSOA for each of the options. Quantitative analysis of the air quality modelling results was undertaken for each scheme option to determine the distribution of benefits for each income quintile and for children.

2.6.1.1. Option DS2

There is one LSOA with increased emissions, for option DS2, although this is considered imperceptible (<0.4µgm⁻³), all other LSOAs deliver reduced emissions, with ranging magnitude. Due to this, the net proportion of the population receiving an impact to air quality were within 5% of the proportion of the population for each considered vulnerable group. WebTAG guidance defines this to be a moderate beneficial impact for all groups. A further qualitative analysis has been undertaken to determine the impact of the magnitude reduction, which supports the quantitative results.

2.6.1.2. Option DS12a

Option DS12a causes all LSOAs to deliver reduced emissions, with ranging magnitude. Due to this, the net proportion of the population receiving an impact to air quality were within 5% of the proportion of the population for each considered vulnerable group. WebTAG guidance defines this to be a moderate beneficial impact for all groups. A further qualitative analysis has been undertaken to determine the impact of the magnitude reduction, which shows that the majority of changes in emissions are small (0.4-2µgm⁻³), over LSOAs in each income group and for LSOAs with the 20% highest proportion of children. Due to this, the overall impact is lessened and has been determined to be slight beneficial for each vulnerable group.

2.6.1.3. Summary assessment

Table 11 Summary assessment for air quality

Option	Income Quintile 1	Income Quintile 2	Income Quintile 3	Income Quintile 4	Income Quintile 5	Children	Are impacts evenly distributed?	Key impacts
DS2	✓✓	✓✓	✓✓	✓✓	✓✓	✓✓	Yes	LSOAs observing improvements in air quality distributed across all income groups

								and areas with high proportions of children.
DS12a	✓	✓	✓	✓	✓	✓	Yes	LSOAs observing improvements in air quality distributed across all income groups and areas with high proportions of children.

2.6.2. Appraisal – Affordability for businesses

This affordability assessment is based on the charges (public transport and tolls (i.e. the charge)) and the vehicle operating costs (VOC). The appraisal has been carried out assessing 'business' trips separately. Business trips have included HGV, LGV and private trips for business. Only internal to internal trips within a 'core' assessment area is used calculated using 10-year appraisal TUBA outputs, which in turn take data from the model.

2.6.2.1. Option DS2

The map below shows the affordability impacts on business users by model zone for the assessment area. This shows larger disbenefits for areas outside of the CAZ D, with some benefits in the south west of the assessment area. The largest disbenefits for Middle Super Output Areas (MSOAs) with high proportions of SMEs compared to England and Wales are for the businesses within Tile Hill. There are also some disbenefits across the SMEs within the CAZ D.

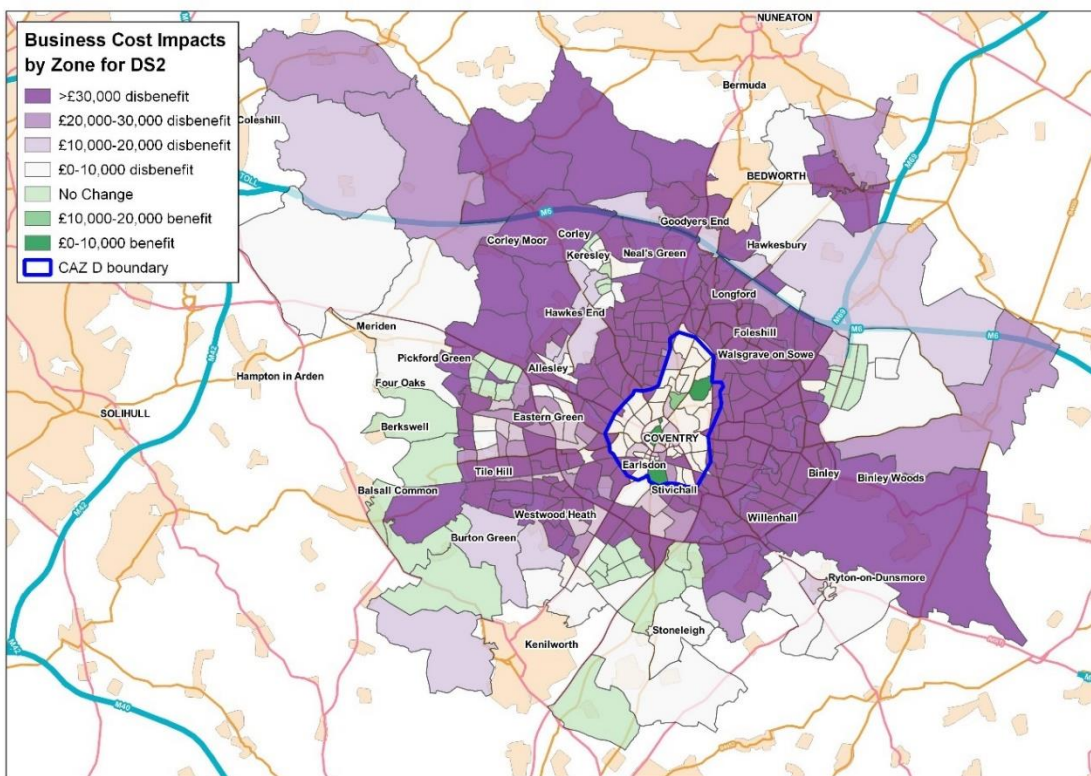


Figure 9 Business user affordability impacts of DS2 in intervals of £2500 for each zone in the study area.

2.6.2.2. Option DS12a

The map below shows the distribution of business affordability impacts across the model zones. They show there are a mix of benefits and disbenefits across different areas as a result of Option DS12a and for areas with a high proportion of small and medium enterprises (SMEs) compared to the England and Wales.

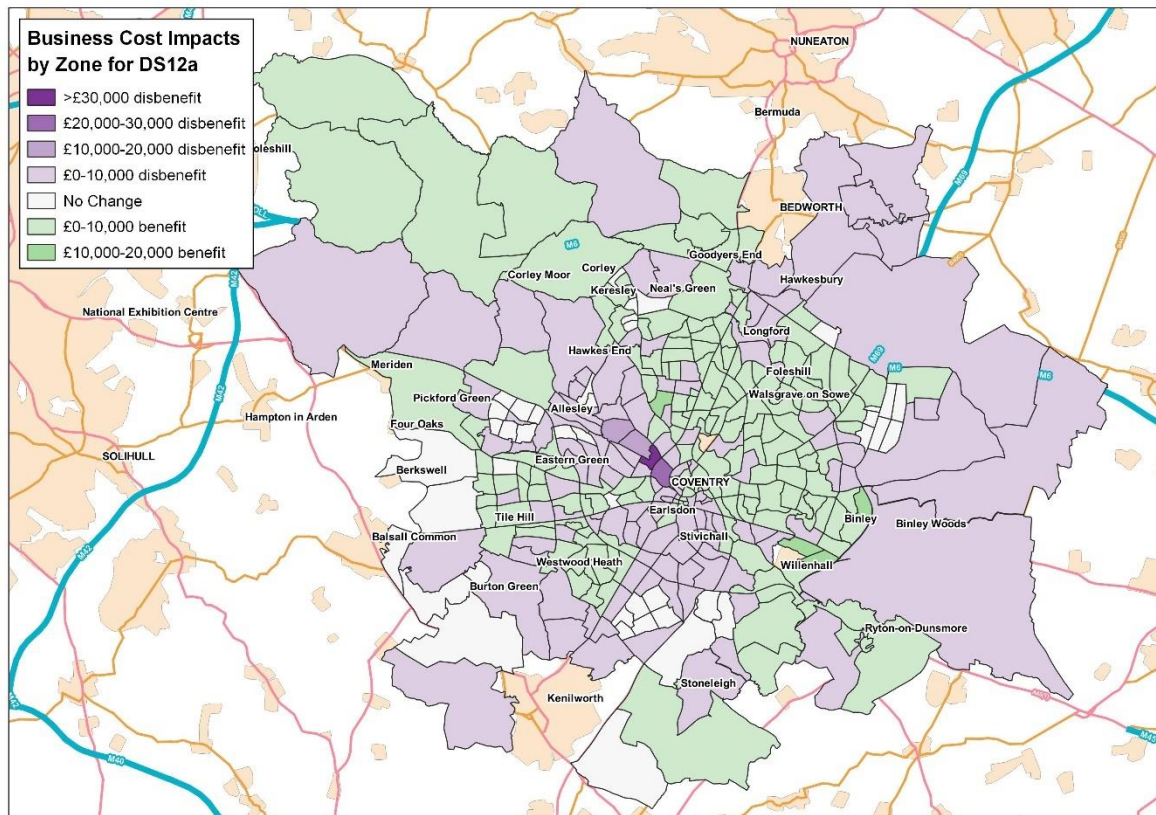


Figure 10 Business user affordability impacts of DS12a in intervals of £2500 for each zone in the study area.

2.6.2.3. Summary assessment

Overall for option DS12a there are predominantly slight beneficial affordability impacts for businesses, although there could be some adverse impacts due to restrictions on certain roads. For Option DS2 there are predominantly large adverse impacts for outside of the CAZ D boundary.

2.6.3. Appraisal – Affordability for households

This affordability assessment is based on the charges (public transport and tolls (i.e. the charge)) and the vehicle operating costs (VOC). The appraisal has been carried out assessing ‘commuting and leisure’ trips separately. Only internal to internal trips within a ‘core’ assessment area is used calculated using 10-year appraisal TUBA outputs, which in turn take data from the model.

2.6.3.1. Option DS2

The below table shows the benefits and disbenefits accumulated for vehicle operating costs, public transport costs and the CAZ D charge. An overall assessment has been calculated by understanding whether there are overall benefits or disbenefits and then comparing the proportion of benefits/disbenefits to the overall proportion of the population in that income quintile. For option DS12a there could be benefits associated with decongestion due to restrictions on certain routes.

Table 12- Total affordability impacts across all income quintiles for option DS2

	Income Quintile					Total
	Quintile 1	Quintile 2	Quintile 3	Quintile 4	Quintile 5	
Total population in the assessment area	92,150	77,604	92,529	62,226	41,600	366,109
Proportion of population in each quintile in the assessment area	25.2%	21.2%	25.3%	17.0%	11.4%	-
Sum of benefits	£250,724	£53,629	£275,491	£13,497	£16,611	£609,952
Distribution of benefits	41.1%	8.8%	45.2%	2.2%	2.7%	-
Sum of disbenefits	-£17,604,042	-£19,606,653	-£19,056,035	-£12,761,428	-£11,487,741	-£80,515,898
Distribution of disbenefits	21.9%	24.4%	23.7%	15.8%	14.3%	-
Overall sum of benefits and disbenefits for leisure and commuting users	-£17,353,318	-£19,553,024	-£18,780,544	-£12,747,931	-£11,471,130	-£79,905,947
Assessment	Moderate Adverse	Moderate Adverse	Moderate Adverse	Moderate Adverse	Moderate Adverse	Moderate Adverse

2.6.3.2. Option DS12a

The below table shows the benefits and disbenefits accumulated for vehicle operating costs, public transport costs and the CAZ D charge. An overall assessment has been calculated by understanding whether there are overall benefits or disbenefit and then comparing the proportion of benefits/disbenefits to the overall proportion of the population in that income quintile. There are likely to be some benefits accrued in option DS2 due to decongestion as a result of less people driving within CAZ D, however, these are likely to be outweighed by the disbenefits associated with the charge.

Table 13 Total affordability impacts across all income quintiles for option DS12a

	Income Quintile						Total
	Quintile 1	Quintile 2	Quintile 3	Quintile 4	Quintile 5		
Total population in the assessment area	92,150	77,604	92,529	62,226	41,600	366,109	
Proportion of each group in the assessment area	25.2%	21.2%	25.3%	17.0%	11.4%	-	
Sum of benefits	£1,334,828	£938,028	£1,141,387	£513,536	£496,678	£4,424,457	
Distribution of benefits	30.2%	21.2%	25.8%	11.6%	11.2%	-	
Sum of disbenefits	£-41,518	£-39,888	£-33,098	£-74,665	£-12,348	£-201,517	
Distribution of disbenefits	20.6%	19.8%	16.4%	37.1%	6.1%	-	
Overall sum of benefits and disbenefits for leisure and commuting users	£1,293,310	£898,141	£1,108,289	£438,871	£484,330	£4,222,940	
Assessment	Moderate Beneficial	Moderate Beneficial	Moderate Beneficial	Slight Beneficial	Moderate Beneficial	Moderate Beneficial	

2.6.3.3. Summary Assessment

Option DS2 has moderate adverse affordability impacts for all income quintiles. Therefore, the overall impact is **moderate adverse**. For option DS2 it is important to consider the impact charging non-compliant private vehicles may have on those living within and around Coventry. There are a number of areas within the most income deprived quintiles and therefore, may be most affected by paying a charge, the cost of upgrading a vehicle and cost of shifting to public transport.

Option DS12a has beneficial impacts across all income quintiles, there are moderate beneficial impacts for income quintiles 1 (the most income deprived) to 3, and income quintile 5 (the least income deprived). Therefore, the overall impact is **moderate beneficial**. There are no charging measures included within DS12a, therefore, it is expected that the main affordability impacts will be on vehicle operating costs and mode shift to public transport. Furthermore, while encouraging cycling through improved infrastructure has no specific impact on accessibility, it is important to consider the initial cost of purchasing a bike for those who are the most income deprived.

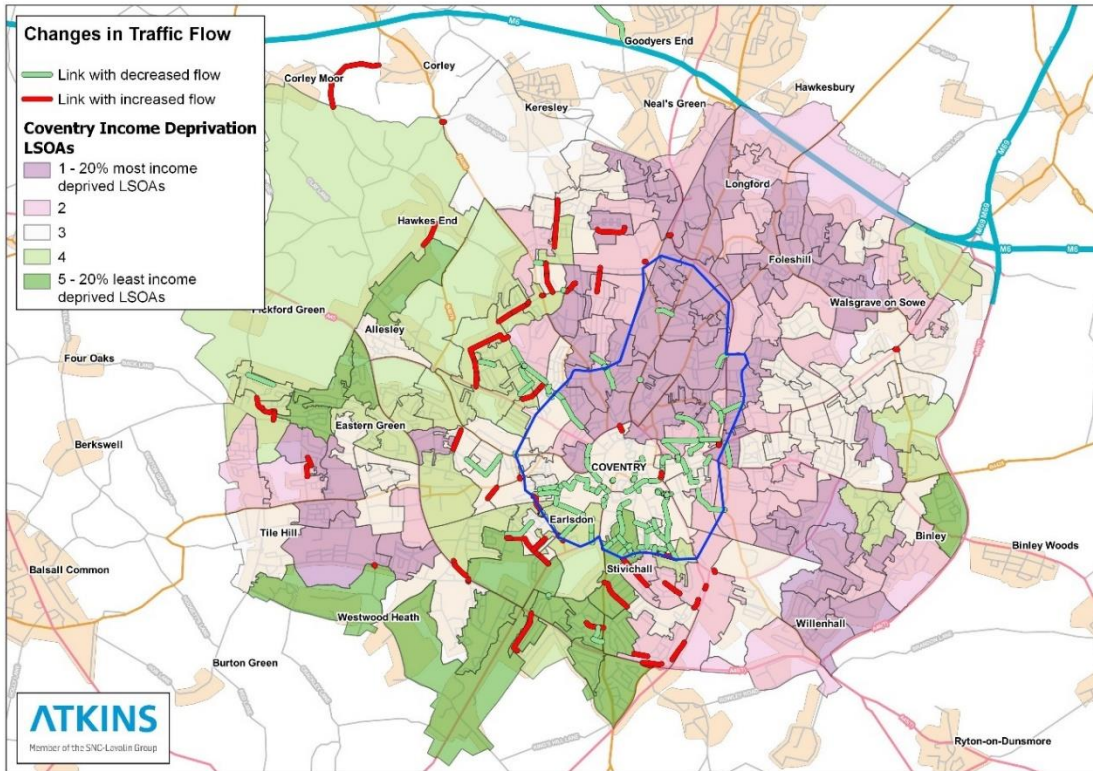
2.6.4. Appraisal – Traffic impacts: Noise and accidents

Accident analysis was screened-out in the first stage of the assessment, but traffic impacts have been appraised for noise impacts. A qualitative assessment was undertaken based on AADT data showing the

changes in traffic flow (of greater than 10%) on a link by link basis within the study area. The noise assessment considered the impact to each income quintile and children.

2.6.4.1. Option DS2

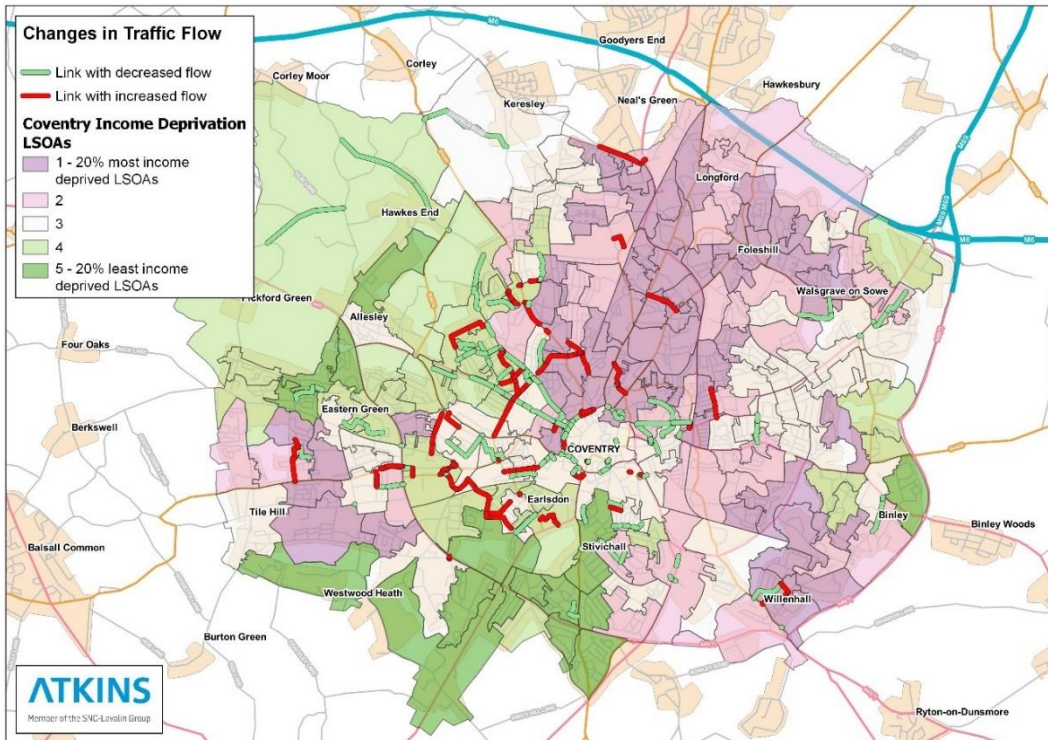
Analysis of the traffic flow data showed that the majority of the links with reduced flow occurred within the CAZ D boundary and increased flow outside of the boundary, as shown in the below map. This is due to people rerouting to avoid the charge.



The location of the changes in traffic flow were compared with LSOAs with high proportions of each income group and children to determine if there is a significant change in traffic flow within these areas. This qualitative analysis showed that there is a slight beneficial impact to income quintiles 1 and 3 and a slight adverse impact to income quintile 4 due to the changes in traffic flow.

2.6.4.2. Option DS12a

Analysis of the traffic flow data showed that most of the changes in traffic flow occur to the west of the city centre, some with increased flows and others with decreased, as shown in the below map.



The location of the changes in traffic flow were compared with LSOAs with high proportions of each income group and children to determine if there is a significant change in traffic flow in any of these areas. This qualitative analysis showed that there is a slight beneficial impact to children and a slight adverse impact to income quintile 1 due to the changes in traffic flow.

2.6.4.3. Summary assessment

Table 14 Summary Assessment for Noise

Option	Income Quintile 1	Income Quintile 2	Income Quintile 3	Income Quintile 4	Income Quintile 5	Children	Are impacts evenly distributed?	Key impacts
DS2	✓	0	✓	✗	0	0	No	Changes in traffic flow are distributed across all LSOAs, with some accruing increases and others decreases.
DS12a	✗	0	0	0	0	✓	No	Changes in traffic flow are distributed across all LSOAs, with some accruing increases and others decreases.

2.6.5. Appraisal – Traffic impacts: Accessibility

2.6.5.1. Option DS12a

Measures within option DS12a include traffic restriction and capacity improvements. These measures are expected to have very little impact on accessibility as there is unlikely to be any significant impacts on public transport facilities and hence minimal impact on accessibility.

The closure of the level crossing on Coundon Road is one of the measures that could have an impact on accessibility. There is one bus route that runs down Barker’s Butt Lane and Coundon Road (where the level crossing is closing), with a number of bus stops along this road. Currently the bus will be re-routed along Holyhead road and therefore, people using this service may be affected. This may particularly affect those without access to a car and those with disability and health issues. Holyhead road is close to Barker’s Butt Lane/ Coundon Road and it is likely some people will need to walk further to access a bus to get to amenities. However, the exact extent of the re-routing as a result of this measure is unknown at this stage.

2.6.5.2. Summary assessment

Table 15 Accessibility Summary Table

Option	Elderly (over 65)	Children (under 16)	No car households	Disabled people	Women	Black and minority ethnic	Income quintile 1	Are impacts evenly distributed?	Key impacts
DS2	0	0	0	0	0	0	0	Yes	There are minimal impacts to accessibility.
DS12a	0	0	0	0	0	0	0	Yes	There are minimal impacts to accessibility.

2.6.6. Summary appraisal of distributional impacts

The below tables show how each of the impacts of both options DS12a and DS2 are distributed amongst the income deprivation quintiles. Overall, most indicators are distributed evenly across all income quintiles. Whilst both options show beneficial impacts for air quality, there are beneficial impacts for affordability for option DS12a and adverse impacts for option DS2.

There are no significant impacts for accessibility across all income quintiles. Noise levels may have some slight adverse and beneficial impacts across difference income quintiles, however, none of the impacts are expected to be more than slight.

Table 16- Option DS2 Distribution of measures across income quintiles

	Distributional impact of income deprivation					Are the impacts evenly distributed?	Key impacts – Qualitative statements
	0-20%	20-40%	40-60%	60-80%	80-100%		
Accessibility	0	0	0	0	0	Yes	There are not expected to be any significant impacts on accessibility.
Air Quality	✓✓	✓✓	✓✓	✓✓	✓✓	Yes	There are positive reductions in air quality emissions across all areas and income deprivations.
Noise	✓	0	✓	×	0	No	There are slight beneficial impacts for the most income deprived quintile as there is expected to be significant decreases in traffic flow.
User Benefits	xx	xx	xx	xx	xx	Yes	There are expected to be moderate adverse impacts across all income quintiles for user benefits.
Affordability	xx	xx	xx	xx	xx	Yes	There are expected to be moderate adverse affordability impacts for all income quintiles.

Table 17 - Option DS12a Distribution of measures across income quintiles

	Distributional impact of income deprivation					Are the impacts evenly distributed?	Key impacts – Qualitative statements
	0-20%	20-40%	40-60%	60-80%	80-100%		
Accessibility	0	0	0	0	0	Yes	There are not expected to be any significant impacts on accessibility.
Air Quality	✓	✓	✓	✓	✓	Yes	There are positive reductions in air quality emissions across all areas and income deprivations.
Noise	×	0	0	0	0	No	There are expected to be some increases in traffic flow for the most income deprived quintile but not significant impacts for all other quintiles.
User Benefits	✓✓	✓✓	✓✓	✓	✓✓	No	There are expected to be moderate beneficial impacts across the most deprived income quintile.
Affordability	✓✓✓	✓✓	✓✓	✓	✓✓	No	There are expected to be beneficial impacts across all quintiles, which large beneficial impacts in the most deprived income quintile.

The below table shows the overall impacts of each of the indicators. Option DS12a has beneficial impacts for air quality, user benefits and affordability. Whereas, option DS2 has beneficial impacts for air quality and

adverse impacts for user benefits and affordability. Whereas for both options there are expected to be no significant impacts on accessibility, noise and severance.

Table 2-18 - Overall impact for each indicator for options DS2 and DS12a

Overall Impact		
Indicator	DS2	DS12a
Accessibility	0	0
Severance	0	0
Noise	0	0
Air Quality	✓✓	✓
User Benefits	xx	✓✓
Affordability	xx	✓✓

3. Financial Case

Please note: all figures in the Financial Case are subject to revision in this draft

3.1. Introduction

The Financial Case assesses the potential financial impacts to CCC of the two option packages. This includes the costs associated with walking and cycling measures, junction improvements and of setting up, running and enforcing a CAZ in Coventry.

As outlined in the Economic Case, the results of the traffic and air quality modelling that have been undertaken indicate that:

- The CAZ D (DS2) benchmark scheme implements charges on all vehicles (cars, light good vehicles, heavy goods vehicles, taxis, coaches and buses) that do not meet the defined emission standards. This scheme is likely to deliver compliance with the EU limit values for air quality by 2023-26. Based on these forecast compliance timescales, it is assumed there will no revenue collected after 2027.
- The non-charging scheme (DS12a) assumes a range of non-charging measures with targeted sustainable travel infrastructure, vehicle bans on key corridors, travel planning and additional measures designed to support the upgrade of taxis and buses. This option is also forecast to deliver compliance with the EU limit values for air quality by 2024.

The purpose of this Financial Case is to assess the costs involved in developing and implementing the two options and to support the application for drawdown from the DEFRA Implementation Fund and the Clean Air Fund (CAF). This Financial Case summarises the costs for each option, and in the case of the CAZ D benchmark scheme, it also summarises the forecast revenue associated with the scheme.

In summary, the Financial Case focuses on:

- Capital and operational expenditure for each of the options;
- Funding sources for each option's expenditure and the funding bids that have been prepared to allow delivery and operations of the intervention and affordability of each scheme;
- Revenue generation estimates from the operation of the CAZ D charging; and
- The net operational position of the schemes.

Each of the options are summarised in turn, starting with the CAZ D (DS2) benchmark option, followed by the non-charging option (DS12a).

3.2. DS2 CAZ D Benchmark: Project Costs

3.2.1. Introduction

The costs for introducing and maintaining the CAZ D (DS2) benchmark are split into two categories:

- Implementation costs (capital costs); and
- Operating and maintenance costs.

Where available, these costs were derived using local information and data. Some of the costs (e.g. costs of signs) were derived by using benchmark costs per item and estimating the number of assets required, based on the assumed cordon boundary and the associated likely infrastructure that would be required.

Details on how each cost was estimated are summarised in the following tables, with further details set out in the financial model. Whilst the majority of costs are determined by the size/ area of the CAZ, some operational costs such as the transaction costs, are calculated using the forecast traffic volumes. It has

been assumed that CCC will be eligible to reclaim any Value Added Tax (VAT) that it is subject to, therefore all costs presented here are exclusive of VAT.

3.2.2. Treatment of Risk

At this stage a quantified risk assessment (QRA) has not been undertaken, but as the scheme progresses this will be a key requirement, and CCC will look to undertake one at the earliest opportunity.

Optimism bias (OB) has been applied based on WebTAG recommendations. At the Strategic Outline Business Case stage, WebTAG recommends OB is applied at 44% for road projects and 200% for IT projects. At Outline Business Case it recommends 15% for road projects.

We are in the process of revising down cost estimates where they currently include OB at 44% and 200% to be consistent with OBC WebTAG recommendations.

3.2.3. CAZ D Implementation Costs

Implementation costs are the expenses required for the initial design and set-up of the CAZ. CCC will procure the civil engineering contractors and technology suppliers via existing Framework Agreements.

As set out in Table 15, the installation costs have been summarised as six key categories, as follows:

- Design – this includes the costs of designing the CAZ;
- Cameras and installation – there will be costs associated with the purchase and installation of cameras that are required to enforce the CAZ. These cameras are required to capture the number plates of vehicles and check the associated details in order to identify those that fail to meet the emission standards and are thereby required to pay the charge;
- IT systems/ back office support – this includes the provision of a control room to monitor the camera network, IT equipment for staff and set up costs to allow processing payments;
- Signage – signs will be required on all roads that provide entry points at the CAZ boundary. These include Strategic Roads and local roads. The former have a higher cost associated with them as they include power supply.
- Marketing and communications – development of a Communications Plan, which will outline the on-going engagement campaign;
- Scheme monitoring activities – the on-going monitoring tasks associated with the Local Air Quality Action Plan (CAP) will require the installation of some infrastructure.

In addition, the assumptions made about the decommissioning costs at the end of the scheme have been included.

Table 19 – CAZ D Benchmark Implementation Cost Estimates – Key Assumptions

Cost Item	Description	Costing Method	Key Assumptions
Design	Design and implementation costs, including Communications Plan	Includes development of local plans, communications & marketing.	High level assumption made at this stage.
Cameras and installation	Number of cameras	Per unit cost assumption in conjunction with the proposed CAZ area	Estimated 300 cameras required, based on number of roads crossing the cordon. Camera cost derived from CCC rates.
IT Systems/ back office support set up	Control room - equipment		Assumed costs/ high level cost estimate
	Enforcement – payment processing		Assumed costs/ high level cost estimate
Signage	Estimated from number of roads crossing the CAZ cordon.	Number of roads crossing the cordon * cost per sign (plus additional allowance for advance warning signs and additional entry signs).	120 roads cross the cordon. Assumed at least 2 signs per road, plus a further 70% for additional entry signs and assumed a

			further 60 advance warning signs are required. Standard CCC signage cost rates applied. Includes maintenance allowance for first 5yrs.
Monitoring Activities	Implementing permanent traffic counters/ AQ monitoring sites	High level assumption made, between 5-10 sites required based on the size of the CAZ	Assumed costs/ high level cost estimate
Decommissioning	Costs associated with removing the scheme infrastructure	Assumed £3m	High level cost assessment

Table 16 summarises the estimated (nominal) costs for each of the implementation cost item categories. [Note that the 40% OB that has been added to each item will be adjusted down, as per the WebTAG guidance.] It is assumed that 50% of the IT/ back office set up costs are IT related, and OB has been added to this proportion at a rate of 200%. The total implementation cost is estimated to be £37,952,400 for the CAZ D option DS2, including decommissioning costs and OB.

Table 20 – CAZ D Implementation Cost Estimates (expressed as 10yr totals in 2018 prices)

Figures in Table 20 and 21 are subject to review to reflect the impact of inflation. These figures will change

Cost Item	Base Cost (£'000s)	Optimism Bias (£'000s)	Total Cost (£'000s)
Scheme Design	3,000	1,320	4,320
Cameras & installation	15,998	7,039	23,036
IT Systems/ back office support set up	2,000	2,440	4,440
Signage	275	121	396
Monitoring Activities	1,000	440	1,440
Decommissioning	3,000	1,320	4,320
TOTAL COSTS	25,273	12,680	37,952

Note: OB has been applied at 40% and 200%; we are in the process of revising down cost estimates to be consistent with OBC WebTAG recommendations.

3.2.4. Decommissioning

It is assumed that the CAZ infrastructure will be decommissioned at the end of 2027, since the scheme is forecast to achieve air quality compliance by 2026 at the latest, and for this reason the last year of charging revenue is assumed to be 2027.

The decommissioning costs relate to the removal of scheme infrastructure and at this stage these are assumed to be £4.32m, in 2018 prices.

3.2.5. CAZ D Operating and Maintenance Costs

Operating and maintenance costs are the on-going costs required to maintain the CAZ D (DS2) benchmark scheme on an annual basis. The following categories of operating costs have been defined:

- **Signage and camera maintenance** – required for the maintenance of the road signs and cameras associated with the CAZ;
- **Back office/ enforcement** – annual maintenance charge to support the back office;
- **Communications and marketing** – annual costs required once the scheme is up and running;

- **CAZ monitoring and evaluation** – to understand how the scheme is performing;

The key assumptions that have been utilised in developing the operating and maintenance cost estimates are summarised in the following table.

Table 21 – CAZ D Benchmark Operating and Maintenance Costs Estimates – Key Assumptions

Cost Item Category	Description	Costing Method	Key Assumptions
Signage & camera maintenance	Annual maintenance for CAZ related signage & cameras in 2026 (since maintenance costs for the first 5yrs included in set up costs)	Annual maintenance figure 2026-30 derived from 50% of implementation maintenance cost assumption (as this included an allowance for management)	Maintenance costs for first 5 years included in set up costs.
Back office/ enforcement		This initial estimate of £1.5m p.a. for first 5yrs, followed by £1m p.a. in 2026-27, will need reviewing throughout the duration of the scheme as it depends how many non-compliant vehicles we have, and of those what the likelihood of payment vs enforcement follow up is.	Assumed costs/ High level assessment made which is assumed to include all costs, including staff costs
Communications & marketing	Media liaison, advertising, responding to general queries.	Based on a proportionate approach with the knowledge that the London ULEZ Marketing & Comms budget is £5.1m.	Assumed costs/ High level assumption
AQ Monitoring	Assumed 1 FTE	Assumed £30K p.a. salary	Assumed 1 FTE at £30K p.a. for the 10 year scheme duration

Table 18 summarises the estimated (nominal) costs for each of the operating and maintenance cost item categories. This includes an allowance for a sinking fund, whereby any unforeseen risks that are realised during the operation of the scheme can be mitigated. The OB that has been added to each item will be adjusted down, as per WebTAG guidance. The annual operating and maintenance cost, inclusive of OB is estimated to be £17,987,200 for the CAZ D DS2 option.

Table 22 – CAZ D DS2 Benchmark Operating and Maintenance Costs Estimates (Expressed as 10yr totals in 2018 prices)

Cost Item Category	Base Cost (£'000s)	Optimism Bias (£'000s)	Total (£'000s)
Signage & camera maintenance	180	79.2	259.2
Back office/ enforcement	9,500	4,180	13,680
Communications & marketing	1,700	748	2,448
AQ Monitoring	300	132	432
Sinking fund	1,168	N/A	1,168
TOTAL COSTS	12,848	5,139.2	17,987.2

Note: OB has been applied at 40% and 200%; we are in the process of revising down cost estimates to be consistent with OBC WebTAG recommendations.

The total costs, capital and revenue, for CAZ D DS2 are estimated to be **£55,939,600**, inclusive of OB.

3.2.6. Sinking Fund

A sinking fund will be established to provide mitigation against any unforeseen risks that are realised throughout the operation of the scheme. It is assumed that the target of the fund is 10% of the operating costs (note: OB has not been added to this figure).

The sinking fund will be protected within the CAZ accounts at Coventry to ensure that it is available as a contingency fund for any risks that are realised throughout the operation of the scheme.

3.3. DS2 CAZ D Benchmark: Project Revenues

This section describes the revenue forecasts from charging non-compliant vehicle owners who enter the CAZ. The intention is that revenues will be utilised to promote and initiate improving air quality within Coventry City.

3.3.1. CAZ D Revenue Assumptions

The CAZ D benchmark scheme assumes that vehicles that do not meet the required emission standard are charged a fee. The fee assumptions are summarised within Table 19.

Table 23 – CAZ Charge and Penalty Charge by Vehicle Type

Vehicle	Car	LGV	HGV	Bus	Taxi
CAZ Charge	£12.50	£12.50	£100	£100	£12.50
Penalty Charge (if paid within 14 days)	£60	£60	£120	£120	£60
Penalty Charge (if paid after 14 days)	£120	£120	£200	£200	£120

The charges are set at varying levels for different vehicle types to reflect the contribution that each vehicle type makes to air pollution, and to ensure that the vehicles with the highest emissions are incentivised to comply with the standard.

As taxis are charged at the same rate as cars, there is no distinction between cars and taxis in the financial analysis. All taxis are captured under the 'car' vehicle type.

This charge structure also reflects the fact that in general, the majority of the traffic comprises of cars, even though they make a smaller contribution to air pollution on a vehicle basis. However, HGVs, make up a smaller proportion of the total traffic, but make a larger contribution to air pollution on a per vehicle basis.

It is possible that charges may be adjusted to reflect additional research as the scheme becomes more advanced.

It is assumed that the charge levels remain constant in current prices levels, thereby actually falling in real terms throughout the duration of the scheme. The charge is assumed to be a daily charge, so vehicles that have entered will not have to pay twice for re-entering on the same day.

The CASM traffic model was used to forecast to the number of non-compliant vehicles that cross the CAZ cordon in both the Do-Minimum and the CAZ D scenarios. The number of non-compliant vehicles that cross the cordon in the CAZ D scenario was multiplied by the charge level per vehicle to estimate the revenue generated by the scheme. Table 20 summarises the forecast non-compliant Annual Average Daily Traffic (AADT) crossing the cordon in the CAZ D (DS2) scenario.

Table 24 – CAZ D Non-compliant AADT cordon crossing vehicles by type in 2021

	Car	LGV	HGV	Total
Non-compliant	1,989,615	357,700	36,500	2,383,815

It is estimated that the number of non-compliant vehicles entering the CAZ will reduce over time due to the following:

- The charge incentivises vehicle owners to exchange their non-compliant vehicle for a compliant vehicle earlier than they would have without the scheme; and
- Older, non-compliant vehicles will gradually be replaced over time with (newer) compliant vehicles.

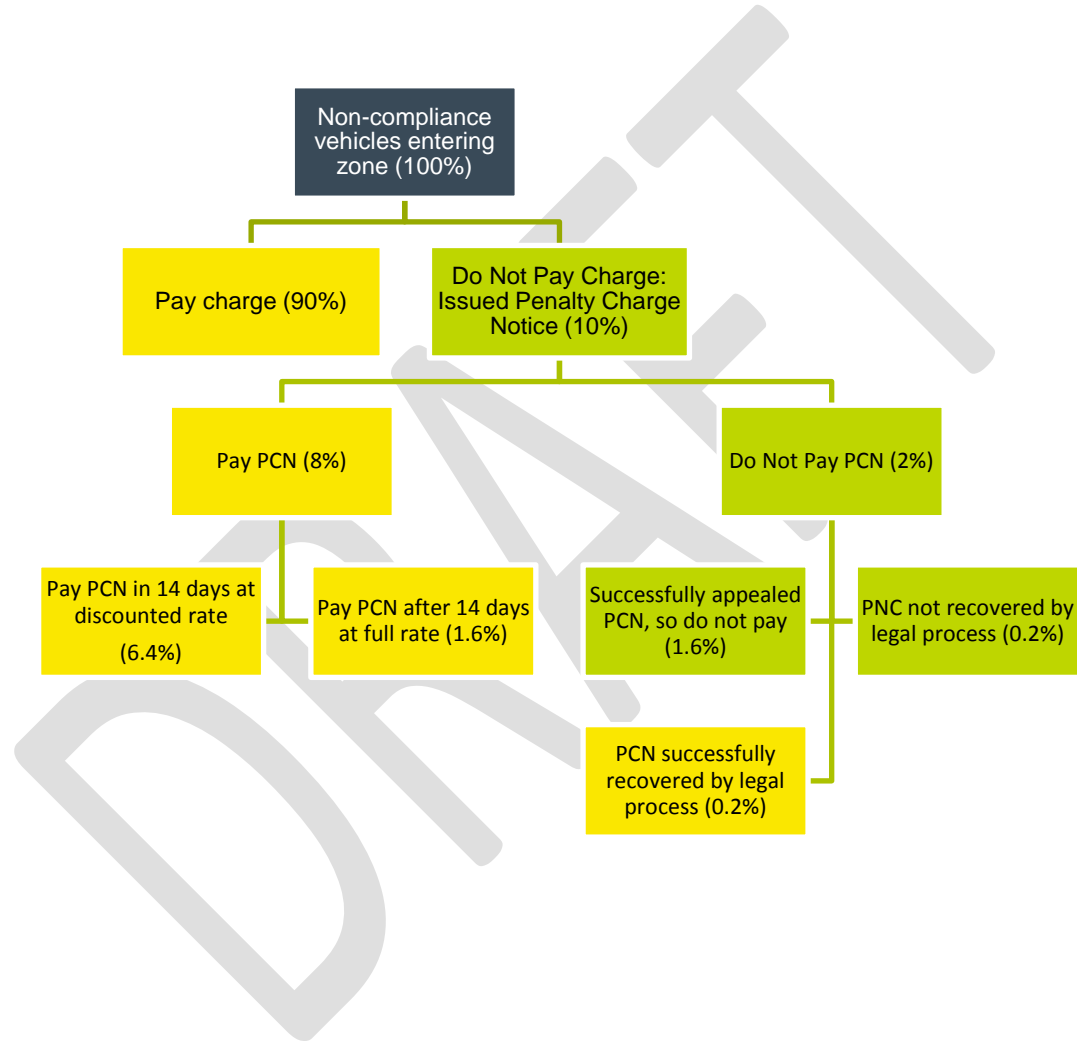
For these reasons, the revenues that are collected throughout the operation of the CAZ scheme are expected to decrease each year. The year on year proportion reduction in non-compliant trips is assumed to be consistent with vehicle numbers, as outlined in the Economic Case.

3.3.2. Penalty Charges

Penalty charges are effectively fines paid by users who do not pay the daily CAZ charge within the pre-determined timeframe. It is assumed that these users will be subject to a penalty charge notice (PCN) and required to pay a fine. The assumed penalty charge rates are summarised in Table 19, with the associated assumptions about the penalty charges set out in Figure 3-1.



Figure 3-1: The Coventry CAZ D (DS2) Benchmark Revenue Charging Assumptions





3.3.3. CAZ D Benchmark Revenue Forecasts

In 2021 it is estimated that the revenues within the CAZ D benchmark scenario are £44.188m, reducing to £15.8m in 2027 as more vehicles achieve compliance with the emission standards and are therefore exempt from the charging. The following table summarises how the revenue generation estimates for the Coventry CAZ D (DS2) scheme have been derived over the duration of the CAZ scheme. Note, as it is assumed that de-commissioning will occur in 2027, no revenues are included post 2027.

Table 25 – Coventry CAZ D (DS2) Benchmark Revenue Generation Summary (2018 prices)

Option DS2 (CAZ D Benchmark)	Year of CAZ Operation										10 year Total
	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	
No. Non-Compliant Trips (000s)	2,384	1,972	1,755	1,529	1,302	1,083	859				10,883
No. Paying CAZ Charge (000s)	2,145	1,775	1,579	1,376	1,172	975	773				9,795
CAZ Charge Income (£'000s)	£29,692	£24,309	£21,635	£18,852	£16,050	£13,343	£10,579				£134,459
No. Contravening CAZ Charge (000s)	238	197	175	153	130	108	86				1,088
No. Paying PCN (000s)	191	158	140	122	104	87	69				871
CAZ Penalty Charge Income (£'000s)	£14,496	£11,973	£10,656	£9,286	£7,907	£6,575	£5,214				£66,106
TOTAL CAZ Income (£'000s)	£44,188	£36,282	£32,291	£28,138	£23,957	£19,918	£15,793				£200,566

3.3.4. Financial Appraisal

The financial appraisal involves comparing the CAZ D benchmark costs and revenues over the 10 year implementation period to determine the scheme’s net financial position. As summarised in the table below, this indicates that over the 10 year lifespan of the scheme, the revenue generated from it is greater than the expenditure required to set up and operate the scheme.

Table 26 – Financial Appraisal Summary of the CAZ D Benchmark Scheme (2018 prices)

Total Scheme Costs (over 10 years)	(£m, nominal)
Implementation costs	-33,632
Revenue	200,566
Operation & maintenance costs	-16,819
Decommissioning costs	-4,320
Sinking fund	-1,168
Net cash flows	144,626

-ve values are costs; +ve values represent revenue income

The financial profile for the CAZ D benchmark scheme is summarised in Table 23. This indicates that the costs of implementing the scheme are forecast to be £33.6m, which is less than the opening year net cash flows, which are forecast to be £36.2m.

While operating and maintenance costs are assumed to decrease over time, in recognition of the lower non-compliant trip levels in later years and the associated reduction in marketing and communications expenditure. In addition, revenues are forecast to decrease over time due to increased user compliance. In conclusion revenues are greater than costs throughout the forecast scheme ten year period, resulting in net positive cash flows throughout the scheme evaluation period.

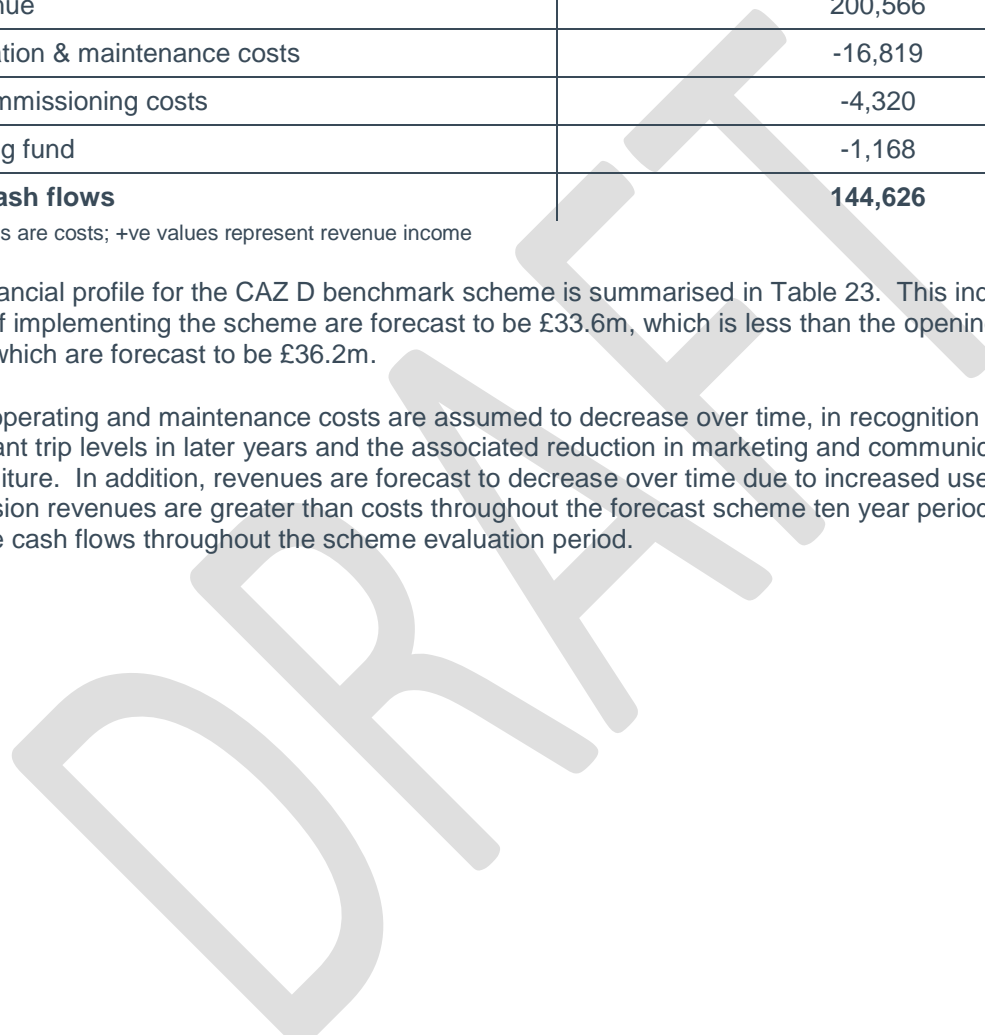




Table 27 – CAZ D (DS2) Benchmark Scheme Financial Profile (2018 prices)

All Costs in £'000s	Year of CAZ Operation												Total	
	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030		
Capital Costs	-£1,440	-£27,752	-£4,440											-£33,632
Operating & Maintenance Costs			-£3,355	-£2,851	-£2,419	-£2,347	-£2,347	-£1,814	-£1,555	-£43	-£43	-£43	-£43	-£16,819
Revenue			£44,188	£36,282	£32,291	£28,138	£23,957	£19,918	£15,793	£0	£0	£0	£0	£200,566
Decommissioning Costs									-£4,320					-£4,320
Sinking Fund			-£233	-£198	-£168	-£163	-£163	-£126	-£108	-£3	-£3	-£3	-£3	-£1,168
Net Cash Flow	-£1,440	-£27,752	£36,160	£33,232	£29,703	£25,628	£21,447	£17,978	£9,809	-£46	-£46	-£46	-£46	£144,626

3.3.5. CAZ D Benchmark: Funding

Based on the DEFRA funding guidelines, CCC will be applying for the DEFRA Implementation Fund to support the CAZ in Coventry. The delivery of this scheme is not dependent on any other funding.

Under the CAZ D (DS2) benchmark scheme, the total Implementation Fund request would be £33,632,000. It is assumed that £1,440,000 of the Implementation Fund would be drawn down in 2019, with all remaining funds drawn down in 2020.

This assumes that all of the operational and maintenance costs associated with the scheme will be covered by the revenue generated from the charging of non-compliant vehicles, and as such are not included in the tables below.

The impact on people who live and work in Coventry is significant for DS2 and therefore in order to mitigate the impact of the CAZ D, we would be looking to encourage residents etc to stop using their non compliant vehicle – either through purchase of a compliant vehicle, or to move to alternative transport modes. This application would be through the Clean Air Fund (CAF) which is a competitive pot to mitigate impacts of measures implemented to improve air quality.

A high level summary of the number of people affected within the CAZ, and outside of it.

- The CAZ area covers approximately:
 - 80,000 residents
 - Of which almost half are classed as the most deprived quintile
 - 52,000 employees
 - 3,610 SMEs registered
- Almost 17,000 LGV's registered in the city

A breakdown of the funding requested is summarised below, along with the forecast spend profile.

Table 28 – Coventry Clean Air Zone – CAZ D (DS2) Benchmark Option - Funding Sources

	Implementation Fund	Clean Air Fund
Funding (£'000s)	£33,632	TBC

Table 29 – Coventry Clean Air Zone - CAZ D (DS2) Benchmark Option - Spend Profile

£'000s	2019	2020	2021	Total
Implementation Fund	£1,440	£27,752	£4,440	£33,632

Assuming the funding is successful, there would be no funding gap. There are no financial interdependencies with other projects/ parties.



3.3.6. CAZ D Benchmark Accounting

The overall scheme cashflow, showing income and expenditure projections over the ten year scheme is summarised below. This assumes that all capital costs (shown as expenditure) will be covered by either the Implementation Fund or the Clean Air Fund, which for the purposes of the balance sheet are shown as income (and thus this differs to Table 23, which shows the overall cost profile).

It is assumed that all operating and maintenance costs, including the de-commissioning costs and sinking fund will be paid for by CCC utilising the non-compliant charging revenue. This demonstrates the affordability of the scheme.

Table 30 – CAZ D (DS2) Accounting Statement

All Costs in £'000s	Year of CAZ Operation												Total	
	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030		
Capital Costs	-£1,440	-£27,752	-£4,440											-£33,632
Operating & Maintenance Costs			-£3,355	-£2,851	-£2,419	-£2,347	-£2,347	-£1,814	-£1,555	-£43	-£43	-£43	-£43	-£16,819
Implementatation Fund	£1,440	£27,752	£4,440	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£33,632
Clean Air Fund Grant														£0
Revenue			£44,188	£36,282	£32,291	£28,138	£23,957	£19,918	£15,793	£0	£0	£0	£0	£200,566
Decommissioning Costs									-£4,320					-£4,320
Sinking Fund			-£233	-£198	-£168	-£163	-£163	-£126	-£108	-£3	-£3	-£3	-£3	-£1,168
Net Cash Flow	£0	£0	£40,600	£33,232	£29,703	£25,628	£21,447	£17,978	£9,809	-£46	-£46	-£46	-£46	£178,258

3.3.7. Sensitivity Tests

The following sensitivity test was undertaken in an attempt to understand the impact of key costs assumptions, as summarised below.

Table 31 – Sensitivity Test Summary Table

Area of Sensitivity	Test Description	Key Impacts
Non-compliant vehicle charge reductions	Charge reduced from £12.50 to £8 per day for cars & LGVs. Charge reduced from £100 to £50 per day for HGVs and buses. Penalty charges are reduced	Revenues reduce by £72.7m over the duration of the CAZ scheme.

3.3.8. Summary

Cost and revenue forecasts for the CAZ D (DS2) benchmark option indicate that the revenues generated from operating the CAZ D scheme exceed the setting up and operation of the scheme.

3.4. DS12a: Project Costs

3.4.1. Introduction

The costs for introducing and maintaining DS12a, are split into two categories:

- Implementation (capital) costs; and
- Operating and maintenance costs.

Where available, these costs were derived using local information and data. Details on how each cost was estimated are summarised in the following tables, with further details set out in the financial model. It has been assumed that CCC will be eligible to reclaim any Value Added Tax (VAT) that it is subject to, therefore all costs presented here are exclusive of VAT.

3.4.2. Treatment of Risk

At this stage a quantified risk assessment (QRA) has not been undertaken, but as the scheme progresses this will be a key requirement, and CCC will look to undertake one at the earliest opportunity.

Optimism Bias (OB) has been applied based on WebTAG recommendations.¹⁵ At the Strategic Outline Business Case stage, WebTAG recommends OB is applied at 44% for road projects and 200% for IT projects. At Outline Business Case it recommends 15% is applied for road projects.

We are in the process of revising down cost estimates where they currently include OB at 44% and 200% to be consistent with OBC WebTAG recommendations.

3.4.3. DS12a: Implementation Costs

The implementation costs for this option includes the expenditure required for the initial design and the implementation of supporting infrastructure and services. It is assumed that CCC will procure the civil engineering contractors and technology suppliers via existing Framework Agreements.

The implementation costs for each of the measures proposed within this option are summarised in the following table:

¹⁵ TAG Unit A1.2: Table 8 Recommended optimism bias uplifts for different projects at different stages of the life of a transport project.

Table 32 – DS12a: Implementation Cost Estimates – Key Assumptions

Description of Measure	Costing Method	Key Assumptions
City wide traffic signal technology upgrade	Number of junctions on the KRN that require upgrading * by typical junction upgrade cost	Approximately 100 junctions on the KRN that require upgrading. Assumed upgrade cost per junction £65,000.
Additional VMS	Number of VMS required * cost per sign	Assumed 30 VMS required. Assumed cost per VMS of £35,000 (includes installation, posts & 5 year warranty).
Taxi licence changes to improve fleet emissions	Number of registered black cabs * license fee	£1,000 per license assumed
Support for taxi drivers to encourage upgrade of vehicles	50% of black cabs * costs as taken from Coventry AQ measures	
Bus retrofit to minimum Euro 6, with some waiting facilities improved on key routes	High level cost estimates provided by TfWM	
Travel planning package city wide	Based on CCC unit costs for household, employee and schools	Assumed 3,000 household TP developed, with number of schools and businesses within the City Centre targeted.
High quality cycle infrastructure along 4 routes	Coundon & Binley developed cost of £950,000/ km based on initial assessment of route. An equivalent rate per km applied to the other routes.	An equivalent rate per km applied to the other routes.
Capacity improvements at Spon End	There is an existing outline design estimate for this - with total scheme cost estimate is £9.7m,	CCC already have committed funding of £5.8m, so assumed £3.9m needed.
Redesign of Ring Road 17	High level cost estimates	
Closure of Coundon Road level crossing	High level cost estimates	
Removal of signals at Holyhead Road/ Barras Lane	High level cost estimates	
HGV ban on Holyhead Road between railway line and J8	Estimate number of signs required, plus consultation.	Assumed cost per sign of £200-400 (assuming goes onto existing posts, varies on size)
Peak time restrictions on Holyhead Road (inbound AM, outbound PM)	High level cost estimates	

Table 29 summarises the estimated (nominal) implementation costs for each of the measures proposed in the DS12a scheme. Optimism bias (OB) has been added to each measure, as per the WebTAG guidance. The total implementation cost, including OB, is estimated to be £73,920,000 for option DS12a.

Table 33 – DS12a Implementation Cost Estimates (Expressed as 10yr totals in 2018 prices, in £'000s)

Description of Measure	Base Cost (£'000s)	Optimism Bias (£'000s)	Total Cost (£'000s)
City wide traffic signal technology upgrade	£6,500	£2,860	£9,360
Additional VMS	£1,050	£462	£1,512
Taxi licence charges to improve fleet emissions	£900	£396	£1,296
Support for taxi drivers to encourage upgrade of vehicles	£4,290	£1,887	£6,177
Bus retrofit to minimum Euro 6, with some waiting facilities improved on key routes	£2,465	£1,084.6	£3,549.6
Travel planning package city wide*	£2,100	£924	£3,024
High quality cycle infrastructure along 4 routes	£19,450	£8,558	£28,008
Capacity improvements at Spon End	£3,900	Included	£3,900
Redesign of Ring Road 17	£8,000	£3,520	£11,520
Closure of Coundon Road level crossing	£1,500	£660	£2,160
Removal of signals at Holyhead Road/ Barras Lane	£100	£44	£144
HGV ban on Holyhead Road between railway line and J8	£20	£8.8	£28.8
Peak time restrictions on Holyhead Road (inbound AM, outbound PM)	£750	£330	£1,080
Marketing and Communications	£500	£220	£720
AQ monitoring – site set up costs	£1,000	£440	£1,440
Decommissioning	-	-	-
TOTAL COSTS	£52,525	£21,395	£73,920

*Note: Travel planning package costs are assumed to be incurred annually until AQ compliance is achieved.

3.4.4. Decommissioning

It is assumed that the infrastructure associated with option DS12a will remain and continue to be operational at the end of the ten year scheme period, in 2030. For example, the cycle infrastructure will remain in place and continue to be operational at the end of the 2030. Whilst travel planning packages may cease to be operational, this shouldn't incur a cost. Therefore, no decommissioning costs have been added to the cost of DS12a.

3.4.5. DS12a Operating and Maintenance Costs

Operating and maintenance costs are the on-going costs required to maintain DS12a scheme on an annual basis. The following categories of operating costs have been defined:

- **Communications and marketing** – annual costs required once the scheme is up and running;
- **AQ monitoring and evaluation** – to understand how the scheme is performing;

The key assumptions that have been utilised in developing the operating and maintenance cost estimates are summarised in the following table.

Table 34 – DS12a Operating and Maintenance Costs Estimates – Key Assumptions

Cost Item Category	Description	Costing Method	Key Assumptions
Communications & marketing	Media liaison, advertising, responding to general queries.	Based on a proportionate approach with the knowledge that the London ULEZ Marketing & Comms budget is £5.1 million.	High level assumption,
AQ Monitoring	Assumed 1 FTE	Assumed £30K p.a. salary	Assumed 1 FTE at £30K p.a. for 10 year scheme duration
Operating & Maintenance of schemes		10% of all capital expenditure	Assumed to be 10% of capital cost total

Table 31 summarises the estimated (nominal) costs for each of the operating and maintenance cost item categories. This includes an allowance for a sinking fund, whereby any unforeseen risks that are realised during the operation of the scheme can be mitigated. OB has been added to each item, as per the WebTAG guidance. The annual operating and maintenance cost, inclusive of OB is estimated to be £9,705,850 for option DS12a.

Table 35 – DS12a Operating and Maintenance Costs Estimates (Expressed as 10yr totals in 2018 prices, in £'000s)

Cost Item Category	Base Cost (£'000s)	Optimism Bias (£'000s)	Total (£'000s)
Communications & marketing	£750	£330	£1,080
AQ Monitoring	£300	£132	£432
O&M of transport schemes	£5,252.5	£2,311.1	£7,563.6
Sinking fund	£630	-	£630
TOTAL COSTS	£6,933	£2,773	£9,706

3.4.6. Sinking Fund

A sinking fund will be established to provide mitigation against any unforeseen risks that are realised throughout the operation of the scheme. It is assumed that the target of the fund is 10% of the operating costs (note, OB has not been added to this figure).

The sinking fund will be protected within accounts at Coventry to ensure that it is available as a contingency fund for any risks that are realised throughout the operation of the scheme.

3.4.7. Total Costs for DS12a

As summarised in the table below, the total (nominal) cost estimates for DS12a are £83,625,850. inclusive of OB.

Table 36 – DS12a Total Costs Estimates (Expressed as 10yr totals in 2018 prices, in £'000s)

Cost Item Category	Base Cost (£'000s)	Optimism Bias (£'000s)	Total (£'000s)
Capital Costs (Implementation)	£52,525	£21,395	£73,920
Operating & Maintenance Cost (includes sinking fund)	£6,933	£2,773	£9,706
TOTAL COSTS	£59,458	£24,168	£83,626

The profile of this expenditure is summarised in Table 33.



Table 37 – DS12a Financial Profile (2018 prices)

All Costs in £'000s	Year of DS12a CAZ Operation											Total	
	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029		2030
Capital Costs		-£40,440	-£18,024	-£14,160	-£432	-£432	-£432	£0	£0	£0	£0	£0	-£73,920
Operating & Maintenance Costs			-£1,394	-£1,394	-£1,394	-£1,394	-£1,394	-£421	-£421	-£421	-£421	-£421	-£9,076
Sinking Fund			-£97	-£97	-£97	-£97	-£97	-£29	-£29	-£29	-£29	-£29	-£630
Net Cash Flow	£0	-£40,440	-£19,515	-£15,651	-£1,923	-£1,923	-£1,923	-£451	-£451	-£451	-£451	-£451	-£83,626

3.4.8. DS12a: Funding

Based on the DEFRA funding guidelines, CCC will be applying for both the DEFRA Implementation Fund and the Clean Air Fund, to support the DS12a scheme in Coventry. The delivery of this scheme is not dependent on any other funding.

Under the DS12a scheme, the total Implementation Fund request would be £77,448,250. This includes all of the capital and operational and maintenance costs throughout the scheme's duration. It is assumed that this would be drawn down in 2020. A further £6,178,600 would be requested from the Clean Air Fund, which is also assumed to be drawn down in 2020.

A breakdown of the funding requested is summarised below, along with the forecast spend profile.

Table 38 – Coventry Clean Air Zone – DS12a Option - Funding Sources

	Implementation Fund	Clean Air Fund
Funding (£'000s)	£77,448.25	£6,178.6

Assuming the funding is successful, there would be no funding gap. There are no financial interdependencies with other projects/ parties. The accounting summary, assuming the Implementation Fund covers the cost of the scheme in its entirety, is summarised in the table below.

Table 39 – Coventry Clean Air Zone -DS12a Option – Accounting Statement

All Costs in £'000s	Year of DS12a CAZ Operation											Total	
	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029		2030
Capital Costs		-£40,440	-£18,024	-£14,160	-£432	-£432	-£432	£0	£0	£0	£0	£0	-£73,920
Operating & Maintenance Costs			-£1,394	-£1,394	-£1,394	-£1,394	-£1,394	-£421	-£421	-£421	-£421	-£421	-£9,076
Implementation Fund		£37,862	£17,355	£14,211	£1,923	£1,923	£1,923	£451	£451	£451	£451	£451	£77,448
Clean Air Fund		£2,578	£2,160	£1,440									£6,178
Sinking Fund			-£97	-£97	-£97	-£97	-£97	-£29	-£29	-£29	-£29	-£29	-£630
Net Cash Flow	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0

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3.4.9. Summary of Cost Assessment

Option DS12a is estimated to cost c£84million in total to implement. This is higher than CAZ D DS2option, for which the total cost estimate is c£56million (Table 40). This is to be expected given the wide package of measures included with option DS12a. Additionally, much of the costs are investments in road and cycling infrastructure, which will remain in place for the long term benefitting the residents of the Coventry. The vast majority of costs for CAZ D DS2 option relate to the implementation and operation of the CAZ charging infrastructure.

Table 40 – Summary of Costs Estimates (Expressed as 10yr totals in 2018 prices, in £'000s)

	DS2 CAZ D	DS12a
Capital Costs (Implementation)	£37,952	£73,920
Operating & Maintenance Cost (includes sinking fund)	£17,987	£9,706
Decommissioning costs	£4,320	
TOTAL COSTS	£55,939	£83,626

Note: OB has been applied at 40% and 200%; we are in the process of revising down cost estimates to be consistent with OBC WebTAG recommendations.

4. Commercial Case

4.1. Procurement Process

In order to meet the very challenging timescales associated with this project, procurement will need to take account of any additional grant award conditions required by JAQU as well as any lead in times for local governance processes.

There are a wide range of OJEU compliant regional and national frameworks which are available for the Council to access (e.g. West Midlands Highway Alliance Professional Services Framework (PSF), Eastern Shires Purchasing Organisation (ESPO), Crown Commercial Services (CCS) framework) as well as access to Coventry City Council's Direct Labour Organisation (DLO).

All procurement will be subject to the City Council's robust Procurement and Commissioning governance process, which requires that all procurement commissions greater than £1 million per annum be approved by the Council's Cabinet, and all Contract values less than this sum be reviewed by the Council's Procurement Panel and Board as appropriate. Coventry City Council's Rules for Contracts will be followed as well as full OJEU rules where thresholds are met and no frameworks are available.

4.2. Proposed Measures

A range of works and services need to be procured to deliver the Preferred Option. When considering implementation and operation of the Preferred Option, the following activities require procurement:

- traffic management;
- professional services;
- design and build civils works;
- traffic technology upgrade;
- roadside technology (ANPR cameras, Variable Message Signs, Pollution sensors);
- vehicle conversion; and
- operations (staffing, provision of control room facilities)

In addition, the Preferred Option will require procurement of the following works and services:

- Cycle parking and infrastructure;
- EV charging points;
- Travel planning advice and initiatives; and
- Continued upgrading of taxis following Early Measures

In the first instance, the capability and capacity of our in-house teams will be considered to deliver elements, subject to having the necessary funding. However, it is already known that there will be some aspects which (if included in the shortlisted option), will require access to specialist skills from external partners and stakeholders. Where possible, local suppliers will be used.

Given the time pressures, where appropriate the council will look to utilise existing procurement routes, including existing frameworks to minimise risk to delivery timescales.

4.3. Strategic Procurement Options

The measures set out will be subject to the EU procurement principles and the Council's Rules for Contracts. There is therefore a requirement that they be tendered competitively and that the process be transparent, non-discriminatory and ensures the equal treatment of bidders.

In compliance with the principles, there is also the expectation that the procurement(s) will be advertised widely enough for interested bidders to be aware of the contract(s). Where individual requirements are above the EU thresholds, then the full Public Contract Regulations 2015 will be adhered to.

Where appropriate frameworks are available and offer the Council value for money, use will be made of these to expedite timescales for delivery across all Contracts. To that end, there are four key procurement routes available to deliver the works and services required under the Preferred Option;

- **Council's Rules for Contracts**
 1. Subject to the estimated value of the contract, sub-OJEU threshold requirements can be procured through competitive tendering, competitive negotiation or direct order.
- **Internal Frameworks**
 2. The Professional Services Framework – established in collaboration with Warwickshire County Council – provides access to a range of professional service solutions. Early Measures Smarter Travel Advice services were procured through this Framework.
 3. Similarly, the Council's Direct Labour Organisation (DLO) is able to deliver required works. Where capacity or capability inhibits the use of the DLO, the DLO is able to run competitive tenders on behalf of the Council through the Civils Engineering Framework.
- **External Frameworks**
 4. A number of external frameworks are in place for goods and/or services, enabled for use by Local Authorities. Standard, tailorable, terms and conditions and contract documents greatly reduce the procurement timescales. Examples of available external frameworks include a range of Crown Commercial Services (CCS) frameworks and Eastern Shires Purchasing Organisation (ESPO) frameworks.
- **Open tender via the Official Journal of the European Union (OJEU)**
 5. Competitive tenders in line with Public Contract Regulations 2015 are required for works, goods and services contracts valued above the thresholds. Contracts in the form of Deeds must be prepared in Legal Services and sealed formally for the Council and witnessed by an authorised signatory.

A summary of the contract value procedural rules can be found below.

Estimated Contract Value	Procedure To Be Followed
£4,551,413+ (Works)*	OJEU procurement procedure
£181,302+ (Goods & Services)*	OJEU procurement procedure
£50,000 - OJEU thresholds	Council's Rules for Contracts – competitive tenders
£10,000 - £49,999	Council's Rules for Contracts – competitive quotations
<£10,000	Council's Rules for Contracts – no competitive quotations required
<i>*OJEU thresholds correct at January 2019 (updated January 2018 and amended biennially in January).</i>	

A summary of the required procurement tasks and identified, preferred procurement routes can be found below.

Procurement Item	Procurement Route
Professional Services	Existing frameworks (CCC and external)
Highways Works	DLO or existing frameworks subject to capacity
Traffic signal technology upgrade	Existing contract
Variable Message Signs	Existing frameworks (external)
Roadside pollution sensors	Existing frameworks (external)
ANPR cameras	Existing frameworks (external)
Operations (enforcement officer(s) staffing)	CCC recruitment / existing frameworks
Vehicle Conversion – bus retrofit to Euro 6	Existing frameworks (external)
Cycle parking and infrastructure	Grant deployment (schools, businesses etc)
Cycle parking and infrastructure	Competitive tender (sub-OJEU)
EV charging points	Existing frameworks (external)
Travel planning advice and initiatives	Existing frameworks (CCC)
Electric taxi uptake	Grant deployment

4.3.1. Contract Type

A range of Contracts will be required due to the varying nature of the projects required for the plan, including the use of Frameworks which will come with their own, albeit tailorable, terms and conditions.

4.3.2. Contract Length

For capital works resulting in an asset requiring ongoing maintenance (e.g. Variable Message Signs, pollution detectors etc), an ongoing Maintenance Contract may be required. For service or works contracts, the Contract length will be until completion of the initial contract deliverables identified in the respective specification. Call Off Contracts under Frameworks (internal or external) are limited in duration to the length of the Framework Agreement itself.

4.3.3. Payment Mechanisms

Payment mechanisms will be dependent on the individual Contract undertaken and will form part of each individual measures procurement strategy. Unless otherwise agreed, payment terms will be in accordance with the Council's standard terms of payment.

The Council's standard terms of payment are 30 days from the date payment is due, receipt of invoice or delivery of goods and/or service whichever is the later.

Where the Contractor enters into a sub-Contract with a supplier or Contractor for the purpose of performing its obligations under the Contract, it shall ensure that a provision is included in such a sub-contract which requires payment to be made of all sums due by the Contractor to the sub-Contractor within a specified period not exceeding 30 days from the receipt of a valid invoice.

4.3.4. Risk Allocation and Transfer

With regards to the delivery of the plan and the programme of projects supporting it, risk will be held by the Council and that compliance with NO₂ legal objectives is the responsibility of the local authority.

Contracts issued will endeavour to transfer risk where possible to minimise risk to the Council. Risks will be flagged and managed by the Air Quality programme board. Key procurement risks include; delays or challenges to procurement, supplier goes out of business/fails to deliver on time.

4.3.5. Human Resources Issues

No relevant personnel, people management or trade union implications – including the Transfer of Undertakings (Protection of Employment Regulations 2006 (TUPE) – have been identified for this project.

The Preferred Option is composed of a programme of projects that will require project management expertise for delivery and resource for staff to enforce proposed measures which does not currently exist within the Council. Therefore revenue costs will be factored into the final cost and presented within the Financial Case.

4.3.6. Contract and Budget Management

Key to the successful delivery of Council contracts are high-quality project management skills, with cost control expertise and sufficient support services. These are required from project conception through to tender, award and post-award contract management.

4.3.7. External Consultants

Where it is necessary to undertake work via external consultants, appropriate procurement routes will be identified. The following information will determine the routes we will be required to consider, all of which have varying timescales:

- Type of contract (Goods/Services, Goods/Services and Design etc)
- Level of spend on requirements
- Suitability of existing frameworks
- Specialist nature (e.g. where there are very few supplier options)

5. Management Case

This Management Case sets out the framework that CCC will use to deliver the programme of measures to achieve compliance. Effective delivery will rely on accurate and achievable programme plans with clear stage boundaries. This will enable timescales and delivery to be managed effectively by setting key milestones and evaluating progress against baseline targets. This is an approach established through existing programme delivery across a range of transport programmes. In line with JAQU guidance, the Management Case builds on the SOC by making recommendations about the optimal solution to the following issues:

- Governance structure during the implementation and operational phases, including key management roles/responsibilities.
- Evaluation and monitoring processes with associated benefits realisation.
- Risk management and mitigation (including risk register).
- Realistic and achievable project plan with appropriate level of detail.

5.1. Strategic Roles/Key Stakeholders

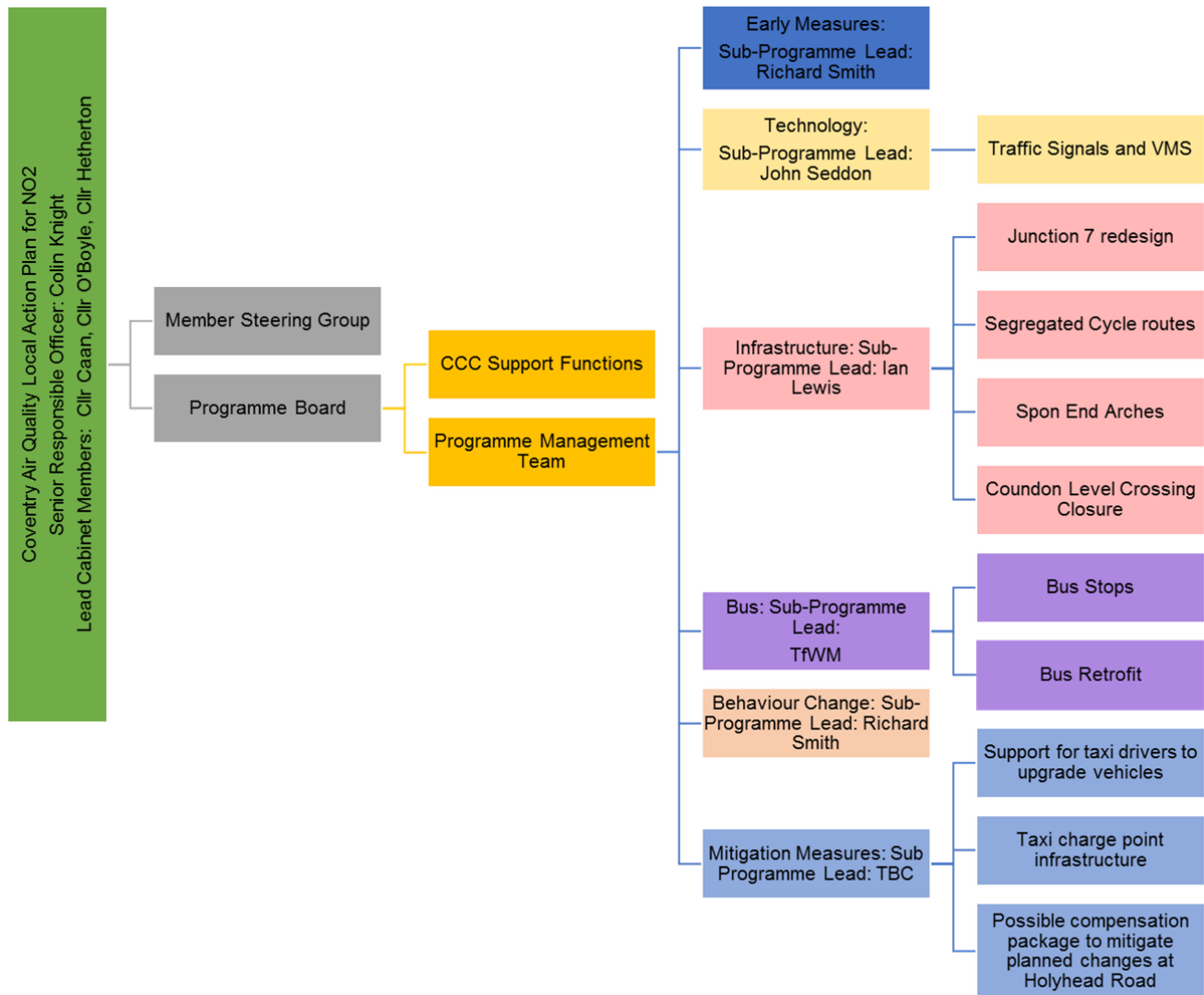
There are a number of organisations who have strategic roles in the delivery of the Air Quality Local Plan and these are set out in the following table:

Strategic Roles

Organisation	Strategic Roles
JAQU	<p>Overall management of the Local Air Quality Management (LAQM) process.</p> <p>Delivering the UK Plan to for Tackling Roadside Nitrogen Dioxide Concentrations.</p> <p>Provision of funding for local authorities to deliver their Local Plans.</p> <p>Development and implementation of national initiatives to improve air quality.</p>
CCC	<p>Legally responsible for improving air quality in Coventry under the Environment Act 1995.</p> <p>Implementation of measures to tackle exceedances of air pollutant levels within the Coventry Air Quality Management Area (AQMA).</p> <p>Delivering the Local Plan to Tackle Roadside Nitrogen Dioxide Concentrations – in particular demonstrating local leadership in tackling air quality issues in Coventry.</p>
Transport for West Midlands (TfWM)	<p>Provision of advice, support and funding in relation to pan-West Midlands initiatives which will contribute towards improved air quality – including public transport services, bus fleet, Connected and Autonomous Vehicles and walking / cycling.</p> <p>Co-ordination and sharing of best practice and experience in relation to air quality issues across the conurbation.</p>
Technical consultants	<p>Provision of project management support.</p> <p>Assisting with specific technical tasks for the delivery</p>

5.2. Governance Structure

The proposed governance structure builds on that used for the feasibility study. As the AQLAP moves into the implementation stage, the focus moves into sub programme/projects.



5.3. Governance Structure Roles and Responsibilities

Governance Level	Roles and Responsibilities
Senior Responsible Officer (SRO)	Overall responsibility for ensuring that the agreed plan meets its objective of improved air quality within the time and cost parameters agreed in the final business case. The SRO is the Director of Transportation and Highways for the Council, providing a suitably senior leadership to the programme.
Member Steering Group (MSG)	Provision of strategic direction and advice in relation to the key Cabinet portfolios impacted by air quality issues, namely: <ul style="list-style-type: none"> Economic Regeneration;

Governance Level	Roles and Responsibilities
	<ul style="list-style-type: none"> • Highways and Transport; • Environmental Health; and • Public Health.
Programme Board (PB)	<p>Receiving advice (from JAQU and PM) and making decisions on the direction of the Local Plan work, including:</p> <ul style="list-style-type: none"> • Monitoring objectives for the Local Plan; • Overview and co-ordination of all project activities to ensure project undertaken within the agreed scope; • Monitoring progress against activities and milestones; • Reviewing risk register and approve any issues, risks or additional requirements that have resulted/may result in major deviation from the agreed plan, and, if appropriate, any mitigation measures. • Providing advice on key technical and policy issues in relation to air quality.
Programme Manager (PM/PMT))	<p>Responsible for the day to day management of the project on behalf of the PB:</p> <ul style="list-style-type: none"> • Being main liaison with JAQU; • Producing, monitoring and updating all of the Project documents (alongside project team); • Commissioning the necessary technical work identified in the plan; • Monitoring progress of technical work streams • Produce highlight reports for PB summarising: <ul style="list-style-type: none"> ○ Work complete/work planned against agreed timeline ○ Any issues or additional requirements (including risks) that have, or might result in major deviation from the agreed plan. • Drafting all reports for consideration and approval by Programme Board and CCC Cabinet; • Monitoring spend against agreed budgets; • Working with stakeholders; and • Ensuring that all legal, financial and procurement processes are followed.
CCC Support Advisors	<p>Consists of CCC officers covering a range of specialties including transport and infrastructure, parking, economic development, public health and planning. Provision of advice and support to the PM and PB in relation to:</p> <ul style="list-style-type: none"> • Legal issues; • Finance; • Procurement • Communications.
Sub – Programme Leads	<p>In order to deliver the various elements of the preferred option, a series of sub programmes will be delivered by experienced technical project managers. It is envisaged that these projects will feed into the AQ programme board process as appropriate for the individual project.</p>

5.4. Project Management

The Programme Board will meet monthly in 2019 and is chaired by the SRO. The project teams will meet monthly (aligned to feed into the board meeting) chaired by the Project Manager and a monthly highlight report produced by the PM for the PB. Programme Board meetings are proposed to move to quarterly in 2020 due to the nature of projects and timeframes for delivery.

5.5. Programme

Progress will be regularly reviewed through the use of the programme, which is a live document which is updated as the scheme progresses. This sets out the key events of the project and when they are expected to happen. The overall programme for the LAQAP implementation is shown overleaf. Subject to OBC approval, the design work and various procurement processes will be mobilised later in 2019. Construction of the various measures will vary depending on an appropriate timetable to be agreed to with the contractors.

The programme is also a useful tool in terms of change control. Any significant changes to the project impacting scope, timescales, cost etc. will be reported to the PB for sign off to ensure that appropriate actions are taken to minimise the impacts/accept the change of scope.

5.6. Risk Management

The risk register is a live document that is continually revisited and updated throughout the life of the project, ensuring that risks can be minimised through on-going monitoring and mitigated through effective programme management and partnership working across the wider stakeholders. The risk register is a standing agenda item for PB meetings, with any substantive changes to risk ratings, or to the risks identified, being brought to the PB for discussion.

Given the challenging timescales for this work, in order to ensure early impact on NO2 external consultants will need to be part of the programme.

5.7. Financial Management

5.7.1. Financial Reporting

Financial reporting is critical to ensuring that the SRO, PB and PT are able to track progress. The PM will be responsible for undertaking regular financial reporting to inform the PB of progress, via monthly highlight reports.

Oversight of the financial management will be provided by CCC accountants under the guidance of the Council's S151 officer.

5.8. Benefits Realisation Strategy and Monitoring and Evaluation Plan

Evaluation and monitoring throughout the delivery of the programme is crucial to ensure benefits are realised. The implementation and operational phases of the programme will be the subject of a Monitoring and Evaluation Plan. A monitoring framework needs to be in place to enable evaluation. The Monitoring and Evaluation note provided by JAQU makes clear that the primary focus for Local Authorities is monitoring of measures rather than evaluation.

At the current time, only monitoring of measures is proposed. This would consist of annual traffic and air quality monitoring. Interim monitoring will take place where appropriate for AQ purposes.

The progress on travel planning measures and taxi upgrade support is measured within each sub project and will report to programme board via sub-programme leads as appropriate

The proposed approach is designed to assess whether the outputs and impacts of the scheme deliver the desired benefits (outcomes) and overarching objectives. The evaluation will include quantitative and qualitative measures, thereby covering a range of process and impact evaluation.



Appendices

Appendix A. Modelled exceedances of EU limit values in 2021

This appendix presents the forecast exceedances at various hot spot locations around the Coventry urban area. This information is taken from the baseline local air quality modelling.

Census ID	Modelled Roadside Annual Mean NO ₂ Concentration (µg/m ³)													
	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
7103	50.72	48.97	47.17	45.25	43.33	41.40	39.53	37.69	35.87	34.07	32.30	30.55	28.83	27.14
7631	56.40	54.68	52.91	50.99	49.11	46.88	44.74	42.65	40.57	38.60	36.65	34.75	32.90	31.08
7647	69.54	66.89	64.03	60.88	57.61	55.08	52.61	50.17	47.73	45.35	42.98	40.63	38.29	35.97
26497	54.66	52.85	50.96	48.90	46.83	44.61	42.46	40.35	38.25	36.23	34.22	32.26	30.33	28.43
27132	49.97	48.56	47.12	45.59	44.10	42.16	40.30	38.47	36.67	34.91	33.19	31.50	29.86	28.25
27693	49.97	48.04	46.05	43.93	41.84	40.00	38.25	36.54	34.86	33.27	31.72	30.21	28.75	27.34
37169	50.20	48.21	46.15	43.94	41.69	39.85	38.09	36.37	34.66	32.98	31.33	29.71	28.13	26.58
37731	54.42	53.46	52.50	51.46	50.63	48.55	46.55	44.60	42.66	40.82	39.01	37.24	35.51	33.82
37748	49.91	47.86	45.77	43.54	41.50	39.81	38.20	36.63	35.08	33.62	32.19	30.80	29.46	28.15
47156	48.32	46.81	45.25	43.57	42.07	40.46	38.93	37.44	35.96	34.57	33.20	31.87	30.57	29.32
47690	50.43	48.53	46.55	44.40	42.28	40.51	38.80	37.11	35.44	33.85	32.27	30.73	29.22	27.74
58401	48.04	46.76	45.45	43.99	42.57	40.44	38.39	36.37	34.37	32.44	30.53	28.65	26.82	25.01

Note: Values in **bold** denote exceedances of annual mean NO₂ EU limit value

Appendix B. Indicative source apportionment

PCM Census ID	Total NO ₂	Road NO ₂	Background NO ₂	Estimated Contribution to Annual Mean NO ₂ (µg/m ³)								
				Petrol cars	Diesel cars	Black cab taxis	Petrol LGVs	Diesel LGVs	Rigid HGVs	Artic HGVs	Buses	Coaches
7103	43.3	26.9	16.4	1.7	13.2	2.0	0.0	5.8	1.2	0.4	0.9	1.6
7631	49.1	29.5	19.6	2.1	16.3	2.5	0.0	5.4	1.2	0.4	0.0	1.6
26497	46.8	29.0	17.8	1.9	15.0	2.3	0.0	4.9	1.2	0.5	1.5	1.6
27132	44.1	27.0	17.1	1.9	15.1	2.3	0.0	4.9	1.0	0.4	0.0	1.3
27693	41.8	22.2	19.6	1.6	11.8	1.8	0.0	4.9	0.8	0.3	0.0	1.1
37169	41.7	25.8	15.9	1.5	12.5	2.0	0.0	4.7	1.2	0.5	1.6	1.8
37731	50.6	29.7	20.9	2.2	16.3	2.5	0.0	5.8	1.1	0.4	0.0	1.4
37748	41.5	20.6	20.9	1.4	11.2	1.7	0.0	3.4	1.0	0.4	0.0	1.4
47156	42.1	21.1	20.9	1.1	9.6	1.5	0.0	2.9	1.1	0.4	3.0	1.6
47690	42.3	22.9	19.4	1.3	10.1	1.6	0.0	3.6	1.5	0.6	2.3	2.0
58401	42.6	24.8	17.8	1.5	11.9	1.9	0.0	3.1	0.9	0.4	4.0	1.3

Appendix C. Options Initially Sifted Out

This appendix presents all the options, which were taken out during an initial sift. This was prior to the sifting undertaken using the MCA framework (critical success factors). Reasoning behind the sifting is also presented.

OPTION TYPE	OPTION DESCRIPTION	RATIONALE FOR SIFTING OUT
Infrastructure	Coventry Station improvements and bus interchange.	The station masterplan is currently under development; however, this is unlikely to take place in time to impact on NO ₂ levels in the shortest possible time (2021).
Public Transport	Investment into the transport network such as HS2 and associated connectivity.	HS2 Phase 1 is planned for opening in 2026, hence, investing money into improving connectivity will not allow Coventry to meet NO ₂ targets in the shortest possible time (2021).
Public Transport	Very light rail.	Implementing infrastructure for very light rail is expensive and the planning and delivery of such infrastructure will take time. Hence, a very light rail option will not allow Coventry to achieve the NO ₂ target levels in the shortest possible time (2021) and achieve value for money.
Public Transport	Metro sprint along priority corridors connecting major towns, cities and the airport.	It will be very difficult to plan and implement the infrastructure in the shortest possible time (2021) to meet NO ₂ target levels.
Public Transport	Coventry to Nuneaton rail corridor improvements.	A lack of available diesel rail vehicles (DMU) in the UK market place will mean that these improvements are unlikely to help meet the NO ₂ target levels in the shortest possible time (2021).
Employer Led	Park and Ride scheme from Birmingham and Coventry Airports, using electric vehicles, to JLR.	Very specific and will not contribute enough to the overall reduction of NO ₂ in the Coventry urban area.
Employer Led	Introducing low emission vehicles for traffic officers.	Very specific and will not contribute enough to the overall reduction of NO ₂ in the Coventry urban area.
Cycle Based	Ensure that cycling routes are green and scenic to enable a higher uptake of cycling activity.	Defra have suggested that early evidence shows that additional green space/vegetation/trees do not contribute significantly to the reduction of NO ₂ levels.
Planning Policy	Embedding health into the planning process. There could be potential discussions with developers prior to planning applications about ensuring health is taken more seriously in new developments allowing more scope for physical activity within the developments.	This option is not likely to have a significant impact on reducing NO ₂ levels in the shortest possible time, as the number of new developments between now and 2021 is likely to be small.
Infrastructure	Implement a metro to Birmingham and Solihull	Implementing infrastructure for a metro system is expensive and the planning and delivery of such infrastructure will take a long time. Hence, a metro system will not allow Coventry to achieve the NO ₂ target levels in the shortest possible time (2021) and achieve value for money.
Infrastructure	Start building infrastructure for autonomous vehicles, as it is anticipated that in around 20 years' time we will all be travelling in these and autonomous vehicles will make the road accessible for all.	This type of transport mode and technology is too far into the future and will not allow Coventry to meet their emission levels in the shortest possible time (2021).
Technology	Change the location of exhaust pipes to the other side of the vehicle i.e. not close to pedestrians walking along the pavement.	It will not be possible to implement this solution on vehicles in the timeframe available to allow Coventry to meet their air quality targets in the shortest possible time. Such an action will require international collaboration with car manufacturers.
Technology	Inductive charging i.e. charge vehicles by placing the vehicle over a charge pad.	This type of technology is still in its infancy and will not allow Coventry to meet their NO ₂ targets in the shortest possible time.

Technology	Invest on research into low emission vehicles with an endless range.	The timescales to achieve NO ₂ compliance within the shortest possible time would not be possible, as the results from the research and the actions required from the research are likely to take longer than allowed.
Technology	Autonomous travel pods, which can be used around the city as a taxi service.	This type of technology is still in its infancy and will not allow Coventry to meet their NO ₂ targets in the shortest possible time.
Technology	Invest in and develop autonomous mass transit in the city of Coventry.	Implementing infrastructure for such a system is expensive and the planning for such infrastructure will take a long time. Hence, an autonomous mass transit system option will not allow Coventry to achieve the NO ₂ target levels in the shortest possible time and achieve value for money.
Public Transport	Increase spaces for bikes on trains and have provision for bikes on trains during the peak hours. A potential solution could be separate carriages on trains, only for bikes.	Unlikely to be feasible, as train operators are likely to lose revenue and will object. Furthermore, the rail franchise for West Midlands Railways has just been awarded and the Virgin West Coast is currently in negotiations. Hence, implementing such a measure is likely to take longer than the shortest possible time (2021).
Public Transport	Make substantial investment in HS2 to make it more interconnected.	HS2 Phase 1 is planned for opening in 2026, hence, investing money into improving connectivity will not allow Coventry to meet NO ₂ targets in the shortest possible time.
Public Transport	Improve rail links to UK Central from Coventry by implementing a light rail system	Implementing infrastructure for very light rail is expensive and the planning for such infrastructure will take time. Hence, a very light rail option will not allow Coventry to achieve the NO ₂ target levels in the shortest possible time and achieve value for money. franchising will not allow.
Public Transport	A new rail station located in the east of Coventry and which will link to University Hospitals Coventry and Warwickshire (UHCW).	Implementing such type of infrastructure will take a long time to plan and implement, hence, this option is unlikely to enable Coventry City Council to meet their NO ₂ target levels in the shortest possible time (2021).
Public Transport	Rapid transit and or a metro system in the Coventry area.	Implementing infrastructure for rapid transit or metro system is expensive and the planning for such infrastructure is will take time. Hence, a very light rail option will not allow Coventry to achieve the NO ₂ target levels in the shortest possible time and achieve value for money.
Public Transport	Make public transport free, hence, the need for a car would diminish.	Not feasible due to the costs involved with implementing such a system, hence, value for money would not be possible. But increased affordability is an option.
Taxis	Implement and promote taxi sharing service in Coventry. This is currently done in South Africa and taxi drivers can benefit as there is a potential for them increase the fare for shared taxis and passengers benefit as half of the increased fare is less than the previous fare.	There are safety and security risks involved with travelling alone with strangers. Furthermore, the demand for this type of activity is likely to be very low.
Financial Penalties / Incentives	Increase the price of diesel by increasing the duty on diesel to reflect the full environmental and health impact costs.	This will require national Government support and intervention and is unlikely to take happen in the shortest possible time (2021).
Financial Penalties / Incentives	Work with DVLA to increase vehicle tax for larger and or higher polluting vehicles.	This will require national Government support and intervention and is unlikely to take happen in the shortest possible time (2021). Furthermore, this has recently been implemented by the Government.
Planning Policy	Coventry needs to think about the future of air quality in a joined-up way and should think long term rather than short term.	This does not allow Coventry to meet their NO ₂ target levels in the shortest possible time.
Planning Policy	Develop an new regional spatial plan and ensure that it is a bigger priority, politically.	This does not allow Coventry to meet their NO ₂ target levels in the shortest possible time.
Others	Install multi-utility tunnels and channels under the road, with liftable covers, to prevent the digging of roads each time for a new job.	The infrastructure required will take a long timeframe and the costs involved would be significant. Hence, Coventry would not be able to achieve value for money and achieve NO ₂ target levels in the shortest possible time.

Information Based	Provide travel packs to residents of new developments.	This option is unlikely to allow Coventry to meet their NO ₂ target levels in the shortest possible time as the number of new developments between now and 2021 is likely to be small, hence, having a minimal impact.
Information Based	Initiate projects with university students and academics to undertake research on key issues and issue areas and use the findings to develop solutions.	Will take too long to have an impact as research needs to be first undertaken and then conclusions drawn from the research with the aim of implementing a solution based on the research.
School Safety	Mannequin children outside schools to reduce speeds. This is an approach currently used in Nottingham.	This is unlikely to have a large enough impact on NO ₂ exceedances as speed of vehicles is not, necessarily, the issue.
Transport Modelling	Map the key transport movements in the Coventry urban area.	This is not a solution as mapping the key transport movements is likely to allow Coventry to understand where the issues are.
Community Engagement	<p>Connect with the community by running joined up campaigns with the community on what local communities want and take account of their inputs in the planning process. The following are some of the community type of engagements, which can be undertaken:</p> <ul style="list-style-type: none"> - Work with local communities to design streetscape and ideal streets to close to traffic. - Introduce more sustainable community plans, which include the monitoring of local air quality and following up air quality issues and plans with the community and getting the community more involved. - Undertake community engagement on all projects and identify a balance between the people who live there and the people who travel on that road. As part of the engagement, build 3D models to allow the community to use and identify issues and solutions. 	This type of activity does not help reduce NO ₂ emission levels, significantly.

Appendix D. Options Recommended for Options Sifting

This appendix presents all the options, which remained beyond the initial sift and were put forward for the MCA sifting process. This is a list of all the options, which remained and are in no particular order.

NO.	OPTION	WHAT DOES IT ADDRESS?	DESCRIPTION
1	Develop and implement priority lanes aimed at promoting car sharing, public transport and the use of low emission vehicles	Targets single occupancy car trips along hotspots	Develop and implement priority lanes on key arterial and radial routes, where possible. E.g. lanes which can only be used by vehicles with more than one person in the car, low emission vehicles and buses etc. This would encourage car sharing and reduce the number of single occupancy car trips and or journeys and the use of low emission vehicles and public transport.
2	Retro-fit existing cars with low emission engines	Targets the level of emissions from cars by targeting existing cars	Retro-fit existing cars on the road using low emission engines and technology to make them eco-friendlier.
3	Improve public transport connectivity to the Ricoh Arena	Reduces car trips along hotspots by improving bus transport	Provide a more frequent public transport service and additional capacity to the Ricoh Arena during events and sports matches, to reduce the number of car journeys.
4	A more frequent and better-quality bus service along key routes.	Reduces car trips along hotspots by improving bus transport	Develop and implement a higher frequency and a better quality (improved the comfort levels, increased amount of available personal space, wifi connectivity, low emission vehicles) bus service along key routes, where the NO ₂ levels are in exceedance.
5	A faster and more direct bus service between Coventry and Solihull/Warwick	Targets commuter car trips by improving public transport	Provide a more direct and faster bus service between Coventry, Solihull and Warwick.
6	Promote and incentivise the use of electric cycles for long distance commuting.	Encourages walking and cycling mode share, hence, reducing vehicle trips	Promote the use of electric cycles for longer distance commuting.
7	Implement measures to incentivise behaviour change	Improved travel planning	Implement measures to get people to change their routine, involving more open conversations into schools, healthcare facilities and employers. As part of this measure, undertake campaigns, to portray the message that healthier lifestyle and behaviour is trendy and fashionable.
8	Take a more strategic corridor and area based approach to road improvements	Targets journey efficiency	Implement and undertake a more comprehensive and strategic corridor and area-based approach to improvements on the road network rather than a piecemeal junction by junction improvement.
9	Implement measures to significantly reduce traffic on certain roads (routes), including infrastructure changes.	Reduces car trips along hotspots by removing traffic	Implement measures to significantly reduce traffic on roads (routes) during certain times of the day by implementing including any required infrastructure changes.

10	Integrated online shopping delivery	Targets LGV trips	Incentivise retailers to ensure that online shopping delivery is more integrated and planned between retailers so that each delivery vehicle can be better utilised, hence, reducing the number of trips.
11	Improve facilities along Coventry Canal to increase canal side walking and cycling activity.	Encourages walking and cycling mode share, hence, reducing vehicle trips	Improve facilities along Coventry Canal to encourage more people to use the Canal towpath as a walking and cycling route for local journeys, thereby increasing walking and cycling mode share and reducing vehicle trips.
12	Enhance the Coventry City Council marketing and campaign strategy.	Marketing and campaigning	Enhance the Coventry City Council marketing and campaign strategy and focus on using social media more effectively. In order to ensure that the message about NO ₂ exceedances and related issues can be delivered to the community more effectively.
13	Establish an Employer Network within Coventry with the aim of supporting businesses to encourage more agile working practices and to promote sustainable travel initiatives through shared best practice.	Targets peak hour car trips by changing time of travel	Promote and implement agile working across companies and organisations in the Coventry urban area. The following should be focussed upon to deliver this initiative effectively: <ul style="list-style-type: none"> - Question the need for travelling to work and implement working behaviours which promote more working from home, hologram meetings etc. - Encourage more flexibility with the hours of work and the place of work. - Establish an Employer Network within Coventry as a means of sharing best practice and sustainable travel initiatives in the most effective manner.
14	Improve broadband coverage, speed and quality	Targets peak hour car trips by changing time of travel	Improve broadband coverage, speed and quality so that more people can work from home, thereby reducing the need to travel.
15	Implement measures to increase office sharing to increase car sharing	Improved travel planning	Implement measures to enable and promote businesses and organisations to share office space in order to increase the likelihood of car sharing
16	Promote and implement the use of additional low emission buses	Targets the level of emissions from buses	Promote and implement the use of additional low emission buses throughout Coventry. Low emission technology can include hybrid buses, biofuel powered buses and electric buses, as an alternative to petrol and diesel. Coventry City Council have already retro-fitted 21 buses with hybrid technology to meet Euro 5 standards. Recently they had submitted a bid to retrofit more buses with low emission technology and have been awarded funding to retro-fit another 150 buses (includes match funding from National Express).Coventry were successful in getting funding for this proposal.
17	Promote and increase the use of car clubs and car hire schemes	Targets driver behaviour for business and schools	Promote and increase the use of car clubs and car hire schemes rather than ownership. In order to make this initiative successful and help reduce NO ₂ emissions in the Coventry urban area, the following should be focussed upon:

			<ul style="list-style-type: none"> - The use of technology such as mobile applications to find cars and hire cars on demand. - Fleet, within car clubs, should largely comprise of low emission vehicles, including electric vehicles.
18	Promote and implement measures to increase car sharing	Targets commuter car trips	Promote and implement measures to increase car sharing throughout the Coventry urban area. A car sharing scheme is already in place in Coventry and this could be expanded upon.
19	Improve cycle security	Encourages walking and cycling mode share, hence, reducing vehicle trips	Implement measures to improve cycle security throughout the Coventry urban area to increase cycling activity and increase mode share. Measures to improve cycle security could include the following: <ul style="list-style-type: none"> - Provide more secure cycle storage throughout the Coventry urban area. - Provide free GPS trackers for cycles, D-Locks and cycling kits.
20	Increase cycle hire	Increasing access to cycles, hence increasing mode share.	Increase cycle hire schemes, throughout the city. A new public cycle share scheme is due to be rolled out from Summer 2018 onwards and this could be expanded upon.
21	Capture and use data to influence route choice.	Reduces car trips along hotspots by removing traffic	Use modern technology and results from pilot studies such as Intelligent Mobility A444, Binley Road and Walsgrave Road A4600 to capture air quality data and influence route choice and to allow the best route to be chosen, in order to minimise NO ₂ exceedances and emissions.
22	Public display of air quality data, issues and impacts.	Marketing and campaigning	Collect, analyse and display live air quality information at key locations including schools and shopping centres using digital display screens. Use innovative presentation to link improvement measures with future air quality at locations to engage with the community and promote behaviour change. This information be displayed alongside traffic, parking and public transport information to help influence people's travel choices when travelling into Coventry city centre. As well as display at key locations, information would be disseminated via the Council's website, social media, broadcast media and the Employer Network
23	Promote and support the uptake of low emission private vehicles	Targets the level of emissions from cars	Promote and support the use of private electric vehicles throughout Coventry by: <ul style="list-style-type: none"> - Introducing plans for electric vehicle charging points at home rather on streets. - Ensuring that electric charge points are located near the front of retail car parks as an incentive for purchasing and using electric vehicles. - Promoting the purchase of electric pool cars and vehicles by employers. - Promoting the use of electric vans and taxis. - Ensuring that new developments provide charging points at new houses and commercial facilities.

24	Improve electric vehicle charging infrastructure available to private car users	Targets the level of emissions from existing and new cars	<p>Promote and support the use of private electric vehicles throughout Coventry by providing adequate electric vehicle charging infrastructure by:</p> <ul style="list-style-type: none"> - Make space for and install fast charge points for electric vehicles (for example it may be possible to provide a 80% capacity charge in 30 minutes). - Providing and investing in more universal charging points. - Install on-street charging points in residential areas with no private driveways.
25	Increasing the number of electric taxi charging points	Targets the level of emissions from taxis	Increasing the number of electric taxi charging points, by expanding on the 39 electric charging points for taxis, which have already been funded.
26	Introduce a workplace parking levy in Coventry	Targets commuter car trips by focussing on business	Introduce a workplace parking levy in Coventry to reduce the number of trips made for commuting purposes.
27	MaaS (Mobility as a Service)	Increase public transport patronage	The complete journey experience for public transport users is important and this should be focussed upon to increase public transport usage. MaaS, short for Mobility as a Service, brings all means of travel together. It combines routing options from different transport providers into a single mobile service, removing the hassle of planning and one-off payments. Hence, increasing public transport mode share.
28	Improve cycling and pedestrian facilities	Encourages walking and cycling mode share, hence, reducing vehicle trips	<p>Increase walking and cycling by improving infrastructure, as it is difficult to promote these activities, otherwise. Areas of focus should include the following:</p> <ul style="list-style-type: none"> - Adopt best practice from the 'cycle demonstration towns' and "mini-Holland" London Boroughs to build the cycling culture in Coventry. - Improve pedestrian walkway facilities, such as including benches along the route.
29	Implement more Park and Ride	Targets car trips along hotspots	<p>Coventry should explore opportunities to expand Park and Ride by coordinating with large employers, establishments and developers. Some of the focus areas are:</p> <ul style="list-style-type: none"> - Park and Ride schemes to link to public bike hire schemes. - Large employers including JLR, University of Warwick and UHCW should be consulted. - Should be planned to accommodate visitor coaches <p>- Potential use of peripheral car parks that are under-utilised on weekdays, such as the Ricoh Arena.</p>
30	Incentivise large suppliers/retailers/manufacturers to transport more goods by rail.	Targets HGV trips	Work with Network Rail, Freight Operating Companies and large retailers/suppliers/manufacturers, such as JLR,

			to transport more of their goods by rail, hence reducing the number of the HGV trips.
31	Increase rail service frequency between Coventry and Warwick.	Targets commuter car trips by improving public transport	Work with Network Rail and Train Operating Companies to increase rail service frequency between Warwick and Coventry, as currently, it is around 1tph. This could reduce the number private vehicle trips between Warwick and Coventry.
32	Incentivise the uptake of low emission taxis	Targets the level of emissions from taxis	Incentivise tax drivers to buy and or replace taxis with low emission taxis.
33	Integrate and restrict the delivery of goods to business	Targets HGV and LGV trips	Work with business and road freight hauliers to implement the following: <ul style="list-style-type: none"> - Ensuring deliveries to business only take place outside of restricted hours - Road hauliers using low emission vehicles for delivery, where possible - Integrating the delivery schedule so that one delivery vehicle can deliver to multiple users, particularly, when the destinations are close by and or in the same building.
34	Plan and develop freight consolidation centres	Targets HGV trips	Plan, develop and implement freight consolidation centres for last mile deliveries into and out of the city centre. These could be operated using low emission heavy goods vehicles from a FCC located adjacent to the M6.
35	Integrated PT ticketing and cross border ticketing	Increase public transport patronage	Coventry City Council should work with transport operators across modes and other local authorities to implement a more integrated ticketing, with focus on the following: <ul style="list-style-type: none"> - Integrated cross border ticketing between TfWM and Warwickshire. - The use of mobile technology/electronic payments systems, including the Swift Card - Ticket prices, which are easier to understand and are more affordable.
36	Review and update existing taxi licensing policies	Targets the level of emissions from taxis	Review existing taxi licensing policies and make amendments, where possible, including the following: <ul style="list-style-type: none"> - Future licensing should be based on emissions and accessibility rather than the age of the vehicle. - Ensure that taxi licensing schemes are competitive and consistent across the West Midlands. For example, it is currently possible to get a taxi license in Wolverhampton, which is less stringent, and drive in Coventry.
37	Install and update urban traffic control systems using more intelligent programming	Targets journey efficiency	Updating traffic controllers and signalling using more intelligent programming to reduce delays and stop starts on the network. Potential, technology includes the use of SCOOT.
38	Work with employers to improve their travel plans through the establishment of an Employer Network to facilitate best practice sharing.	Targets driver behaviour	Work with businesses and employers to establish an Employer Network that will help them improve their travel plans and their effectiveness through best practice sharing and by undertaking the following: <ul style="list-style-type: none"> - Businesses and employers should be required



			to undertake more review and monitoring of their travel plans to understand the effectiveness of the plans; - All employers should be mandated to having a travel plan; - Businesses should minimise inter-site and inter-office travel. - Employers should invest in a team, who can provide personalised travel planning tips to their employees; and - Employers should highlight the benefits of increased activity to and from work such as weight loss, improved mental health.
39	Develop and provide a mobile application to improve travel planning (early MaaS)	Targets driver behaviour for business	Develop and provide a mobile application to improve travel planning for the public, similar to the City Mapper application in Birmingham. This would be an important component of a larger MaaS initiative.
40	Work with schools to improve their travel plans	Targets driver behaviour for schools	Work with schools and parents to improve their travel plans and their effectiveness by undertaking the following: - Promoting clean air zones around schools by implementing parking restrictions outside of schools; - Travel campaigns for parents who drop their children to school; - Implement measures to increase car sharing to and from schools; and - Implement measures to increase 'walking buses', 'cycling buses' and 'scooter buses' for children, which can be organised teacher/parent organisations.
41	Schools to implement and provide school buses	Targets peak hour car trips by reducing the number of trips	Schools to implement and provide school buses.
42	Develop and extend the strategic cycle network across Coventry	Encourages walking and cycling mode share, hence, reducing vehicle trips	Develop and extend the strategic cycle network throughout Coventry to make it easier to cycle around the city, thereby increasing cycling mode share and reducing the number of vehicle trips. This includes construction of routes of high quality as well as linking opportunities for multimodal travel through improved access at stations and cycle parking. The strategic network will make cycling more accessible including to groups who are currently more under-represented among people who cycle.
43	Implement cycle superhighways within Coventry	Encourages walking and cycling mode share, hence, reducing vehicle trips	Implement cycling super highways, throughout, Coventry. The potential to develop cycle superhighways will be considered as part of the LCWIP process and some initial work around routes, which can accommodate these has already been undertaken by Coventry.
44	Incentivise and provide funding for electric cars	Targets the level of emissions from cars	Provide grants for electric cars to drivers, so that the uptake of electric cars is incentivised and increases, quickly. This is over and above the existing Government schemes promoted through OLEV that provides up to £5k support.

45	Provide driver behaviour training	Targets driver behaviour for business and schools	Provide driver training to promote better, and greener, driving techniques.
46	Improve and increase green space	Encourages walking and cycling mode share, hence, reducing vehicle trips	Develop and implement a more holistic vision around 'green space' and the planting of more trees, in order to improve public realm and attract the public to increase walking and cycling, as a result.
47	Increase parking charges	Increase public transport patronage	Increase parking charges at city centre car parks to reduce the number of car trips to the centre of Coventry, and to encourage people to travel by other modes.
48	Improve wayfinding for walking	Encourages walking and cycling mode share, hence, reducing vehicle trips	Improve wayfinding for walking as the existing wayfinding is very poor around the city and is possibly discouraging people not familiar with the city from walking.
49	Low emission LGV vehicles for last mile delivery.	Targets LGV trips	Promote and incentivise in order to increase the use of low emission LGV vehicles around the city for last mile delivery.
50	Implement better traffic management measures at issue roads (routes)	Targets journey efficiency	Implement better traffic management measures on issue roads, junctions and routes to improve journey efficiency and reduce NO ₂ emissions. Measures can be wide ranging from one-way traffic flow to improved signalling and gyratory operations.

Appendix E. Long List of Packaged Options

This appendix presents the packaged options. These were developed by taking the long list of options, which remained beyond the initial sift, and combined into groups to make them more effective measures/options.

PACKAGE	OPTIONS	WHAT DOES IT ADDRESS?
P1	19 - Improve cycle security	Encourages walking and cycling mode share, hence, reducing vehicle trips
P2	11 - Improve facilities along Coventry Canal to increase canal side walking and cycling activity. 28 - Improve cycling and pedestrian facilities 46 - Improve and increase green space 48 - Improve wayfinding for walking	Encourages walking and cycling mode share, hence, reducing vehicle trips
P3	42 - Develop a strategic cycle network 43 - Implement cycle superhighways within Coventry	Encourages walking and cycling mode share, hence, reducing vehicle trips
P4	20 - Increase cycle hire	Increasing access to cycles, hence increasing mode share.
P5	6 - Promote and incentivise the use electric cycles for long distance commuting.	Encourages walking and cycling mode share, hence, reducing vehicle trips
P6	27 - MaaS (Mobility as a Service) 35 - Integrated PT ticketing and cross border ticketing	Increase public transport patronage
P7	12 - Enhance the Coventry City Council marketing and campaign strategy. 22 - Public display of air quality data, issues and impacts.	Marketing and campaigning
P8	1 - Develop and implement priority lanes	Targets car trips along hotspots
P9	3 - Improve public transport connectivity to the Ricoh Arena 4 - A more frequent and better quality bus service along key routes.	Reduces car trips along hotspots by improving bus transport
P10	9 - Implement measures to significantly reduce traffic on certain roads (routes), including infrastructure changes. 21 - Capture and use data to influence route choice.	Reduces car trips along hotspots by removing traffic

P11	29 - Implement more Park and Ride 47 - Increase parking charges	Targets car trips along hotspots
P12	5 - A faster and more direct bus service between Coventry and Solihull/Warwickshire	Targets commuter car trips by improving public transport
P13	26 - Introduce a workplace parking levy in Coventry 38 - Work with employers to improve their travel plans	Targets commuter car trips by focussing on business
P14	38 - Work with employers to improve their travel plans 39 - Develop and provide a mobile application to improve travel planning (early MaaS) 45 - Provide driver behaviour training 17 - Promote and increase the use of car clubs and car hire schemes 7 - Implement measures to incentivise behaviour change 18 - Promote and implement measures to increase car sharing 15 - Implement measures to increase office sharing to increase car sharing 48 - Improve wayfinding for walking	Targets driver behaviour for business
P15	40 - Work with schools to improve their travel plans 45 - Provide driver behaviour training 17 - Promote and increase the use of car clubs and car hire schemes 7 - Implement measures to incentivise behaviour change	Targets driver behaviour for schools
P16	10 - Integrated online shopping delivery 33 - Integrate and restrict the delivery of goods to business	Targets LGV trips
P17	30 - Incentivise large suppliers/retailers/manufacturers to transport more goods by rail. 34 - Plan and develop freight consolidation centres 33 - Integrate and restrict the delivery of goods to business	Targets HGV trips
P18	8 - Take a more strategic approach to road improvements 37 - Install and update traffic control systems using more intelligent programming 50 - Implement better traffic management measures at issue roads (routes)	Targets journey efficiency
P19	13 - Promote and support businesses to encourage more agile working 14 - Improve broadband coverage, speed and quality	Targets peak hour car trips by changing time of travel
P20	41 - Schools to implement and provide school buses	Targets peak hour car trips by reducing the number of trips
P21	16 - Promote and implement the use of additional low emission buses	Targets the level of emissions from buses

P22	23 - Promote and support the uptake of low emission private vehicles 24 - Improve electric vehicle charging infrastructure available to private car users 44 - Incentivise and provide funding for electric cars	Targets the level of emissions from new cars
P23	2 - Retro-fit existing cars with low emission engines 24 - Improve electric vehicle charging infrastructure available to private car users	Targets the level of emissions from cars by targeting existing cars
P24	25 - Increasing the number of electric taxi charging points 32 - Incentivise the uptake of low emission taxis 36 - Review and update existing taxi licensing policies	Targets the level of emissions from taxis
P25	31 - Increase rail service frequency between Coventry and Warwickshire.	Targets commuter car trips by improving public transport
P26	49 - Low emission LGV vehicles for last mile delivery.	Targets LGV trips
P27	28 - Improve cycling and pedestrian facilities 42 - Develop a strategic cycle network 19 - Improve cycle security 20 - Increase cycle hire	Encourages walking and cycling mode share, hence, reducing vehicle trips
Class B CAZ	Class B CAZ (taxis, buses, coaches and HGVs) on the ring road and, possibly, key radial routes	Benchmark
Class C CAZ	Class C CAZ (taxis, buses, coaches, HGVs and LGVs) on the ring road and, possibly, key radial routes	Benchmark
Do Nothing	Do Nothing	Do Nothing

Appendix F. MCA Framework

This appendix presents the MCA framework, which was developed using the primary and secondary critical factors. This framework was used to further refine the long list of packaged options into a short list of options to take forward to OBC stage.

CRITICAL FACTORS	SUCCESS	CONSIDERATIONS
(PRIMARY) Compliance (Meeting the NO ₂ Levels in the shortest possible time)		<i>Is this option likely to reduce the annual mean NO₂ concentration levels below 40µg/m³?</i>
		<i>In which year is compliance achieved?</i>
		<i>Is this option likely to reduce the annual mean NO₂ concentration levels below 40µg/m², if combined with another option? [Answer to this question should not be used for the pass/fail scoring]</i>
		<i>Is the option compliant?</i>
(A) Does this option improve the overall economy and job prospects, within Coventry?		<i>Does this option improve the overall economy within Coventry?</i>
		<i>Does this option improve job prospects and create jobs within Coventry?</i>
		<i>Overall economy</i>
(B) How does this option align with and support the strategic and wider air quality fit?		<i>Does this option fit and or compliment other existing, Council wide, planned policies, particularly within the Local Plan? Including: - public realm, accessibility, culture, innovation and safer community</i>
		<i>How does this option affect overall exposure and to what extent does it reduce overall exposure?</i>
		<i>Does it improve health and wellbeing of residents and visitors, by reducing NO₂ emissions?</i>
		<i>Overall strategic and wider air quality fit</i>
(C) Is there a well-developed supply side, who have the capacity and capability to deliver this option?		<i>Who will deliver the solution (LA, external party or both)?</i>
		<i>Who will be the lead organisation for the delivery of this option?</i>
		<i>Are there capable contractors available to deliver this option?</i>
		<i>Is there a sufficiently well-developed market to support the efficient delivery of this option?</i>
		<i>Overall supply side and capability score</i>
(D) Is this option affordable both in the short and long run?		<i>How affordable is this option in the short run taking account of capital costs? I.e. JAQU would prefer cheaper options over more expensive solutions.</i>
		<i>What is the affordability of this option in the long run taking account of operating and maintenance costs?</i>
		<i>How will this option be funded (public, private or a mix of funding sources)?</i>
		<i>Are there any other potential funding sources, for this option?</i>

	<i>Overall affordability score</i>
(E) How achievable is this option given the existing market limitations and constraints?	<i>Can this option be delivered at a local scale?</i>
	<i>Given the market limitations, are there adequate resources available to manage and implement such a solution successfully?</i>
	<i>Is this option based on proven/existing technology?</i>
	<i>Overall achievability score</i>
(F) What is the overall distributional Impact of this option?	<i>Does this option significantly affect one or more of particular groups of stakeholders, particularly vulnerable groups?</i>
	<i>Does the option displace the air quality issues elsewhere, and particularly impact deprived areas and communities?</i>
	<i>Is there a potential to insure some groups against the detrimental impacts of the option?</i>
	<i>Does this option have an impact on health inequalities?</i>
	<i>Overall distributional impact score</i>
(G) Does this option provide value for money	<i>Do the likely benefits of this option exceed the costs?</i>
	<i>Has the option been designed effectively while maximising benefits?</i>
	<i>Overall value for money score</i>

Appendix G. MCA methodology

This appendix provides further details on the sifting methodology and can be read in conjunction with the Economic Case if further detail is required on the methodology.

G.1. Sifting methodology and workshop

Each of the long list of packaged options were given final scores, with clearly recorded rationale during a workshop on the 20th February 2018 at Coventry City Council offices. However, prior to the workshop, the study team scored each of the options, providing rationale. This was done to ensure that the workshop ran smoothly by smoothing out any potential problems in the MCA. Furthermore, the prior scoring allowed the project team to firm up on the advantages and disadvantages for each option, which enabled discussion and challenge during the workshop.

While, scoring the options, each option was compared against the criteria set out in the MCA and equal weightings were applied to each of the secondary CSF, with a view on agreeing/changing the weightings for the secondary CSF during the workshop.

The workshop was attended by various specialists within the study team and represented by a number of departments within Coventry City Council.

G.2. Outcomes from the sifting workshop

During the workshop, there were a few recommendations provided by the attendees, to develop more rounded and complete options, which were taken on board by the study team to develop an initial shortlist of options which passed the primary CSF and scored well against the secondary CSFs. The following recommendations were provided by the attendees:

1. The weightings recommended for each secondary CSF were discussed and it was agreed that these should remain equally weighted.
2. Packaged option 13 (introducing a workplace parking levy in Coventry) would be undeliverable in the timescales. As such, this package was adjusted to a fail but it was agreed that other elements of the packaged option (option 38 - work with employers to improve their travel plans) should still be included within another package.
3. An option based around the use of low emission LGVs for last mile delivery should be added to the long list of options, which was added and scored following the workshop taking account of the discussions during the workshop.
4. It was agreed that the cycling options fail, as part of other options, as they were currently packaged and presented at the workshop. However, it was recommended that they should be combined with travel planning to make them more effective. Furthermore, a more focussed and more deliverable cycling package was added and scored taking account of discussions with CCC during and following the workshop.
5. It was recommended that packaged option (P9 – Improve bus transport) should be designed to be more effective by including within it, the following:
 - a. Integrated public transport ticketing and cross border ticketing
 - b. A faster and more direct bus service between Coventry and Solihull/Warwickshire
6. Packaged option (P7 – better marketing and campaigning) should remain as an overall strategy for all options to make each option more effective.
7. Packaged option (P10 - Implement measures to make certain roads/routes) traffic free including infrastructure changes) should remain in the final shortlist, whatever the score may be as the NO₂ exceedances on Holyhead Road are very high and this option may be the only way forward at the location.

The initial shortlisted packaged options, in Table 7, have come out of the sifting process as options which are likely to help Coventry City Council achieve NO₂ compliance in the shortest possible time. However, it was

also recommended that these packaged options can and should be re-assembled and re-packaged to make them more effective at reducing NO₂ emissions in the Coventry urban area.

Table 41 - Initial shortlisted packaged options

PACKAGED OPTION	DESCRIPTION	COMPLIANCE	SECONDARY CSF SCORE
P9	3 - Improve public transport connectivity to the Ricoh Arena 4 - A more frequent and better-quality bus service along key routes 35 - Integrated PT ticketing and cross border ticketing 5 - A faster and more direct bus service between Coventry and Solihull/Warwickshire 12 - Enhance the Coventry City Council marketing, incentivising and campaign strategy	PASS	10.00
P26	49 - Low emission LGV vehicles for last mile delivery. 12 - Enhance the Coventry City Council marketing, incentivising and campaign strategy	PASS	10.00
P14	38 - Work with employers to improve their travel plans 39 - Develop and provide a mobile application to improve travel planning (early MaaS) 45 - Provide driver behaviour training 17 - Promote and increase the use of car clubs and car hire schemes 7 - Implement measures to incentivise behaviour change 18 - Promote and implement measures to increase car sharing 15 - Implement measures to increase office sharing to increase car sharing 48 - Improve wayfinding for walking 19 - Improve cycle security 28 - Improve cycling and pedestrian facilities 42 - Develop a strategic cycle network 12 - Enhance the Coventry City Council marketing, incentivising and campaign strategy	PASS	8.00
P15	40 - Work with schools to improve their travel plans 45 - Provide driver behaviour training 17 - Promote and increase the use of car clubs and car hire schemes 7 - Implement measures to incentivise behaviour change 19 - Improve cycle security 28 - Improve cycling and pedestrian facilities 42 - Develop a strategic cycle network 12 - Enhance the Coventry City Council marketing, incentivising and campaign strategy	PASS	7.00
P24	25 - Increasing the number of electric taxi charging points 32 - Incentivise the uptake of low emission taxis 36 - Review and update existing taxi licensing policies 12 - Enhance the Coventry City Council marketing, incentivising and campaign strategy	PASS	7.00
P18	8 - Take a more strategic approach to road improvements 37 - Install and update traffic control systems using more intelligent programming 50 - Implement better traffic management measures at issue roads (routes) 12 - Enhance the Coventry City Council marketing, incentivising and campaign strategy	PASS	6.00
P21	16 - Promote and implement the use of additional low emission buses 12 - Enhance the Coventry City Council marketing, incentivising and campaign strategy	PASS	5.00
P27	28 - Improve cycling and pedestrian facilities 42 - Develop a strategic cycle network 19 - Improve cycle security 20 - Increase cycle hire 12 - Enhance the Coventry City Council marketing, incentivising and campaign strategy	PASS	5.00

P10	9 - Implement measures to significantly reduce traffic on certain roads (routes), including infrastructure changes. 21 - Capture and use data to influence route choice 12 - Enhance the Coventry City Council marketing, incentivising and campaign strategy	PASS	-5.00

The long list of packaged options, which failed on compliance and or scored poorly against the secondary CSFs are shown in **Table 42** and are not recommended to be taken any further. The 'Action Taken' column suggests any actions which have been taken following on from recommendations during the workshop. Full details of the scores for each of the long list of packaged options, along with rationale can be found in **Appendix H**.

Table 42 - Failed packaged options

PACKAGE	DESCRIPTION	COMPLIANCE	SECONDARY CSF SCORE	ACTION TAKEN
P8	1 - Develop and implement priority lanes	FAIL	-4.00	
P6	27 - MaaS (Mobility as a Service) 35 - Integrated PT ticketing and cross border ticketing	Fail	-3.00	Option 35 has been added to Package 9. Option 39 includes early Maas measures as full MaaS is not possible.
P16	10 - Integrated online shopping delivery 33 - Integrate and restrict the delivery of goods to business	FAIL	-2.00	
P1	19 - Improve cycle security	FAIL	1.00	New package added (P27) and this option has also been added to travel planning measures
P2	11 - Improve facilities along Coventry Canal to increase canal side walking and cycling activity. 28 - Improve cycling and pedestrian facilities 46 - Improve and increase green space 48 - Improve wayfinding for walking	FAIL	1.00	New package added (P27) and Option 28. added to travel planning measures
P13	26 - Introduce a workplace parking levy in Coventry 38 - Work with employers to improve their travel plans	FAIL	1.00	Option 38 is included within travel planning measures
P19	13 - Promote and support businesses to encourage more agile working 14 - Improve broadband coverage, speed and quality	FAIL	1.00	
P3	42 - Develop a strategic cycle network 43 - Implement cycle superhighways within Coventry	FAIL	2.00	New package added (P27) and Option 42. added to travel planning measures
P5	6 - Promote and incentivise the use electric cycles for long distance commuting.	FAIL	2.00	
P23	2 - Retro-fit existing cars with low emission engines 24 - Improve electric vehicle charging infrastructure available to private car users	FAIL	2.00	
P11	29 - Implement more Park and Ride 47 - Increase parking charges	FAIL	3.00	
P20	41 - Schools to implement and provide school buses	FAIL	3.00	
P25	31 - Increase rail service frequency between Coventry and Warwickshire.	FAIL	6.00	

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P4	20 - Increase cycle hire	FAIL	9.00	New cycling package added (P27) which includes cycle hire.
P12	5 - A faster and more direct bus service between Coventry and Solihull/Warwickshire	FAIL	9.00	Option 5 has been added to Package 9

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Appendix H. MCA Scores/Rationale for Each Packaged Option

This appendix provides the full details of the scores given in the MCA sifting process and the rationale.

		P21	P22	P23	P24	
CRITICAL SUCCESS FACTORS	CONSIDERATIONS	16 - Promote and implement the use of additional low emission buses	23 - Promote and support the uptake of low emission private vehicles 24 - Improve electric vehicle charging infrastructure available to private car users 44 - Incentivise and provide funding for electric cars	2 - Retro-fit existing cars with low emission engines 24 - Improve electric vehicle charging infrastructure available to private car users	25 - Increasing the number of electric taxi charging points 32 - Incentivise the uptake of low emission taxis 36 - Review and update existing taxi licensing policies	
		Targets the level of emissions from buses	Targets the level of emissions from new cars	Targets the level of emissions from cars by targeting existing cars	Targets the level of emissions from taxis	
(PRIMARY) Compliance (Meeting the NO ₂ Levels in the shortest possible time)	Is this option likely to reduce the annual mean NO ₂ concentration levels below 40µg/m ³ ?	Yes, this option is likely to reduce the NO ₂ emission levels in the issue areas as buses operate along these routes or nearby these routes. Furthermore, petrol/diesel buses are large contributors towards NO ₂ emissions and Coventry has an extensive bus network.	Yes, this option is likely to reduce the NO ₂ emission levels in the issue areas as cars operate along these routes or nearby these routes. Furthermore, petrol/diesel cars are large contributors towards NO ₂ emissions. There is a high uptake of new cars in the UK.	Yes, this option is likely to reduce the NO ₂ emission levels in the issue areas as existing cars operate along these routes or nearby these routes. Furthermore, petrol/diesel cars are large contributors towards NO ₂ emissions. There is a large number of high polluting existing cars in the Coventry urban area.	Yes, this option is likely to reduce the NO ₂ emission levels in the issue areas as existing taxis operate along these routes or nearby these routes. Furthermore, petrol/diesel taxis are large contributors towards NO ₂ emissions. There is a large number of high polluting taxis in the Coventry urban area.	
	In which year is compliance achieved?		As there are only around 200 electric vehicles in the city, the shift required from diesel / petrol to electric needs to be significant to have a large enough impact. This is a good long-term strategy; however, the option is unlikely to achieve the shift required in the timescales.	However, currently it is not technically possible to retrofit cars.		
	Is this option likely to reduce the annual mean NO ₂ concentration levels below 40µg/m ³ , if combined with another option? <i>[Answer to this question should not be used for the pass/fail scoring]</i>					
	Is the option compliant?	PASS	PASS	FAIL	PASS	
(A) Does this option improve the overall economy and job prospects, within Coventry?	Does this option improve the overall economy within Coventry?	Neutral	Yes, as JLR is a big contributor to the Coventry economy and the company may provide some of the low emission cars.			
	Does this option improve job prospects and create jobs within Coventry?	This option has the potential to create a small number of jobs to retro-fit and maintain the low emission buses. A new £80 million electric vehicle battery development facility will be built in Coventry, Warwickshire, aiming to make the UK "a world leader" in electric vehicle battery technology.	Yes, as JLR is a large provider of jobs in Coventry and the company may provide some of the low emission cars. A new £80 million electric vehicle battery development facility will be built in Coventry, Warwickshire, aiming to make the UK "a world leader" in electric vehicle battery technology.	This option has the potential to create a number of jobs to retro-fit and maintain the low emission cars. A new £80 million electric vehicle battery development facility will be built in Coventry, Warwickshire, aiming to make the UK "a world leader" in electric vehicle battery technology.	Yes, as The London Taxi Company is a large provider of jobs in Coventry and the company may provide some of the low emission Taxis. A new £80 million electric vehicle battery development facility will be built in Coventry, Warwickshire, aiming to make the UK "a world leader" in electric vehicle battery technology.	
	Overall economy	1	1	1	2	

(B) How does this option align with and support the strategic and wider air quality fit?	Does this option fit and or compliment other existing, Council wide, planned policies, particularly within the Local Plan? Including: - public realm, accessibility, culture, innovation and safer community	Using low emission buses throughout Coventry, will portray Coventry as an innovative city and give a clean and green image of the city	Using low emission cars and having the charging infrastructure throughout Coventry, will portray Coventry as an innovative city and give a clean and green image of the city	Using low emission cars and having the charging infrastructure throughout Coventry, will portray Coventry as an innovative city and give a clean and green image of the city	Using low emission Taxis and having the charging infrastructure throughout Coventry, will portray Coventry as an innovative city and give a clean and green image of the city
	How does this option affect overall exposure and to what extent does it reduce overall exposure?	This option will reduce overall exposure along bus routes, which are hotspots in the Coventry urban area.	This option will reduce overall exposure along busy routes, some of which are hotspots in the Coventry urban area.	This option will reduce overall exposure along busy routes, some of which are hotspots in the Coventry urban area.	This option will reduce overall exposure along busy routes, some of which are hotspots in the Coventry urban area.
	Does it improve health and wellbeing of residents and visitors, by reducing NO2 emissions?	Yes, it is likely to reduce NO2 emissions but only by a minimal amount.	Yes, it is likely to reduce NO2 emissions, significantly due to the large number of car trips.	Yes, it is likely to reduce NO2 emissions, significantly due to the large number of car trips.	Yes, it is likely to reduce NO2 emissions, significantly due to the large number of taxi trips.
	Overall strategic and wider air quality fit	0	2	2	2
(C) Is there a well developed supply side, who have the capacity and capability to deliver this option?	Who will deliver the solution (LA, external party or both)?	This solution is likely to be delivered between both Coventry City Council and the bus operators and relies upon commitment from bus operators.	This solution is likely to be delivered between both Coventry City Council and technical contractors to design and deliver the charging infrastructure.	This solution is likely to be delivered between both Coventry City Council and technical contractors to design and deliver the charging infrastructure.	This solution is likely to be delivered between both Coventry City Council and technical contractors to design and deliver the charging infrastructure and the taxi drivers.
	Who will be the lead organisation for the delivery of this option?	Lead organisation is likely to be the bus operator	Lead organisation is likely to be Coventry City Council, who will act as client and programme manager.	Lead organisation is likely to be Coventry City Council, who will act as client and programme manager.	Lead organisation is likely to be Coventry City Council, who will act as client and programme manager.
	Are there capable contractors available to deliver this option?	Yes there are, as retro-fitting of buses with low emission is currently under way in Coventry and other parts of the UK.	Yes there are, many car manufacturers who sell low emission cars and companies who can supply and fit the charging infrastructure. However, there is likely to be a power supply issues if the shift from petrol/diesel to electric vehicles is achieved.	Yes there are, many car manufacturers who sell low emission cars and companies who can supply and fit the charging infrastructure. However, there is likely to be a power supply issues if the shift from petrol/diesel to electric vehicles is achieved.	Yes, taxi manufacturers sell low emission taxis and companies who can supply and fit the charging infrastructure. This is currently underway in Coventry, with 39 charging points for taxis, already.
	Is there a sufficiently well-developed market to support the efficient delivery of this option?	Yes, there are, as retro-fitting of buses with low emission is currently under way in Coventry and other parts of the UK.	Yes, the market for low emission cars and associated infrastructure is well developed and buoyant.	Yes, the market for retro-fitting low emission cars is proven technology, although difficult to implement in some cars, and associated infrastructure is well developed and buoyant.	Yes, the market for retro-fitting and selling low emission taxis is proven technology, although difficult to implement in some cars, and associated infrastructure is well developed and buoyant.
Overall supply side and capability score	1	-1	-1	1	
(D) Is this option affordable both in the short and long run?	How affordable is this option in the short run taking account of capital costs? I.e. JAQU would prefer cheaper options over more expensive solutions.	This is a relatively cheap option as the initial cost of buses can be outweighed against lower operating costs during the operating life of the bus.	This is likely to be an expensive solution, although some costs will be outweighed by lower vehicle operating costs. However, this will be a benefit to private users.	This is likely to be an expensive solution, although some costs will be outweighed by lower vehicle operating costs. However, this will be a benefit to private users.	This is likely to be an expensive solution, although some costs will be outweighed by lower vehicle operating costs. However, this will be a benefit to taxi drivers.
	What is the affordability of this option in the long run taking account of operating and maintenance costs?	Lower operating and maintenance costs as low emission buses do not require as much petrol/diesel.	Lower operating and maintenance costs as low emission cars do not require as much petrol/diesel.	Lower operating and maintenance costs as low emission cars do not require as much petrol/diesel.	Lower operating and maintenance costs as low emission taxis do not require as much petrol/diesel.
	How will this option be funded (public, private or a mix of funding sources)?	This option is likely to be funded by public sector funding with some potential match funding from bus operators.	This option is likely to be funded by public sector funding as well as owners of the vehicles.	This option is likely to be funded by public sector funding as well as owners of the vehicles.	This option is likely to be funded by public sector funding as well as owners of the vehicles.
	Are there any other potential funding sources, for this option?	Match funding from bus operators.	Potential low emission funding sources need to be investigated.	Potential low emission funding sources need to be investigated.	Potential low emission funding sources need to be investigated.
Overall affordability score	2	-1	-1	-1	

(E) How achievable is this option given the existing market limitations and constraints?	<i>Can this option be delivered at a local scale?</i>	Yes, this is already underway in Coventry	Yes, this is already underway in Coventry	This has not yet been tested, however, potential is there. However, many owners may be reluctant to change due to costs.	Implementing taxi charging infrastructure is already underway in Coventry. 6 charging points to be delivered by end of 2018 and 39 by the end of 2019. It may be difficult to change policy.
	<i>Given the market limitations, are there adequate resources available to manage and implement such a solution successfully?</i>	Potential that there are not enough resources in the market place if there are a significant number of orders around the rest of the UK	Potential that there are not enough resources in the market place if there are a significant number of orders around the rest of the UK	Potential that there are not enough resources in the market place if there are a significant number of orders around the rest of the UK	Potential that there are not enough resources in the market place if there are a significant number of orders around the rest of the UK
	<i>Is this option based on proven/existing technology?</i>	Yes, this is proven technology and in use throughout the UK	Yes, this is proven technology and in use throughout the UK	Proven technology and in use	Proven technology and in use.
	Overall achievability score	1	-2	-1	1
(F) What is the overall distributional impact of this option?	<i>Does this option significantly affect one or more of particular groups of stakeholders, particularly vulnerable groups?</i>	Neutral	Poorer communities are unlikely to be able to afford this option	Poorer communities are unlikely to be able to afford this option	Poorer taxi drivers are unlikely to be able to afford this option
	<i>Does the option displace the air quality issues elsewhere, and particularly impact deprived areas and communities?</i>	No, as it reduces the amount of emissions from buses.	No, as it reduces the amount of emissions from new cars.	No, as it reduces the amount of emissions from existing cars.	No, as it reduces the amount of emissions from existing taxis.
	<i>Is there a potential to insure some groups against the detrimental impacts of the option?</i>	N/A	N/A		Taxis drivers required to uptake low emission taxis due to policy change can be provided with additional funding, if they can demonstrate that they are not able to afford the option.
	<i>Does this option have an impact on health inequalities?</i>	Yes, many of the buses operate in more deprived parts of Coventry. Hence, low emission buses are likely to improve health inequalities in these parts of Coventry.	Yes, many of the cars operate in more deprived parts of Coventry. Hence, low emission new cars are likely to improve health inequalities in these parts of Coventry.	Yes, many of the cars operate in more deprived parts of Coventry. Hence, low emission existing cars are likely to improve health inequalities in these parts of Coventry.	Neutral
	Overall distributional impact score	1	1	2	1

(G) Does this option provide value for money?	<i>Do the likely benefits of this option exceed the costs?</i>	This option is likely to improve health and the option may attract a higher patronage on the bus network. However, as 75% of the buses are already funded for and are to be completed by 2021. The remaining 25% of buses are unlikely to have a big enough impact and may not be along the problem routes.	This option is likely to improve improved health and reduce vehicle operating costs. However, the initial high capital costs are like to be very high. Furthermore, as there are only around 200 electric vehicles in the city, the shift required from diesel / petrol to electric needs to be significant to have a large enough impact. This is a good long-term strategy, however, the option is unlikely to achieve the shift required in the timescales.	The benefits of this option are likely to be extensive due to improved health and lower vehicle operating costs. However, the initial high capital costs are like to be very high.	The benefits of this option are likely to be extensive due to improved health and lower vehicle operating costs. However, the initial high capital costs are like to be high.
	<i>Has the option been designed effectively while maximising benefits?</i>				
	Overall value for money score	-1	-2	0	1
Overall Score	5.00	-2.00	2.00	7.00	

		P12	P25	P13	P19	P20	
CRITICAL SUCCESS FACTORS	CONSIDERATIONS	5 - A faster and more direct bus service between Coventry and Solihull/Warwickshire	31 - Increase rail service frequency between Coventry and Warwickshire.	26 - Introduce a workplace parking levy in Coventry 38 - Work with employers to improve their travel plans	13 - Promote and support businesses to encourage more agile working 14 - Improve broadband coverage, speed and quality	41 - Schools to implement and provide school buses	
		Targets commuter car trips by improving public transport	Targets commuter car trips by improving public transport	Targets commuter car trips by focussing on business	Targets peak hour car trips by changing time of travel	Targets peak hour car trips by reducing the number of trips	
(PRIMARY) Compliance (Meeting the NO ₂ Levels in the shortest possible time)	Is this option likely to reduce the annual mean NO ₂ concentration levels below 40µg/m ³ ?	Yes, this option is likely to reduce the annual mean NO ₂ concentration levels for a number of reasons: - currently a significant number of commuters between Coventry and Warwick and Coventry and Solihull for work. However, the public transport service is poor. Furthermore, 80-90% of commuters between these origin and destinations travel as car drivers or passengers (as shown in the Coventry City Council report 2015, "Coventry and Warwickshire Commuter Movements"). - Therefore, reducing the mode share from car to public transport can significantly reduce car trips.	Currently a significant number of commuters between Coventry and Warwick and Coventry and Solihull for work. However, the public transport service is poor. Furthermore, 80-90% of commuters between these origin and destinations travel as car drivers or passengers (as shown in the Coventry City Council report 2015, "Coventry and Warwickshire Commuter Movements"). Therefore, reducing the mode share from car to public transport can significantly reduce car trips.	The 2011 Census data showed that there are approximately 150,000 commuters who commuted within Coventry or into Coventry and the overall mode share of the car (including passenger) is approximately 67%. Hence, implementing this option is likely to impact on a large number of trips if delivered effectively.	Working from home risen from 1.44% in 1981 to 7.35% in 2011 as shown in the 2011 Census data. If more can be done to increase this percentage further than commuter trips would reduce vehicle commuter journeys (particularly the car). Many jobs in Coventry require people at the location of business (as a high percentage of jobs in Coventry is in manufacturing, retail, education and health).	Statistics from the 'Education Data Team Key Statistics Report', Coventry City Council, February 2017 shows that there were approximately 55,000 (33,000 - primary and 22,000 - secondary) children in education in the Coventry area in 2015/16. The 'National Travel Survey 2014' from the DfT suggests that approximately 46% of 5-10 year olds and 23% of 11-16 year olds travel to school by car. The use of the car is the second most popular mode of travel after walking. Hence, providing school buses is likely to impact on a large number of car trips (max 40,000 car trips per school day) and reduce the mode share for the car.	
	In which year is compliance achieved?		However, this option is unlikely to achieve the required reductions in NO ₂ in the timeframe as a doubling of the rail service is already planned for by the end of 2019 and any further increase to the rail service is unlikely to occur in the shortest possible time.	However, changing driver behaviour and implementing a workplace levy is likely to take a long time (due to legal framework etc) and achieving NO ₂ emission targets in the shortest possible time may not be possible.	The slow increase in 'working from home' from 1981 to 2011 is a sign that we are unlikely to achieve NO ₂ emission targets in the shortest possible time.	Difficult plan and timetable effectively and will have limited impact.	
	Is this option likely to reduce the annual mean NO ₂ concentration levels below 40µg/m ³ if combined with another option? [Answer to this question should not be used for the pass/fail scoring]	This option combined with another option is likely to achieve a greater reduction in the NO ₂ in the shortest possible timeframe.			Option 'No. 38 - Work with employers to improve their travel plans', should be combined with another option to make it effective.		
	Is the option compliant?	PASS	FAIL	FAIL	FAIL	FAIL	FAIL
(A) Does this option	Does this option improve the overall economy within Coventry?	Yes, improving public transport frequency can allow more people to access jobs in Coventry, which they were not able to otherwise. Hence, improving the economy by attracting a higher and more skilled labour pool.	Yes, improving public transport frequency can allow more people to access jobs in Coventry, which they were not able to otherwise. Hence, improving the economy by attracting a higher and more skilled labour pool.	A workplace parking levy may result in some employers relocating elsewhere to retain or attract staff, therefore impacting on the local economy. However, this may be minimal.	More people may start working as they can balance their lifestyle around more easily, hence improving the local economy. Faster broadband makes people more effective.	Providing school buses will allow some parents, who otherwise worked reduced hours or zero hours, to work more and or take up employment. This will have a positive impact on the local economy.	

improve the overall economy and job prospects, within Coventry?	Does this option improve job prospects and create jobs within Coventry?			A workplace parking levy may result in some employers relocating elsewhere to retain or attract staff, hence reducing the overall number of jobs.	Neutral	Additional school buses will create a small number of new jobs for drivers and alike.
	Overall economy	1	1	-1	1	1
(B) How does this option align with and support the strategic and wider air quality fit?	Does this option fit and or compliment other existing, Council wide, planned policies, particularly within the Local Plan? Including: - public realm, accessibility, culture, innovation and safer community	Improves accessibility to jobs for a wider community.	Improves accessibility to jobs for a wider community.	Some commuters may choose not to work as they cannot afford the levy. This is more likely to impact on the poorer community.	Improves accessibility to jobs for a wider community.	Improves accessibility as certain families will have improved access to public transport. This option improved community safety as children have access to a safe transport mode to school.
	How does this option affect overall exposure and to what extent does it reduce overall exposure?	This can significantly impact overall exposure, in a positive way, due to the large number of existing commuter movements between the destinations	This can significantly impact overall exposure, in a positive way, due to the large number of existing commuter movements between the destinations	This solution can reduce overall exposure significantly, especially along busy commuter routes as fewer people may use the car for commuting.	This solution can reduce overall exposure, especially along busy commuter routes as fewer people may use the car for commuting.	This solution can reduce overall exposure, especially along busy commuter routes as fewer people may use the car for travelling to school.
	Does it improve health and wellbeing of residents and visitors, by reducing NO2 emissions?	Yes, reducing NO2 exposure is beneficial to health and reducing these commuter movements is likely to alleviate the pressure on some the hotspots including Holyhead and the A429	Yes, reducing NO2 exposure is beneficial to health and reducing these commuter movements is likely to alleviate the pressure on some the hotspots including Holyhead and the A429	This solution can reduce overall exposure significantly, especially along busy commuter routes as fewer people may use the car for commuting. This will improve health inequalities as the more deprived communities are located along these routes.	Yes, reducing NO2 exposure is beneficial to health and reducing these commuter movements is likely to alleviate the pressure on some the hotspots.	Yes, reducing NO2 exposure is beneficial to health and reducing these school car trips is likely to alleviate the pressure on some the hotspots.
	Overall strategic and wider air quality fit	2	2	0	1	1
(C) Is there a well developed supply side, who have the capacity and capability to deliver this option?	Who will deliver the solution (LA, external party or both)?	Coventry City Council with co-operation from bus operators.	Coventry City Council with co-operation from bus train operators and Network Rail.	Coventry City Council in liaison with local business	Coventry City Council in liaison with local business and National Government and contractors for broadband infrastructure.	Coventry City Council in liaison with schools and bus operators.
	Who will be the lead organisation for the delivery of this option?	Coventry City Council	Coventry City Council	Coventry City Council for the levy and the businesses will deliver a more effective travel plan.	Coventry City Council in liaison with local business and National Government and contractors for broadband infrastructure.	Coventry City Council
	Are there capable contractors available to deliver this option?	Yes, as not much new infrastructure is required. Many of the changes required include timetabling changes etc.	Yes, as not much new infrastructure is required. Many of the changes required include timetabling changes etc.	Yes	Yes	Yes
	Is there a sufficiently well developed market to support the efficient delivery of this option?	Yes	Yes	Yes	Yes	Yes, providing school buses is common practice across parts of the UK.
	Overall supply side and capability score	1	1	1	1	1
(D) Is this option affordable both in the short and long run?	How affordable is this option in the short run taking account of capital costs? I.e. JAQU would prefer cheaper options over more expensive solutions.	This is relatively cheap option as not new infrastructure is required.	This is relatively cheap option as not new infrastructure is required.	Relatively cheap option to implement as it is policy and behaviour change, largely. However, additional staff may be require to administer the levy.	Implementing a better broadband coverage will require significant cost. However, this may already be happening and has happened.	Initial costs are likely to be high due to capital costs of the buses.
	What is the affordability of this option in the long run taking account of operating and maintenance costs?	Long run operating costs can be met by additional public transport revenue. Fewer car trips can result in less maintenance on the road network.	Long run operating costs can be met by additional public transport revenue. Fewer car trips can result in less maintenance on the road network.	Costs to employ administration staff will not be funded in the long run.	Relatively cheap option as broadband is likely to be funded by national Government.	Operating costs can be met by revenue from bus operation.
	How will this option be funded (public, private or a mix of funding sources)?	Public funding to implement the changes with revenue to cover longer term operating costs.	Public funding to implement the changes with revenue to cover longer term operating costs.	Public sector funding initially with levy revenue in the long run.	Public and some private investment from telecommunications companies	Initial investment will be public.

	Are there any other potential funding sources, for this option?				National Government for Broadband	Potential match funding from bus operators.
	Overall affordability score	1	1	2	1	-1
(E) How achievable is this option given the existing market limitations and constraints?	Can this option be delivered at a local scale?	Yes, but will require liaison with bus operators.	Yes, but will require liaison with train operators and Network Rail. However, this is unlikely to be achieved in the timescales as long lead times are required for rail timetable changes.	It can be delivered however, it will be difficult to implement a levy politically and it will also be difficult to impact on behaviour change. However, it has been running in Nottingham for 3 years now and generating revenue	It can be delivered however, it will be difficult to impact on behaviour change and many jobs require people at the location of business (as a high percentage of jobs in Coventry is in manufacturing, retail, education and health). Broadband improvements will require liaison with national Government.	Yes, but will require liaison with bus operators and schools.
	Given the market limitations, are there adequate resources available to manage and implement such a solution successfully?	Running additional services on the rail network may be restricted by existing timetabling constraints.	Running additional services on the rail network may be restricted by existing timetabling constraints.			Yes, there are many bus operators and schools across Coventry who can be approached.
	Is this option based on proven/existing technology?	N/A	N/A		Yes high speed broadband is a proven technology	Yes, this is common practice across other parts of the UK.
	Overall achievability score	1	-2	-1	-2	1
(F) What is the overall distributional impact of this option?	Does this option significantly affect one or more of particular groups of stakeholders, particularly vulnerable groups?	Will make certain jobs and locations accessible to a wider community (specifically the deprived as public transport is cheaper than private car)	Will make certain jobs and locations accessible to a wider community (specifically the deprived as public transport is cheaper than private car)	It may result in some poorer workers not working as they cannot afford the levy.	Will make certain jobs and locations accessible to a wider community.	Will make certain schools and locations accessible to a wider community (specifically the deprived as public transport is cheaper than private car), who otherwise were not able to travel to these locations for education.
	Does the option displace the air quality issues elsewhere, and particularly impact deprived areas and communities?	No, it reduces overall emissions.	No, it reduces overall emissions.	If commuters, work elsewhere and continue to travel by car then the issue is displaced elsewhere.	No, as it will reduce overall levels of emissions rather than displace.	No, it reduces overall emissions.
	Is there a potential to insure some groups against the detrimental impacts of the option?			Can excuse certain commuters from having to pay the levy for example if they have no other reasonable method for travelling into work.		
	Does this option have an impact on health inequalities?	Yes, can improve due to fewer car trips in the hotspots areas (which are more deprived)	Yes, can improve due to fewer car trips in the hotspots areas (which are more deprived)	Will improve health inequalities as commuter trips reduced in the deprived areas.	Yes, can improve due to fewer car trips in the hotspots areas (which are more deprived)	Yes, can improve due to fewer car trips in the hotspots areas (which are more deprived)
	Overall distributional impact score	2	2	-1	1	1
(G) Does this option provide value for money?	Do the likely benefits of this option exceed the costs?	Cheap solution to implement and bus revenue will be generated. However, rail changes are expensive.	Cheap solution to implement and bus revenue will be generated. However, rail changes are expensive.	Cheap solution to implement and levy revenue will be generated. However, option may have negative impact on business and jobs.	Broadband is expensive to implement, although it may already be funded and the impacts of this overall option is likely to be minimal.	Initial capital costs for the purchase of buses are high, however, operational costs can be met by bus revenue. However, impact may be minimal.
	Has the option been designed effectively while maximising benefits?					
	Overall value for money score	1	1	1	-2	-1
	Overall Score	9.00	6.00	1.00	1.00	3.00

		P16	P26	P17
CRITICAL SUCCESS FACTORS	CONSIDERATIONS	10 - Integrated online shopping delivery 33 - Integrate and restrict the delivery of goods to business	49 - Low emission LGV vehicles for last mile delivery.	30 - Incentivise large suppliers/retailers/manufacturers to transport more goods by rail. 34 - Plan and develop freight consolidation centres 33 - Integrate and restrict the delivery of goods to business
		Targets LGV trips	Targets LGV trips	Targets HGV trips
PRIMARY) Compliance (Meeting the NO ₂ Levels in the shortest possible time)	Is this option likely to reduce the annual mean NO ₂ concentration levels below 40µg/m ³ ?	Yes, it will reduce the NO ₂ emissions. However, the impact is likely to be small.	Yes, it will reduce the NO ₂ emissions and the impact is likely to be large as initial local modelling suggest that a large contributor of the NO ₂ emissions in Coventry is the diesel LGV.	Yes the impact is likely to be large as HGVs are large contributors to NO ₂ emissions in the Coventry area.
	In which year is compliance achieved?	Minimal impact, hence it is unlikely to meet targets by the compliance year	This option is likely to meet targets by the compliance year as electric vehicles are fairly cheap (comparable to diesel LGVs) and re common.	It will be possible to deliver freight consolidation centres in the timeframe, if the land is available.
	Is this option likely to reduce the annual mean NO ₂ concentration levels below 40µg/m ³ , if combined with another option? <i>[Answer to this question should not be used for the pass/fail scoring]</i>			
	Is the option compliant?	FAIL	PASS	PASS
(A) Does this option improve the overall economy and job prospects, within Coventry?	Does this option improve the overall economy within Coventry?	This is likely to impact negatively on businesses, which rely on timely delivery of goods including retailers.		This is likely to impact negatively on businesses, which rely on timely delivery of goods including retailers.
	Does this option improve job prospects and create jobs within Coventry?	Integrating deliveries may mean fewer delivery jobs available. Furthermore, restricting delivery times may mean fewer delivery drivers willing to work.	A new £80 million electric vehicle battery development facility will be built in Coventry, Warwickshire, aiming to make the UK "a world leader" in electric vehicle battery technology.	Can create jobs in the rail freight delivery sector and within the consolidation centres. However, fewer HGV drivers may be required.
	Overall economy	-2	1	-1
(B) How does this option align with and support the strategic and wider air quality fit?	Does this option fit and or compliment other existing, Council wide, planned policies, particularly within the Local Plan? Including: - public realm, accessibility, culture, innovation and safer community	Integrating online delivery will require an innovative approach.	Using low emission LGVs throughout Coventry, will portray Coventry as an innovative city and give a clean and green image of the city	Fewer HGVs will result in a safer community as HGVs are contributors towards road accidents. Fewer HGVs will improve the image of Coventry.
	How does this option affect overall exposure and to what extent does it reduce overall exposure?	It will reduce exposure, although it is likely to be minimal.	This option will reduce overall exposure along busy routes, which are hotspots in the Coventry urban area.	It will reduce exposure significantly, although it will be in the long run.
	Does it improve health and wellbeing of residents and visitors, by reducing NO ₂ emissions?	Yes, but impact is likely to be minimal.	Yes, it is likely to reduce NO ₂ emissions, significantly	Yes, in the long run.
	Overall strategic and wider air quality fit	1	2	1
	Who will deliver the solution (LA, external party or both)?	This will need to delivered mainly by business (who rely on large volumes of delivery)	This solution is likely to be delivered between both Coventry City Council and businesses.	Coventry City Council can act as programme manager. However, there will be reliance on Network Rail, Freight Operating Companies, road hauliers

(C) Is there a well developed supply side, who have the capacity and capability to deliver this option?				and technical consultants and contractors to design and deliver the consolidation centres.
	<i>Who will be the lead organisation for the delivery of this option?</i>	Coventry City Council can act as programme manager and implement policy change.	Lead organisation is likely to be Coventry to co-ordinate and manage	Coventry City Council can act as programme manager and implement policy change.
	<i>Are there capable contractors available to deliver this option?</i>	Yes, there are many delivery companies, hauliers and retailers who can work together to implement. However, co-operation will be difficult to implement.	Yes there are already some businesses using low emission LGVs for delivery.	Yes, there are many delivery companies, hauliers and retailers who can work together to implement. The transport of freight by rail is well developed in the UK.
	<i>Is there a sufficiently well-developed market to support the efficient delivery of this option?</i>	Yes, there are many delivery companies, hauliers and retailers who can work together to implement. However, co-operation will be difficult to implement.	Low emission LGVs are already in use in Coventry.	Yes, there are many delivery companies, hauliers and retailers who can work together to implement. The transport of freight by rail is well developed in the UK.
	Overall supply side and capability score	0	2	1
(D) Is this option affordable both in the short and long run?	<i>How affordable is this option in the short run taking account of capital costs? I.e. JAQU would prefer cheaper options over more expensive solutions.</i>	It is relatively cheap option to implement in the short run, however, there may be large negative impacts on business in the long run.	This is a relatively cheap option as the initial cost of LGVs can be outweighed against lower operating costs during the operating life of the bus.	Freight consolidation centres will be expensive to implement and restricting delivery times may impact on business in the long run. However, transporting bulk freight by rail is cheaper in the long run.
	<i>What is the affordability of this option in the long run taking account of operating and maintenance costs?</i>	There may be large negative impacts on business in the long run due to lower business as customers may not get products as early as planned.	Lower operating and maintenance costs as low emission LGVs do not require as much petrol/diesel.	Restricting delivery times may impact on business in the long run. Transporting bulk freight by rail is cheaper in the long run.
	<i>How will this option be funded (public, private or a mix of funding sources)?</i>	There could be some funding for business to co-operate, however, private business are likely to foot the bill.	This option is likely to be funded by some public sector funding with private funding from businesses.	Both public and private funding will be required as it is an expensive option.
	<i>Are there any other potential funding sources, for this option?</i>		Businesses funding the LGVs	
	Overall affordability score	1	2	-1
(E) How achievable is this option given the existing market limitations and constraints?	<i>Can this option be delivered at a local scale?</i>	Co-operation between business may be difficult to obtain as they are in the business of making a profit by providing a good service/product.	Yes, this is already underway in Coventry	Co-operation between business may be difficult to obtain as they are in the business of making a profit by providing a good service/product. Getting delivery slots by rail from exact origin to destination points are difficult due to fixed rail infrastructure.
	<i>Given the market limitations, are there adequate resources available to manage and implement such a solution successfully?</i>		Potential that there are not enough resources in the market place if there are a significant number of orders around the rest of the UK	
	<i>Is this option based on proven/existing technology?</i>	Certain places around the world do take a more integrated approach, however, a lot of co-operation and government intervention is required.	Yes, this is proven technology and in use throughout the UK	Certain places around the world do take a more integrated approach, however, a lot of co-operation and government intervention is required.
	Overall achievability score	-1	1	-1
(F) What is the overall distributional impact of this option?	<i>Does this option significantly affect one or more of particular groups of stakeholders, particularly vulnerable groups?</i>		Neutral	
	<i>Does the option displace the air quality issues elsewhere, and particularly impact deprived areas and communities?</i>	Restriction of delivery times may displace the air quality issue during another time of the day.	No, as it reduces the amount of emissions from buses.	Restriction of delivery times may displace the air quality issue during another time of the day. However, using rail freight will help reduce overall NO2 emissions.
	<i>Is there a potential to insure some groups against the detrimental impacts of the option?</i>		N/A	
	<i>Does this option have an impact on health inequalities?</i>		Yes, many of the diesel LGVs operate in more deprived parts of Coventry. Hence, low emission buses are likely to improve health inequalities in these parts of Coventry.	
	Overall distributional impact score	0	1	0

1809158 (G) Does this option provide value for money	Do the likely benefits of this option exceed the costs?	Both benefits and costs in the short run are minimal. However, the impact business in the long run is likely to be negative.	The benefits of this option are likely to be extensive due to improved health and lower vehicle operating costs. The initial capital costs are like to be high, but can be funded by businesses	The costs of developing consolidation centres are likely to large. However, the impact business in the long run is likely to be negative.
	Has the option been designed effectively while maximising benefits?			
	Overall value for money score	-1	1	-1
Overall Score	-2.00	10.00	-2.00	

		P1	P2	P3	P27	P4	P5
CRITICAL SUCCESS FACTORS	CONSIDERATIONS	19 - Improve cycle security	11 - Improve facilities along Coventry Canal to increase canal side walking and cycling activity. 28 - Improve cycling and pedestrian facilities 46 - Improve and increase green space 48 - Improve wayfinding for walking	42 - Develop a strategic cycle network 43 - Implement cycle superhighways within Coventry	28 - Improve cycling and pedestrian facilities 42 - Develop a strategic cycle network 19 - Improve cycle security 20 - Increase cycle hire	20 - Increase cycle hire	6 - Promote and incentivise the use electric cycles for long distance commuting.
		Encourages walking and cycling mode share, hence, reducing vehicle trips	Encourages walking and cycling mode share, hence, reducing vehicle trips	Encourages walking and cycling mode share, hence, reducing vehicle trips	Encourages walking and cycling mode share, hence, reducing vehicle trips	Increasing access to cycles, hence increasing mode share.	Encourages walking and cycling mode share, hence, reducing vehicle trips
(PRIMARY) Compliance (Meeting the NO₂ Levels in the shortest possible time)	Is this option likely to reduce the annual mean NO ₂ concentration levels below 40µg/m ³ ?	As a percentage of all the commuter movements in Coventry the cycling mode share in 2011 Census data is only 2.84%. This is a decline from the 1981 percentage of 4.63%. Hence, trying to increase the declining cycling culture via a minor intervention will be difficult. Hence, the positive impact on NO ₂ emissions will be minimal.	As a percentage of all the commuter movements in Coventry the cycling mode share in 2011 Census data is only 2.84%. This is a decline from the 1981 percentage of 4.63%. Hence, trying to increase the declining cycling culture via a minor intervention will be difficult. Hence, the positive impact on NO ₂ emissions will be minimal.	As a percentage of all the commuter movements in Coventry the cycling mode share in 2011 Census data is only 2.84%. This is a decline from the 1981 percentage of 4.63%. Trying to increase the declining cycling culture via this major intervention will be more likely than a minor intervention. Success of such schemes can be seen in London.	As a percentage of all the commuter movements in Coventry the cycling mode share in 2011 Census data is only 2.84%. This is a decline from the 1981 percentage of 4.63%. Trying to increase the cycling culture via this combined intervention is likely in the shortest possible time due to the broad range of cycling measures. Success of such schemes can be seen in London.	As a percentage of all the commuter movements in Coventry the cycling mode share in 2011 Census data is only 2.84%. This is a decline from the 1981 percentage of 4.63%. Trying to increase the declining cycling culture via this major intervention will be more likely than a minor intervention. Success of such schemes can be seen in London.	As a percentage of all the commuter movements in Coventry the cycling mode share in 2011 Census data is only 2.84%. This is a decline from the 1981 percentage of 4.63%. Hence, trying to increase the declining cycling culture via a minor intervention will be difficult. Hence, the positive impact on NO ₂ emissions will be minimal. Furthermore, although we are seeing an increase the length of distances travelled by cyclists, the majority of trips are shorter trips i.e. commuting movements within Coventry.
	In which year is compliance achieved?	Unlikely to achieve compliance in the shortest possible time.	Unlikely to achieve compliance in the shortest possible time.	Has the potential to achieve compliance, however, this will be difficult in the shortest possible time as implementing cycling superhighways takes a long time. This can be observed from places like London. However, getting a high mode share is difficult.	Has the potential to achieve compliance in the shortest possible time as a combined option of various cycling and walking measures.	Has the potential to achieve compliance. However, getting the large mode shift from car to cycling is difficult.	Unlikely to achieve compliance in the shortest possible time.

	Is this option likely to reduce the annual mean NO2 concentration levels below 40µg/m³, if combined with another option? [Answer to this question should not be used for the pass/fail scoring]	FAILS on its own, but can be combined with travel planning measures to make it more effective or possibly as one larger cycling package	No 28. fails on its own, but can be combined with travel planning measures to make it more effective or possibly as one larger cycling package	FAILS on its own, but can be combined with travel planning measures to make it more effective or possibly as one larger cycling package			
	Is the option compliant?	FAIL	FAIL	FAIL	PASS	FAIL	FAIL
(A) Does this option improve the overall economy and job prospects, within Coventry?	Does this option improve the overall economy within Coventry?	Neutral	Neutral	Neutral	Neutral	Neutral	Neutral
	Does this option improve job prospects and create jobs within Coventry?	Some deprived members of the community may take up employment as cycling may their only affordable method of travel to work.	Some deprived members of the community may take up employment as cycling may their only affordable method of travel to work.	Some deprived members of the community may take up employment as cycling may their only affordable method of travel to work.	Some deprived members of the community may take up employment as cycling may their only affordable method of travel to work.	Some deprived members of the community may take up employment as cycling may their only affordable method of travel to work. The cycle hire scheme will need to manage and maintain, therefore creating some jobs.	Some deprived members of the community may take up employment as cycling may their only affordable method of travel to work.
	Overall economy	0	0	0	0	1	0
(B) How does this option align with and support the strategic and wider air quality fit?	Does this option fit and or compliment other existing, Council wide, planned policies, particularly within the Local Plan? Including: - public realm, accessibility, culture, innovation and safer community	Improves accessibility to jobs for a wider community.	Improves accessibility to jobs for a wider community.	Improves accessibility to jobs for a wider community.	Improves accessibility to jobs for a wider community.	Improves accessibility to jobs for a wider community.	Improves accessibility to jobs for a wider community.
	How does this option affect overall exposure and to what extent does it reduce overall exposure?	Can reduce overall exposure, although this is likely to minimal as the increase in cycling will be small.	Can reduce overall exposure, although this is likely to minimal as the increase in cycling will be small.	Can reduce overall exposure.	Can reduce overall exposure.	Can reduce overall exposure.	Can reduce overall exposure.
	Does it improve health and wellbeing of residents and visitors, by reducing NO2 emissions?	Yes, reducing NO2 exposure is beneficial to health and reducing these car trips is likely to alleviate the pressure on some the hotspots. Increased physical activity will be a health benefit to the community.	Yes, reducing NO2 exposure is beneficial to health and reducing these car trips is likely to alleviate the pressure on some the hotspots. Increased physical activity will be a health benefit to the community.	Yes, reducing NO2 exposure is beneficial to health and reducing these car trips is likely to alleviate the pressure on some the hotspots. Increased physical activity will be a health benefit to the community.	Yes, reducing NO2 exposure is beneficial to health and reducing these car trips is likely to alleviate the pressure on some the hotspots. Increased physical activity will be a health benefit to the community.	Yes, reducing NO2 exposure is beneficial to health and reducing these car trips is likely to alleviate the pressure on some the hotspots. Increased physical activity will be a health benefit to the community.	Yes, reducing NO2 exposure is beneficial to health and reducing these car trips is likely to alleviate the pressure on some the hotspots. Increased physical activity will be a health benefit to the community.
	Overall strategic and wider air quality fit	1	1	2	2	2	1
(C) Is there a well developed supply side, who have the capacity and capability to deliver this option?	Who will deliver the solution (LA, external party or both)?	Coventry City Council with contractors and engineering consultants to deliver the required infrastructure	Coventry City Council with contractors and engineering consultants to deliver the required infrastructure. Coventry City Council already have a well-developed cycling infrastructure plan, with costs, to deliver.	Coventry City Council with contractors and engineering consultants to deliver the required infrastructure. Coventry City Council already have a well-developed cycling infrastructure plan, with costs, to deliver.	Coventry City Council with contractors and engineering consultants to deliver the required infrastructure. Coventry City Council already have a well-developed cycling infrastructure plan, with costs, to deliver.	Coventry City Council with contractors and engineering consultants to deliver the required infrastructure and new cycles	Coventry City Council.
	Who will be the lead organisation for the delivery of this option?	Coventry City Council	Coventry City Council	Coventry City Council	Coventry City Council	Coventry City Council	Coventry City Council
	Are there capable contractors available to deliver this option?	Yes	Yes	Yes	Yes	Yes	Yes

	<i>Is there a sufficiently well-developed market to support the efficient delivery of this option?</i>	Yes, as best practices from places like Cambridge can be used.	Yes, as best practices from places like Cambridge can be used.	Yes, as best practices from places like London can be used.	Yes, as best practices from places like London can be used.	Yes, as best practices from places like London can be used.	Yes, plenty of cycle retailers who sell electric cycles.
	Overall supply side and capability score	1	1	1	1	1	2
(D) Is this option affordable both in the short and long run?	<i>How affordable is this option in the short run taking account of capital costs? I.e. JAQU would prefer cheaper options over more expensive solutions.</i>	This option is likely to be expensive in the short run due to the required infrastructure changes and equipment required (to provide free of charge to cyclists)	This option is likely to be expensive in the short run due to the required infrastructure changes.	This option is likely to be very expensive in the short run due to the required infrastructure changes.	This option is likely to be expensive in the short run due to the required infrastructure changes.	This option is likely to be very expensive in the short run due to the required infrastructure changes.	This option is likely to be expensive in the short run as electric cycles may need to be funded or at least part funded.
	<i>What is the affordability of this option in the long run taking account of operating and maintenance costs?</i>	Additional cycling infrastructure will incur additional maintenance costs.	Additional cycling infrastructure will incur additional maintenance costs.	Additional cycling infrastructure will incur additional maintenance costs.	Additional cycling infrastructure will incur additional maintenance costs.	Additional cycling infrastructure will incur additional maintenance costs, but can be managed from the revenue generated through the cycle hire.	
	<i>How will this option be funded (public, private or a mix of funding sources)?</i>	Public sector	Public sector	Public sector	Public sector	Public sector	Public sector
	<i>Are there any other potential funding sources, for this option?</i>	Potential sources will need to be investigated.	Potential sources will need to be investigated.	Potential sources will need to be investigated.	Potential sources will need to be investigated.	Potential sources will need to be investigated.	Potential sources will need to be investigated.
	Overall affordability score	-1	-1	-2	-1	1	-1
(E) How achievable is this option given the existing market limitations and constraints?	<i>Can this option be delivered at a local scale?</i>	Yes, as the new infrastructure and equipment is available easily.	Yes, as the new infrastructure and equipment is available easily.	Yes, as the new infrastructure and equipment is available easily.	Yes, as the new infrastructure and equipment is available easily. Coventry City Council already have a well-developed cycling infrastructure plan, with costs, to deliver.	Yes, as the new infrastructure and equipment is available easily. A cycle hire scheme is in development in Coventry and due to open in Summer 2018 and this scheme can be expanded upon.	Yes, plenty of cycle retailers who sell electric cycles.
	<i>Given the market limitations, are there adequate resources available to manage and implement such a solution successfully?</i>						
	<i>Is this option based on proven/existing technology?</i>	Yes, this is proven equipment and in use throughout the UK	Yes, this is proven equipment and in use throughout the UK	Yes, this is proven equipment and in use throughout the UK	Yes, this is proven equipment and in use throughout the UK	Yes, this is proven equipment and in use in London and will shortly be in use in Coventry.	
	Overall achievability score	1	1	1	1	2	1
(F) What is the overall distributional Impact of this option?	<i>Does this option significantly affect one or more of particular groups of stakeholders, particularly vulnerable groups?</i>	Will make certain jobs and locations accessible to a wider community.	Will make certain jobs and locations accessible to a wider community.	Will make certain jobs and locations accessible to a wider community.	Will make certain jobs and locations accessible to a wider community.	Will make certain jobs and locations accessible to a wider community.	Will make certain jobs and locations accessible to a wider community.
	<i>Does the option displace the air quality issues elsewhere, and particularly impact deprived areas and communities?</i>	No, it reduces overall emissions.	No, it reduces overall emissions.	No, it reduces overall emissions.	No, it reduces overall emissions.	No, it reduces overall emissions.	No, it reduces overall emissions.
	<i>Is there a potential to insure some groups against the detrimental impacts of the option?</i>						
	<i>Does this option have an impact on health inequalities?</i>	Yes, can improve due to fewer car trips in the hotspots areas (which are more deprived)	Yes, can improve due to fewer car trips in the hotspots areas (which are more deprived)	Yes, can improve due to fewer car trips in the hotspots areas (which are more deprived)	Yes, can improve due to fewer car trips in the hotspots areas (which are more deprived)	Yes, can improve due to fewer car trips in the hotspots areas (which are more deprived)	Yes, can improve due to fewer car trips in the hotspots areas (which are more deprived)

	Overall distributional impact score	1	1	1	1	1	1
(G) Does this option provide value for money	Do the likely benefits of this option exceed the costs?	This option is likely to be expensive in the short run due to the required infrastructure changes and equipment required (to provide free of charge to cyclists). Furthermore, the positive impact of this option is likely to be minimal.	This option is likely to be expensive in the short run due to the required infrastructure changes. Furthermore, the positive impact of this option is likely to be minimal.	This option is likely to be expensive in the short run due to the required infrastructure changes.	This option is likely to be expensive in the short run due to the required infrastructure changes. However, it is likely to achieve the mode shift from car trips to reduce NO2 emissions as well as improve physical health.	This option is likely to be expensive in the short run due to the required infrastructure and cycles. However, revenue generated through the cycle hire could be lucrative, making it profitable.	This option is likely to be expensive in the short run due to the funding required of the cycles. Furthermore, the positive impact of this option is likely to be minimal.
	Has the option been designed effectively while maximising benefits?						
	Overall value for money score	-2	-2	-1	1	1	-2
Overall Score	1.00	1.00	2.00	5.00	9.00	2.00	

		P8	P9	P10	P11
CRITICAL SUCCESS FACTORS	CONSIDERATIONS	1 - Develop and implement priority lanes	3 - Improve public transport connectivity to the Ricoh Arena 4 - A more frequent and better-quality bus service along key routes.	9 - Implement measures to significantly reduce traffic on certain roads (routes), including infrastructure changes. 21 - Capture and use data to influence route choice.	29 - Implement more Park and Ride 47 - Increase parking charges
		Targets car trips along hotspots	Reduces car trips along hotspots by improving bus transport	Reduces car trips along hotspots by removing traffic	Targets car trips along hotspots
(PRIMARY) Compliance (Meeting the NO ₂ Levels in the shortest possible time)	Is this option likely to reduce the annual mean NO ₂ concentration levels below 40µg/m ³ ?	This option can impact positively as some people will start sharing cars, therefore, reducing car trips along hotspots. However, many may choose a different route and displace the problem elsewhere. Bus operators and private car owners are likely to start using LEV to use the priority lanes and improve journey times.	Rugby team Wasps play their 12 home games at the Ricoh with an average attendance of 19,530 and League One football team Coventry City play their 23 home games with an average attendance of 9,118. Majority will travel by car as the train service to the Ricoh is not extensive. However, this is proving to be difficult at the moment as the line is diesel only and there is a shortage of available diesel rolling stock in the market. The line is due to be electrified as part of the electric spine scheme (which is experiencing delays at the moment due to lack of funding). The 2011 Census data showed that a majority of the commuter movements in Coventry (approx. 55%) is by car and only 11% is by bus, minibus or coach. Hence, improvements to reduce car trips and increase bus trips can have significant impact.	Although, this is likely to reduce issues at certain times in the hotspot areas it will only displace the issue elsewhere.	This option can impact positively as some people will start using the park and ride, therefore, reducing car trips along hotspots.

	In which year is compliance achieved?	This option is unlikely to achieve NO2 emission targets in the shortest possible time as planning and implement priority in the issue areas will be difficult as these routes are heavily constrained physically.	Although, we are unlikely to increase rail service to the Ricoh Arena in the shortest possible time, it will be possible to make improvements to bus service to reduce car trips and increase mode share.	Making certain routes traffic free will be difficult to implement in the shortest possible time. This may be the only option on Holyhead Road.	This option is unlikely to achieve the required reductions in NO2 emissions in the shortest possible time as the current availability of park and ride facility is minimal and the potential to grow this is minimal. Increasing parking charges in the timeframe, politically, would be difficult and the potential impact on the leisure offer.
	Is this option likely to reduce the annual mean NO2 concentration levels below 40µg/m ³ , if combined with another option? [Answer to this question should not be used for the pass/fail scoring]			This may be the only option on Holyhead Road.	
	Is the option compliant?	FAIL	PASS	PASS	FAIL
(A) Does this option improve the overall economy and job prospects, within Coventry?	Does this option improve the overall economy within Coventry?	Unlikely to improve the economy as many users of the road are likely to experience longer journey time due to reduced road space for a majority. Although, who are able to use the priority lanes will see improved journey times.	Yes, improving public transport frequency can allow more people to access jobs in Coventry, which they were not able to otherwise. Hence, improving the economy by attracting a higher and more skilled labour pool.	Unlikely to improve the economy as many users of the road are likely to experience longer journey time due to the restrictions and re-routing.	
	Does this option improve job prospects and create jobs within Coventry?	Neutral		Neutral	Yes, implementing park and ride can allow more people to access jobs in Coventry, which they were not able to otherwise. Hence, improving the economy by attracting a higher and more skilled labour pool.
	Overall economy	-1	1	-1	1

(B) How does this option align with and support the strategic and wider air quality fit?	Does this option fit and or compliment other existing, Council wide, planned policies, particularly within the Local Plan? Including: - public realm, accessibility, culture, innovation and safer community	Developing priority lanes can seen as innovative by other local authorities.	Improves accessibility to jobs for a wider community.	Implementing traffic free routes and using data and technology can be seen as innovative by other local authorities. Can improve safety in the traffic roads but issues elsewhere.	Improves accessibility to jobs for a wider community. Developing park and ride can be seen as innovative by other local authorities.
	How does this option affect overall exposure and to what extent does it reduce overall exposure?	Although, this option may reduce overall emission slightly due to increased car sharing and uptake of LEV and travel on public transport etc. It is more likely to displace the issue elsewhere (as many car users will re-route) and increased congestion due to reduced road space	This can significantly impact overall exposure, in a positive way, due to the large number of existing car trips along the hotspots.	This option is more likely to displace the issue elsewhere (as many car users will re-route) and increased congestion due to reduced road space for use at certain times.	This can significantly impact overall exposure, in a positive way, due to the large number of existing car trips along the hotspots.
	Does it improve health and wellbeing of residents and visitors, by reducing NO2 emissions?	Yes, slightly in hotspot areas. But can make it worse elsewhere due to displacement.	Yes, reducing NO2 exposure is beneficial to health and reducing these car trips is likely to alleviate the pressure on some the hotspots.	Yes, slightly in hotspot areas. But can make it worse elsewhere due to displacement.	Yes, reducing NO2 exposure is beneficial to health and reducing these commuter movements is likely to alleviate the pressure on some the hotspots.
	Overall strategic and wider air quality fit	-1	2	-1	1
(C) Is there a well developed supply side, who have the capacity and	Who will deliver the solution (LA, external party or both)?	Coventry City Council with contractors and engineering consultants delivery the required infrastructure	Coventry City Council with co-operation from bus operators.	Coventry City Council with contractors and engineering consultants delivery the required infrastructure	Coventry City Council with contractors and engineering consultants delivery the required infrastructure. Liaison with bus operators and car park owners will be required.
	Who will be the lead organisation for the delivery of this option?	Coventry City Council	Coventry City Council	Coventry City Council	Coventry City Council

capability to deliver this option?	Are there capable contractors available to deliver this option?	Yes	Yes, as not much new infrastructure is required. Many of the changes required include timetabling changes etc.	Yes	Yes
	Is there a sufficiently well developed market to support the efficient delivery of this option?	Yes, currently it is in practice in other cities.	Yes	Yes, as best practices from places like Barcelona can be used.	Yes, as best practices from other places across the UK such as Cambridge. It is already in place in Coventry.
	Overall supply side and capability score	1	1	1	1
(D) Is this option affordable both in the short and long run?	How affordable is this option in the short run taking account of capital costs? I.e. JAQU would prefer cheaper options over more expensive solutions.	This option is likely to be relatively cheap.	This is relatively cheap option as no new infrastructure is required, but additional LEV buses will be required.	This is relatively cheap option as no new infrastructure is required, but funding for data capture and app development will be required.	This option is likely to be expensive in the short run due to the required infrastructure to implement park and ride.
	What is the affordability of this option in the long run taking account of operating and maintenance costs?	Additional operating and maintenance costs is likely to be minimal due to some new road infrastructure.	Long run operating costs can be met by additional public transport revenue. Fewer car trips can result in less maintenance on the road network.	Additional operating and maintenance costs is likely to be minimal due to some new road infrastructure.	Long run operating costs can be met by additional public transport revenue. Fewer car trips can result in less maintenance on the road network.
	How will this option be funded (public, private or a mix of funding sources)?	Public funding	Public funding to implement the changes with revenue to cover longer term operating costs.	Public funding	Public funding to implement the changes with revenue to cover longer term operating costs.
	Are there any other potential funding sources, for this option?	Unlikely		Unlikely	Bus operators can match fund.
	Overall affordability score	1	1	1	1
(E) How achievable is this option given the existing market limitations and constraints?	Can this option be delivered at a local scale?	Unlikely due to the lack of road space and constrained infrastructure and the political will.	Yes, but will require liaison with bus and train operators and Network Rail.	Unlikely due to the lack of road space and constrained infrastructure.	Not likely to be achievable in the required timescales due to the lack of potential for park and ride growth and political support for parking charge increases.
	Given the market limitations, are there adequate resources available to manage and implement such a solution successfully?		Running additional services on the rail network may be restricted due to lack diesel trains in the marketplace.		
	Is this option based on proven/existing technology?	Yes, currently it is in practice in other cities.	N/A	Yes, currently it is in practice in Barcelona.	Yes, currently it is in practice across the UK.
	Overall achievability score	-2	1	-2	-2
(F) What is the overall distributional impact of this option?	Does this option significantly affect one or more of particular groups of stakeholders, particularly vulnerable groups?	People who are unable to car share due to their origin/destination points or buy LEV may experience journey times. However, public transport may become better as a result.	Will make certain jobs and locations accessible to a wider community (specifically the deprived as public transport is cheaper than private car)		Will make certain jobs and locations accessible to a wider community.
	Does the option displace the air quality issues elsewhere, and particularly impact deprived areas and communities?	Very likely to displace the air quality elsewhere.	No, it reduces overall emissions.	Very likely to displace the air quality elsewhere. (poorer areas)	No, it reduces overall emissions.
	Is there a potential to insure some groups against the detrimental impacts of the option?				
	Does this option have an impact on health inequalities?	May improve health inequalities in hotspot areas, but will impact on health inequalities, negatively, elsewhere due to displacement.	Yes, can improve due to fewer car trips in the hotspots areas (which are more deprived)	May improve health inequalities in hotspot areas, but will impact on health inequalities, negatively, elsewhere due to displacement.	Yes, can improve due to fewer car trips in the hotspots areas (which are more deprived)
	Overall distributional impact score	0	2	-2	2

(G) Does this option provide value for money	Do the likely benefits of this option exceed the costs?	Relatively cheap to implement and the benefits may not be as high. Furthermore, many are likely to experience increased journey times, hence negatively impacting the economy.	Cheap solution to implement and bus revenue will be generated.	Cheap solution to implement but the benefits are likely to be minimal. It could raise issues elsewhere.	Costs to implement is relatively cheap and generates revenue. Also need for centre city centre parking may not be required any longer. However, potential impact on the leisure offer is likely to be negative.
	Has the option been designed effectively while maximising benefits?				
	Overall value for money score	-2	2	-1	-1
	Overall Score	-4.00	10.00	-5.00	3.00

		P6	P7	P14	P15	P18
CRITICAL SUCCESS FACTORS	CONSIDERATIONS	27 - MaaS (Mobility as a Service) 35 - Integrated PT ticketing and cross border ticketing	12 - Enhance the Coventry City Council marketing and campaign strategy. 22 - Public display of air quality data, issues and impacts.	38 - Work with employers to improve their travel plans 39 - Develop and provide a mobile application to improve travel planning (early MaaS) 45 - Provide driver behaviour training 17 - Promote and increase the use of car clubs and car hire schemes 7 - Implement measures to incentivise behaviour change 18 - Promote and implement measures to increase car sharing 15 - Implement measures to increase office sharing to increase car sharing 48 - Improve wayfinding for walking	40 - Work with schools to improve their travel plans 45 - Provide driver behaviour training 17 - Promote and increase the use of car clubs and car hire schemes 7 - Implement measures to incentivise behaviour change	8 - Take a more strategic approach to road improvements 37 - Install and update traffic control systems using more intelligent programming 50 - Implement better traffic management measures at issue roads (routes)
		Increase public transport patronage	Marketing and campaigning	Targets driver behaviour for business	Targets driver behaviour for schools	Targets journey efficiency
(PRIMARY) Compliance (Meeting the NO ₂ Levels in the shortest possible time)	Is this option likely to reduce the annual mean NO ₂ concentration levels below 40µg/m ³ ?	This option can impact positively as the option is likely to increase public transport patronage and reduce mode share from the car.	This option is likely to have a positive impact; however, the impact is likely to be minimal as soft measures rely upon behaviour change.	This package is made up of a number of ideas targeting behaviour change and increasing more sustainable transport modes. As a package this is likely to be effective in reducing NO ₂ emissions by targeting business activity and commuters.	This package is made up of a number of ideas targeting behaviour change and increasing more sustainable transport modes. As a package this is likely to be effective in reducing NO ₂ emissions by targeting travel to and from schools.	Using SCOOT traffic systems is part of the early measures work and it is anticipated that this type of technology can reduce NO ₂ emissions, which result from inefficient journeys. Take a more strategic road works can result in more efficient

						journeys throughout and fewer construction traffic.
	<i>In which year is compliance achieved?</i>	However, this option is unlikely to achieve NO2 emission targets in the shortest possible time as planning and implementing MaaS and more integrating ticketing is gradual and requires large investment into infrastructure and technology.	For this option to work, co-operation and behaviour change from the community is required. However, this is likely to be slow and minimal.	As the package includes a number of options, it is likely to have sufficient impact to reduce the NO2 emissions below the threshold levels.	As the package includes a number of options, it is likely to have sufficient impact to reduce the NO2 emissions below the threshold levels. However, the potential is smaller than it is for commuter and business activity.	
	<i>Is this option likely to reduce the annual mean NO2 concentration levels below 40µg/m³, if combined with another option? [Answer to this question should not be used for the pass/fail scoring]</i>	Option No. 35 should be combined with P9. Combine Option No. 27 into Option No.39	Option No. 12 is a supporting strategy for all successful packages.			
	<i>Is the option compliant?</i>	FAIL	FAIL	PASS	PASS	PASS
(A) Does this option improve the overall economy and job prospects, within Coventry?	<i>Does this option improve the overall economy within Coventry?</i>	Yes, improving public transport connectivity can allow more people to access jobs in Coventry, which they were not able to, otherwise. Hence, improving the economy by attracting a higher and more skilled labour pool.	Neutral	Yes, promoting and incentivising sustainable transport modes and providing additional resources and training to the community can allow more people to access jobs in Coventry, which they were not able to, otherwise. Hence, improving the economy by attracting a higher and more skilled labour pool.	Yes, promoting and incentivising sustainable transport modes and providing additional resources and training to the community can allow more people to access jobs and better education in Coventry, which they were not able to, otherwise.	This option has the potential to reduce journey times and congestion. This will impact positively to the local economy as people can be more productive.
	<i>Does this option improve job prospects and create jobs within Coventry?</i>		Neutral			
	<i>Overall economy</i>	1	0	1	1	1
(B) How does this option align with and support the strategic and wider air quality fit?	<i>Does this option fit and or compliment other existing, Council wide, planned policies, particularly within the Local Plan? Including: - public realm, accessibility, culture, innovation and safer community</i>	Implementing MaaS and integrated ticketing throughout Coventry, will portray Coventry as an innovative city and give a clean and green image of the city. It will improve accessibly for some members of the community.	Can use the marketing and campaigning to send out strong messages about policies and improve the image of Coventry.	Implementing all of these measures, will portray Coventry as an innovative city and give a clean and green image of the city. It will improve accessibly for some members of the community.	Implementing all of these measures, will portray Coventry as an innovative city and give a clean and green image of the city. It will improve accessibly for some members of the community.	Implementing this option, will portray Coventry as an innovative city and give a clean and green image of the city.
	<i>How does this option affect overall exposure and to what extent does it reduce overall exposure?</i>	This option will reduce overall exposure, if there is an increase in mode share for public transport.	Can have a small positive impact.	This option will reduce overall exposure, if there is an decrease in car trips.	This option will reduce overall exposure, if there is an decrease in car trips.	This option will reduce overall exposure, due to more efficient journeys.
	<i>Does it improve health and wellbeing of residents and visitors, by reducing NO2 emissions?</i>	Yes, it is likely to reduce NO2 emissions, significantly	Can have a small positive impact.	Yes, it is likely to reduce NO2 emissions, significantly	Yes, it is likely to reduce NO2 emissions, significantly	Yes, it is likely to reduce NO2 emissions.
	<i>Overall strategic and wider air quality fit</i>	2	1	1	1	1
(C) Is there a well-developed	<i>Who will deliver the solution (LA, external party or both)?</i>	Coventry City Council with co-operation from bus operators, train operators, other local authorities and Network Rail.	Coventry City Council with the help of marketing organisations.	Coventry City Council in liaison with local business and possibly DVLA for driver training.	Coventry City Council in liaison with schools and possibly DVLA for driver training.	Coventry City Council with contractors and engineering consultants delivery the required traffic infrastructure

supply side, who have the capacity and capability to deliver this option?	Who will be the lead organisation for the delivery of this option?	Coventry City Council	Coventry City Council	Coventry City Council	Coventry City Council	Coventry City Council
	Are there capable contractors available to deliver this option?	MaaS is in research and trial phase at the moment and is a while before it becomes common practice.	Not much additional infrastructure is required and currently Coventry already collect air quality data.	Yes	Yes	Yes
	Is there a sufficiently well-developed market to support the efficient delivery of this option?	Not yet to deliver MaaS	N/A	Yes, this type of campaigning and travel planning activity is currently undertaken by some business in Coventry.	Yes, this type of campaigning and travel planning activity is currently undertaken by some business in Coventry.	Yes, currently SCOOT is in practice in other cities and can be delivered effectively.
	Overall supply side and capability score	-2	1	1	1	1
(D) Is this option affordable both in the short and long run?	How affordable is this option in the short run taking account of capital costs? I.e. JAQU would prefer cheaper options over more expensive solutions.	This will require large scale infrastructure and technology investment.	Well-developed and effective marketing and campaigning can be costly.	Relatively cheap option to implement as it is policy and behaviour change, largely. However, additional capital will be required to provide driver training and develop travel planning module application.	Relatively cheap option to implement as it is policy and behaviour change, largely. However, additional capital will be required to provide driver training.	This option is likely to be expensive in the short run due to the required infrastructure and traffic equipment.
	What is the affordability of this option in the long run taking account of operating and maintenance costs?	Operation and maintenance costs will increase to manage the infrastructure and the technology. However, additional revenue from increased public transport usage may compensate.				Long run additional operating costs and maintenance costs due to the additional equipment.
	How will this option be funded (public, private or a mix of funding sources)?	This will require public funding with some possibility of funding from Network Rail, other local authorities and bus and train operators.	Public sector	Public sector funding with possible support from local business.	Public sector funding with possible support from local schools.	Public funding
	Are there any other potential funding sources, for this option?					
	Overall affordability score	-2	-1	1	1	-1
(E) How achievable is this option given the existing market limitations and constraints?	Can this option be delivered at a local scale?	This requires co-operation between local authorities, bus and train operators, Network Rail and possibly national Government to be delivered effectively.	Can largely be delivered by Coventry City Council with possible assistance from marketing agencies.	Yes, with the help of local business.	Yes, with the help of local schools.	Yes, with the help of technical consultants and contractors to deliver the infrastructure
	Given the market limitations, are there adequate resources available to manage and implement such a solution successfully?	Not yet to deliver MaaS		Yes, sufficient level of expertise exist within Coventry City Council and local businesses.	Yes, sufficient level of expertise exist within Coventry City Council and local schools.	This type of infrastructure is common and readily available.
	Is this option based on proven/existing technology?	Integrating ticket is common place, such as the London Oyster card. However, MaaS is in research and development phase.		Yes, good travel planning, driver training and behaviour change campaigns are common practice	Yes, good travel planning, driver training and behaviour change campaigns are common practice	
	Overall achievability score	-2	1	1	1	1
(F) What is the overall distributional Impact of this option?	Does this option significantly affect one or more of particular groups of stakeholders, particularly vulnerable groups?	Will make certain jobs and locations accessible to a wider community (specifically the deprived as public transport is cheaper than private car)				
	Does the option displace the air quality issues elsewhere, and particularly impact deprived areas and communities?	No, it reduces overall emissions.		No, it reduces overall emissions.	No, it reduces overall emissions.	No, it reduces overall emissions.

	<i>Is there a potential to insure some groups against the detrimental impacts of the option?</i>					
	<i>Does this option have an impact on health inequalities?</i>	Yes, can improve due to fewer car trips.	Yes, can improve due to fewer car trips along hotspot areas as well as behaviour change	Yes, can improve due to fewer car trips.	Yes, can improve due to fewer car trips.	Yes, will improve due to lower emissions overall
	<i>Overall distributional impact score</i>	2	1	1	1	1
(G) Does this option provide value for money	<i>Do the likely benefits of this option exceed the costs?</i>	Costs to implement are high and uptake is likely to be slow.	The benefits of the scheme are likely to be minimal.	Relatively cheap option with potential for a good amount of benefits.	Relatively cheap option with potential for a good amount of benefits.	Although, the required infrastructure may be expensive, this option is likely to provide good value for money, due to reduced congestion and NO2 emissions.
	<i>Has the option been designed effectively while maximising benefits?</i>					
	<i>Overall value for money score</i>	-2	-2	2	1	2
	<i>Overall Score</i>	-3.00	1.00	8.00	7.00	6.00

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Further text added by CCC for Management and Commercial Cases

Activity	Nov 2018	Dec 2018	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	Jun 2019	July 2019
Technical modelling and option development									
Cabinet – update on AQ Action Plan and Early Measures progress									
Option appraisal of shortlist									
Selection of preferred option for public engagement		◆							
Cabinet – approval of Outline Business Case (including preferred option)				◆					
Submission of approved Outline Business Case to JAQU				◆					
Public engagement preparation									
Public engagement on preferred option									
Full Business Case finalisation, including statutory consultation									
Cabinet - approval of Full Business Case									
Submission of Full Business Case									

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Agenda Item 8

Business, Economy and Enterprise (3) Work Programme 2018/19

Last updated 22/3/19

Please see page 2 onwards for background to items

11th July 2018
Energy and Low Carbon Air Quality Green Space Strategy update
26th September 2018
The Wheelhouse Affordable Warmth Support for Vulnerable and Low Income Householders
21st November 2018
Air Quality Action Plan - consultation St. Mary's Guildhall and the Council House
5th December 2018 – visit to WMG
Coventry Innovation – Battery Plant, Autonomous Vehicles, Light Rail and Track
20th February 2019
Support to Small Businesses and start-ups Changes to the “high street” offer and impact on City Centre South
20th March 2019
Progress update on The Wheelhouse Coventry - a Gigabit city
3rd April 2019
Canal Basin – preparation for 2021 The Council House as a Democratic Centre Air Quality Action Plan
Visits proposed
VLR test track in Dudley A canal basin where development has taken place, for example Sheffield or Leeds
Dates to be identified
Green Space Strategy Task and Finish Group
2019-20
Conference Report – MIPIM 2018 and 2019 Climate Change Strategy Task and Finish Group Conference report – China Economic Engagement Visit Tourism Strategy 2019-2023 Support to Small Businesses (February 2020) Progress on City Centre South The Wheelhouse progress report

Date	Title	Detail	Cabinet Member/ Lead Officer
11th July 2018	Energy and Low Carbon	Members requested a general briefing on the work of the team to enable them to identify areas for further investigation	Richard Moon/ Andy Williams Cllr O'Boyle
	Air Quality	To look at what the city is doing to address issues of air quality	Colin Knight Karen Lees Cllr Caan
	Green Space Strategy update	Progress report on the refresh of the Green Space Strategy	Graham Hood Cllr AS Khan
26th September 2018	The Wheelhouse	Following on from their meeting in May 2018, Members requested further information the Wheelhouse in the Council House	Grant McKelvie/ David Nuttall Cllr O'Boyle
	Affordable Warmth Support for Vulnerable and Low Income Householders	To consider how best the Switch and Save scheme can be used and what other measures the Council are using to address fuel poverty	Sarah Watson Cllr Caan
21st November 2018	Air Quality Action Plan - consultation	To consider the draft Air Quality Action plan as part of the consultation process before it goes to Cabinet in December	Cllr O'Boyle, Innes, Caan John Seddon
	St. Mary's Guildhall and the Council House	Following their meeting in May, Members requested an update on the changes made to the Undercroft Café and the use of Council House space, including the Muniment Room	
5th December 2018 – visit to WMG	Coventry Innovation – Battery Plant, Autonomous Vehicles, Light Rail and Track	Further progress following the meeting on 17 th January 2017. Also, to include a visit to WMG.	Colin Knight Cllr O'Boyle Cllr Innes Andy Williams
20th February 2019	Support to Small Businesses and start-ups	To look at what support the Council can offer to small and new businesses, including the role of the Chamber	Andy Williams
	Changes to the “high street” offer and impact on City Centre South	Members were interested to know how changes across the country to the offer from city centres will be affecting the	Richard Moon Cllr O'Boyle

Business, Economy and Enterprise (3) Work Programme 2018/19

Date	Title	Detail	Cabinet Member/ Lead Officer
		implementation of City Centre South. To include contribution from the Business Improvement District	
20th March 2019	Progress update on The Wheelhouse	Following on from their meeting on the 26 th September, Members requested a 6 months progress report, to include a private and public report.	Grant McKelvie Cllr O'Boyle
	Coventry - a Gigabit city	Presentation and briefing note on Coventry's aspiration to become a Gigabit City	Paul Ward Cllr O'Boyle
3rd April 2019	Canal Basin – preparation for 2021	Preparations for City of Culture 2021 and progress on the recommendations from the T&F group on the canal and canal basin	Andrew Walster/ Richard Moon Cllr O'Boyle
	The Council House as a Democratic Centre	A report on the use of the Council House space as a democratic centre and potential future usage	Richard Moon Cllr O'Boyle
	Air Quality Action Plan	A further progress report be submitted based on the full business case, including how planning policy supports improved air quality. To include the feedback from government on the outline business case.	John Seddon Cllrs Caan/Hetheron/ O'Boyle
Visits proposed	VLR test track in Dudley		
	A canal basin where development has taken place, for example Sheffield or Leeds		
Dates to be identified			
	Green Space Strategy Task and Finish Group	To continue the work of the task and finish group from last municipal year	Cllr McNicholas
2019-20	Conference Report – MIPIM 2018 and 2019	Report back on CCC attendance at MIPIM 2018 and 2019	Kate Martin

Date	Title	Detail	Cabinet Member/ Lead Officer
	Climate Change Strategy Task and Finish Group	To support the redevelopment of the Climate Change Strategy	Cllr McNicholas
	Conference report – China Economic Engagement Visit	The Lord Mayor, Cllr John Blundell visited China 13 th -20 th October. There was a return visit during February 2019. This report brings the outcomes of both trips together in one report.	Martin Yardley Andy Williams John Norton
	Tourism Strategy 2019-2023	Following an item at Scrucro on 23 rd January, further progress reports are to be taken by SB3, with invitations to Scrucro members to attend if they wish. They also requested that representatives of the Destination Partnership Board were invited to a meeting.	Beth Perdue
	Support to Small Businesses (February 2020)	A progress report to the item from 20 th February 2019. Members wanted to know more about how the Council has engaged with under-represented Groups	Andy Williams
	Progress on City Centre South	To include how City Centre South is adapting to meet the changing face of the High Street	Adam Hunt
	The Wheelhouse progress report	A further progress report on the Wheelhouse following the meeting on 21 st March 2019	Grant McKelvie